PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19-6-23	Prepared by	S.Jaysudha	Serial no.	19566
Supplier name	SFS Hardware			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP@GV	HO received date	
PO/WO date	18-5-23	PO/WO No.	20230518015	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	97	29-5-23	5,003/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,003/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	20230530056	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,003/-
Amount E – PO / WO value:	5,003/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-6-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MRN Rejected

DC not uploaded

GST INVOICE

SFS HARDWARE
#30-26 3rd FLOOR PLOT NO 36
BURHANI HOUSING SOCIETY RTC COLONY
TRIMULGHEERY HYDERABAD 500-015
Mobile : 9550505717
Company's GSTIN: 36BJJPG3515K1Z6

Invoice No : 97 | **Dated: 29-05-2023**

Delivery challan no : | Dated :

M. CODEX 7592 147091 SCAN ID

PO NO : **20230518015**
PO Date : 18-05-2023

Buyer:
M/s. SUMMIT SALES LLP.
5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD
SECUNDERABAD - 500003
Buyer's GSTIN : 36ACQFS2044C1Z7

Despatched Through : **BY HAND / DRIVER**
Despatched Date : 29-05-23
State Code: **36**

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	GI UNIVERSAL CLAMP SIZE : 32 MM D	7318	200.00 NOS	14.00	18.00%	2,800.00
2	MS PLAIN NUT SIZE : 10 MM	7318	6.00 KGS	120.00	18.00%	720.00
3	MS PLAIN NUT SIZE : 08 MM	7318	6.00 KGS	120.00	18.00%	720.00
	MRN-NO - 20230530056					
	TRANSPORTATION CHARGES :					0.00
					TOTAL :	**4,240.00**

INWARD
Inward No: 2102 Dt: 30/5/23
MRN No: Dt:
Received By: Suraj Sign: 8
S S LLP-GVDC

SUMMIT SALES LLP INWARD No. 110035 Date: 31/5/23 Sign: R.R. DIST.

Total Tax Amount: 763.20

CGST @ 9 %	381.60
SGST @ 9 %	381.60
Round off	-0.20
Grand Total	**5,003.00**

Amount Chargeable (in words)

Rs: FIVE THOUSAND AND THREE ONLY

Company's Bank Details
Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

Received By
S.K. RAJU
6281929265

For SFS HARDWARE

SFS HARDWARE Mo: 9550...

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
This is a computer generated Invoice / Subject to Secunderabad Juridiction.