

PURCHASE DIVISION
Advice for approval for credit to supplier

19-06-23		Prepared by	S. Jayasudha	Serial no.	19569
Sri Sai Vishal Enterprises		HO inward no.			
Project	GrvDC	HO received date			
PO/WO No.	1-2-23	Scan ID.			
20230201003					
Bill no.	113	Bill date	11-2-23	Bill amount	23,999/-
				Original attached	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					23,999/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	Brick report attached			Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges					—
Amount C – Other Debits :					—
Amount D (D=A+B-C) – Amount to be credited to the supplier:					23,999/-
Amount E – PO / WO value:					23,999/-
Amount F – Difference (A – E):					—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		26-6-23			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SRI SAI VISHAL ENTERPRISES

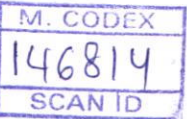
FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)



M/s G v Discovery Centre put Ltd
Thurakapally

Inv. No. 113 Date : 11.02.23D.C. No. 237 Date : _____P. O. 20230201003 Date : _____

Payment _____

Party GSTIN 36AAHCG4940K1ZCState : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Flyash Bricks					
	✓ 4X8X16 →		1000	23.999	MM	23,999.20
	6X8X12					
	6X8X16					
	8X8X12					
	8X8X16					

MRN Not Generated



Rupees in words Twenty Three Thousand
Value of hundred units only

TOTAL		23,999.20
SGST @	%	-
CGST @	%	-
GRAND TOTAL		23,999.20

Name : SRI SAI VISHAL ENTERPRISES

Bank Name : HDFC BANK

Account No. : 50200042541343

IFSC Code : HDFC0000368

Branch : Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISE**

Bill No: 113

Qvde

[illegible]

Cement Blocks - Weekly Delivery Report

Company/ firm:	GVDC	Requisition nos.:	196356	Total PO quantity:	1000
Project:	Genopolis	PO No.	20230201002	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Chemical block	Total material delivered	YES	Quantity delivered during week:	Yes
Supplier:	Sri sai vishal enterprises	Close PO	YES	Balance quantity to be delivered:	-
Sign of security		Sign of Admin		Sign of Project manager	
Date	04-02-2023	Date		Date	

Details of solid blocks - delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN no.
19.	04-02-23	15:36	4x8x16	1000	237	381	20230213002
20.							
21.							
22.							
23.							
Total:				1000			

Details of solid blocks - delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
4.							
5.							
Total:							
Remarks:							