PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19-6-23	Prepared by	S. JaySudha	Serial no.	19553
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	GVDC	Project	Genopolis	HO received date	
PO/WO date	28-4-23	PO/WO No.	20230428031	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	30583	27-5-23	1,56,550/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,56,550/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN ☑ Yes □ No
~~Amount B –Other Credits : Transportation charges~~	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,56,550/-
Amount E – PO / WO value:	1,56,550/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-6-23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		20 JUN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MRN not done

ORIGINAL INVOICE

Tax Invoice

Summit Sales LLP

#5-4-187, 3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad, Telangana - 500003

Email: purchase@modiproperties.com

M. CODEX 147968 SCAN ID

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN : 36ACQFS2044C1Z7**

Billing Details	Shipping Details		
GV Discovery Centre Pvt. Ltd., 5-4-187/3&4, IInd Floor, Soham Mansion M.G.Road Secunderabad, TELANGANA- 500003 GSTIN: 36AAHCG4940K1ZC	SYNO:234&235, Turkapally Plot No.1A, Synergy Square 1, Genome Valley, Shamirpet, Hyderabad, Telangana- 500078	Invoice No	30583
		Invoice Date	27 May 2023
		PO No	20230428031
		PO Date	28 Apr 2023

S.No	Description Of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	CEMT9218-Cement-PPC---50kg-Bag	25232930	500.00	244.61	1,22,305	28.00	34,245.4
				Total Taxable Amount	**1,22,305.00**		**34,245.4**
				Total Invoice Amount			**1,56,550.00**

IGST	CGST	SGST
0.00	**17,122.7**	**17,122.7**

Rupees : One Lakh Fifty Six Thousands Five Hundred And Fifty Only.

Bank Details

Bank Name : Yes Bank
A/C No : 009763700001491
IFSC Code : YESB0000097
Branch : Secunderabad

SUMMIT SALES LLP R.R. DIST. IN WARD No: 109832 Date: 27/5/23 Sign:

For Summit Sales LLP

Authorised signator

27/05/23 11:29:48 AM

Date :- 02/05/2023

PO :- 20230428031

1) Cement PPC - 50kg

Bag - 500

INWARD

6034 Dt 02/5/23

40 4

SUMMIT SALES LLP
IN WARD
No: 89549
Date: 9/6/23
Sign:
R.R. DIST.