PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19-06-23	Prepared by	S. JaySudha	Serial no.	19550		
Supplier name	Navkar Electrical Enterprises			HO inward no.			
Firm/Company	Crescentia Labs	Project	Gv one	HO received date			
PO/WO date	8-3-23	PO/WO No.	20230308042	Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4611	11-3-23	885/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	885/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
~~Amount B –Other Credits : Transportation charges~~	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	885/-
Amount E – PO / WO value:	885/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26-6-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
20 JUN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)*

Navkar Electrical Enterprises
Shop No.1141/B, 5-3-373 to 374
Opp Arya Samaj Mandir
Gujarathi School Lane, R.P. Road
Secunderabad-500003
GSTIN/UIN: 36BPCPB1957F1Z7
State Name : Telangana, Code : 36
E-Mail : navkarelectricals2014@gmail.com

Invoice No. **NEE/4611/22-23**	Dated **11-Mar-23**
Delivery Note	Mode/Terms of Payment **By Rtgs**
Reference No. & Date.	Other References
Buyer's Order No. **20230308042**	Dated **8-Mar-23**
Dispatch Doc No.	Delivery Note Date
Dispatched through **By Person**	Destination **Shop**
Terms of Delivery	

Scan Id:- 138269

Buyer (Bill to)
Crescentia Labs
Plot No.15-B, MN Park Phase-ISY, NO.230 to 243
Turkapally, Hyd.
GSTIN/UIN : 36AADCB2608M1ZO
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Pvc Tape**	85469090	**40.00 No's**	9.00	No's		**360.00**
2	**32Amps SP MCB**	8536	**3.00 No's**	130.00	No's		**390.00**
							750.00
	Output CGST @ 9%			9	%		**67.50**
	Output SGST @ 9%			9	%		**67.50**
	Total		**43.00 No's**				**₹ 885.00**

Doubt MRN to be generated

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 9535 Date 14/3/23 Sign

Amount Chargeable (in words) *E. & O.E*

INR Eight Hundred Eighty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85469090	360.00	9%	32.40	9%	32.40	64.80
8536	390.00	9%	35.10	9%	35.10	70.20
Total	**750.00**		**67.50**		**67.50**	**135.00**

Tax Amount (in words) : **INR One Hundred Thirty Five Only**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10702 Date: 15/3/23 Sign:

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200048602212**
Branch & IFS Code : **Paradise & HDFC0000042**

NAVKAR ELECTRICAL ENTERPRISES SECUNDERABAD Ph: 66386661 66386662

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Navkar Electrical Enterprises

Authorised Signatory

This is a Computer Generated Invoice

CPB1957F1Z7 DELIVERY CHALLAN

NAVKAR ELECTRICAL ENTERPRISES

Distributor / Dealer for Major Electrical Manufacturers

5-2-340, Street No. 6, Lane No. 2, Hyderbasti, R.P. Road, Secunderabad-3. Telangana.

Ph : 9848354496, Centrex : 66386661 / 6662

Email : navkarelectricals2014@gmail.com

NEE

S.No. 106 Date 11/03/23.

M/s Crescentia Labs.

GST No. 36AADCB2608M1Z0 P.O. No. 20230308042 Date 8/03/2023

S.No.	PARTICULARS	Quantity	Rate	Per
1.	PVC Tape.	40 nos		
2.	32 Amps SPMCB.	3 nos		

INWARD
Inward No: 1426 Dt: 15-03-23
MRN No: Dt:
Received By: Suraj Sign:
CRESCENTIA LABS PVT LTD

SUMMIT SALES LLP
INWARD No. 88048
Date 8/4/23
Sign
R.R. DIST.

Please receive the goods in good condition.

Receiver's Signature

For NAVKAR ELECTRICAL ENTERPRISES