

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/06/23		Prepared by: K. Mounika		Serial no. 19738	
Supplier name: Fine enterprises				HO inward no.	
Firm/Company: scllp		Project: Serene farms		HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2347	31/5/2023	2,242/-	☒ Yes ☐ No
2.			1	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,242/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,242

Amount E – PO / WO value: 2,242

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26/06/2023

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika				
Sign:					
Date:	22/06/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN No.: 36AAIP6940H1ZL

TAX INVOICE / DELIVERY CHALLAN

fineenterprises06@gmail.com

imranhussain.b@gmail.com

Cell : 9885665832



FINE ENTERPRISES

Regd. Office: # 1-4-510/1, Bholakpur, Musheerabad, Hyderabad - 500 020. Telangana.

To, **MODI FARM House (Hyderabad)**
 M/s. **Chevela -**

Invoice No.: **2347**Invoice Dt.: **31/5/23**

D.C. No.:

D.C. Date:

GSTIN No.:

Sl. No.	Description of Goods	HSN / SAC Code	Qty.	Rate	Amount	CGST		SGST		Net Value
						%	Amt.	%	Amt.	
1	Coffee Beans E.B.II/H.L. AROMA	09011190				2.5		2.5		
2	Dip-Tea Assam	09024040				2.5		2.5		
3	Dip-Tea Cardamom	09024040				2.5		2.5		
4	Dip-Tea Ginger	09024040				2.5		2.5		
5	Dip-Tea Masala	09024040				2.5		2.5		
6	Dip-Tea Green Gold	09021030				2.5		2.5		
7	Dip-Tea Green Honey Lemon	09021040				2.5		2.5		
8	Lemon Premix Sachets ()	09024040				2.5		2.5		
9	Milk Tetra Pack	04012000				2.5		2.5		
10	Sugar Sachets	17011490				2.5		2.5		
11	Plain/Branded Cups ()	48236000				9		9		
12	Infusion P/C/S/M	21069099				6		6		
13	Stirrers Wood	44219090				6		6		
14	Health Drink (Hot Chocolate)	18069040				9		9		
15	Monthly Maintaining Charges (May)	SAC998719	1	1900	1900	9	171	9	171	1900
16	Installation Charges	SAC998719				9		9		
17	Accessories Charges	39233010								
18										
19										

Amount in Words:

Two thousand two hundred
and forty two only

TOTAL

1900.00

Add CGST

%

171.00

Add SGST

%

171.00

Add IGST

%

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Total Amount after Tax

2242.00

BANK DETAILS
 Bank's Name : **STATE BANK OF INDIA**
 Bank Branch : **Padmarao Nagar, Secunderabad - 500023.**
 Bank A/c. No. : **30868977258**
 Bank IFS Code : **SBIN0002772**

CERTIFIED THAT THE PARTICULARS GIVEN ABOVE ARE TRUE & CORRECT.

Terms & Conditions:

- 1 Cheque / DD Payment in favour of "FINE ENTERPRISES"
- 2 All the contents/charges of the invoices will be deemed to be correct & accepted by you unless you inform us of any discrepancies / disagreement through a signed letter, within 15 days from the date of receipt of invoice, failing which it shall be construed that all contents/charges indicated in the Invoice is in order and ... (Distributor Name) ... / CDG Ltd. will not be responsible or liable for any disputes/claims received post the said date.
- 3 Goods once sold will not be taken back.
- 4 Subject to Hyderabad Jurisdiction only.

E. & O.E.

Consumer Name, Signature & Mobile



For FINE ENTERPRISES

[Signature]
 Authorised Signature