

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 26.06.23		Prepared by: V. RAVI		Serial no. 18648	
Supplier name: Patel & co.				HO inward no.	
Firm/Company: S.S. LLP		Project: SHLP		HO received date	
PO/WO date: 11.01.23		PO/WO No. 96043.		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	1017 / 23 - 24	15.06.23	2,53,417 - 00	☒ Yes ☐ No	
2.	1024 / 23 - 24	16.06.23	6,43,347 - 00	☒ Yes ☐ No	
3.			1	☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				8,96,764 - 00	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	118526 & 118527		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				8,96,764 - 00	
Amount E - PO / WO value:				34,51,795 - 00	
Amount F - Difference (A - E):				25,55,031 - 00	
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☒ Part received			
Close PO / WO		☐ Yes ☒ No - wait for balance material ☐ Other			
Payment - due date		Paid bill 30/06/23.			
Remarks: Paid bill received					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		26.06.23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Form for closure of purchase order

PO no.: 96043	PO date: 11.01.23	Req. no.: 170697	Advice Scan ID	
Barcoded PO available ☐ Y/ ☒ N	Invoice original available ☒ Y/ ☐ N	Copy available ☐ Y/ ☐ N	POD available ☒ Y/ ☐ N	
Data required from site/engineers:				
MRN nos. related to PO	118526 & 118527.			
☒ Part material received.	☐ Full material received.	☐ Material not received.		
☐ Close PO – Balance material will be re-ordered by new requisition.				
☐ Cancel PO. Material not required.	☐ Cancel PO. Material will be re-ordered by new requisition			
☒ Keep PO open. Material required.	☐ Keep PO open. Work under progress.			
Remarks by engineer: Part material received.				
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.				
Prepared by: MINISH	Sign: For [Signature]	Date: 23.06.23.		
Data required from accounts:				
☐	Checked with E&D for receipt of bills.			
☐ Bills not received against this PO.	☒ Part bill received against this PO.	☐ All bills received against this PO.		
☐ Advance paid against this PO	Amount paid:	Date of payment:		
Details of part bill received:				
Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.	283	20/04/23	2,97,519	Yes
2.	110	08/04/23	33,512	Yes
3.	339/411	29/04/23	1,87,425	Yes
4.	789/845	02/06/23	1,45,327	Yes
5.	931	08/06/23	1,62,342	Yes
6.	4652/4698	10/02/23	5,10,102	Yes
7.	4864/5088	20/03/23	3,44,501	Yes
Remarks by Accountants:				
Prepared by: B. Sudheer	Sign: Sudheer	Date: 23/06/23		
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.				
Prepared by:	Sign:	Date:		
Remarks by Ravi + details of bills to be approved:				
Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	1017/23-24	15.06.23	2,53,417-00	118526
2.	1024/23-24	16.06.23	6,43,347-00	118527
3.				
4.				
Remarks: Need MD's Approval for enclosed invoices.				
Prepared by: Ravi	Sign: [Signature]	Date: 23.06.23.		
Advice by MD - action to be taken.				
☐	Get certified bill from supplier (not original).		☐ Prepare bill in SSLP for material supplied.	
☒	Thereafter, prepare advice for credit to supplier and send to Soham for processing.			
☐	Close PO	☐	Keep PO open. Material awaited	
☐	Accounts to be reconciled with supplier. Get supplier's ledger.			
Remarks:				
Approved by: Soham	Sign:	Date: [Signature]		



Estimate/Draft PO

Page(s) 1 Of 2

11-01-2023 12:46:23

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PATEL & CO

H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road,
Old bowenpally, Secunderabad- 500011

GSTIN 36AEJPP6112M1Z6

27050751,27066567,64513751.

9440190816

Doc No 96043 170697
Doc Date 11-01-2023
Quote No Nil
Quote Date 11-01-2023
SupplyType Supply

Kind Attn : Suresh Patel

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 607400 - PLCP-Plumbing - CP Wall Mixture--- - - Nos F2006401	500.00	2,289.00	0.00	18.00	1,350,510.00
2 952200 - PLCP-Plumbing - CP Pillar Cock--- - - Nos F2006101	500.00	583.00	0.00	18.00	343,970.00
3 779100 - PLCP-Plumbing - CP Sink Cock with Swivel Spout --- - - Nos F2006251	500.00	850.00	0.00	18.00	501,500.00
4 768200 - PLCP-Plumbing - CP Angle Cock--- - - Nos F8040201	1,500.00	284.00	0.00	18.00	502,680.00
5 911700 - PLCP-Plumbing - CP Shower Arm --- - - Nos F7020108, Shower arm with Head	500.00	589.00	0.00	18.00	347,510.00
6 789100 - PLCP-Plumbing - CP Health Faucet--- - - Nos F8030105	500.00	415.00	0.00	18.00	244,850.00
7 710100 - PLCP-Plumbing - CP Short Body--- - - Nos F2006151	250.00	545.00	0.00	18.00	160,775.00

Total Order Value . . . 3,451,795.00

Rupees : Thirty Four Lakh(s) Fifty One Thousand Seven Hundred Ninty Five Only.

Terms and Conditions :-

Specification / Brand Cera brand ' Ocean model ' Foam Flow, quarter turn.

Payment Terms 10% Advance payment, balance on delivery of material in parts and receipt of invoice, advance paid to be proportionately deducted.

Tax Included in the above prices

Delivery Date With in 10 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Nil

Warranty 15 years any manufacturing defect, replacement warranty

Advance Paid Rs.3,45,179/-by RTGS/NEFT

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order for stock Replenishing purpose

For **Summit Sales LLP**

Accepted the above Terms And Conditions

Authorised Signatory

For **PATEL & CO**

Name :

Name :

Date : _/_/_

APPROVED BY
12 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

Estimate / Draft PO

Page(s) 2 Of 2

11-01-2023 12:46:23

Original / Office Copy / Purchase Div. Copy

Completion Date Nil
Measurement Nil
Security Nil
Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **PATEL & CO**

Name : _____

Date : / /

Requisition Form

Company Name: SLLP

Site & Phase: ~~SOVTER~~ & 41118

Unit No./Block No.

Supplier:

Material required before date:

S No. Item

- 1 PL/CP3231-Plumbing-CP Wall Mixture----Nos
- 2 PL/CP3381-Plumbing-CP Pillar Cock----Nos
- 3 PL/CP2426-Plumbing-CP Sink Cock with Swivel Spout ----Nos
- 4 PL/CP7374-Plumbing-CP Angle Cock----Nos
- 5 PL/CP4226-Plumbing-CP Shower Arm ----Nos
- 6 PL/CP7791-Plumbing-CP Health Faucet----Nos
- 7 PL/CP2398-Plumbing-CP Short Body----Nos
- 8
- 9
- 10

Remarks: For Stock Replenishing purpose

Prepared By: Engineer M.Asha Jyothi

Approved By: Minish

Sign & Date:

Date: 10.01.2023

Time: 11:00:00

Req. No. 170697

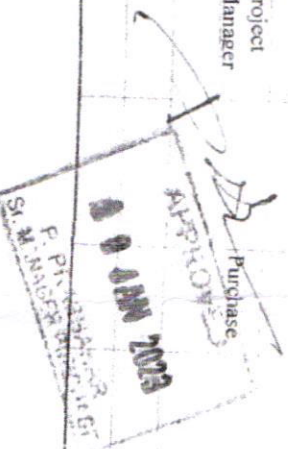
ID No. 83358

Qty required	Qty available at site	Order Qty	Inward No	Inward Date
500		500		
500		500		
500		500		
1500		1500		
500		500		
500		500		
250		250		

Project Manager

Purchase

MD



IRN : 23e762a3f40bb7596508f19bc9d7542ffb6e7-
f4b96b7d657a143c24764467446
Ack No. : 112316536929974
Ack Date: 16-Jun-23

**PATEL & CO**

H NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR, DAIRY FARM ROAD,
OLD BOWENPALLY, SECUNDERABAD -11
IEC NO - AEJPP6112M
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751, 7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Consignee (Ship to)

SUMMIT SALES LLP

CHERLAPALLI, BEHIND KINGSTON, PG
COLLEGE, HYDERABAD.

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)

SUMMIT SALES LLP

5-4-187/3 & 4.2ND FLOOR, M G ROAD, SECUNDERABAD

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	e-Way Bill No.	Dated
1024/23-24	151659514876	16-Jun-23
Delivery Note	Mode/Terms of Payment	
1024		
Reference No. & Date.	Other References	
Buyer's Order No.	Dated	
Dispatch Doc No.	Delivery Note Date	
PO-96043	16-Jun-23	
Dispatched through	Destination	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS10UA9758	
Terms of Delivery		

SI No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	F2006401 2in1 Wallmixier ✓	84819090	100.00 nos	2,289.00	nos		2,28,900.00
2	F2006101 Pillar Cock ✓	84819090	98.00 nos	583.00	nos		57,134.00
3	F2006251 Sink Cock ✓	84819090	95.00 nos	850.00	nos		80,750.00
4	F8040201 - ANGLE COCK ✓	84819090	150.00 nos	284.00	nos		42,600.00
5	F7020108AB - O/H SHOWER & ARM ✓	39221000	100.00 nos	589.00	nos		58,900.00
6	F8030105AB - HEALTH FAUCET ✓	84819090	100.00 nos	415.00	nos		41,500.00
7	F2006151 Bib Cock ✓	84819090	65.00 nos	545.00	nos		35,425.00
							5,45,209.00
CGST Output							49,068.81
SGST Output							49,068.81
Roundoff							0.38
Total							₹ 6,43,347.00



9246364748

Amount Chargeable (in words)

INR Six Lakh Forty Three Thousand Three Hundred Forty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84819090	4,86,309.00	9%	43,767.81	9%	43,767.81	87,535.62
39221000	58,900.00	9%	5,301.00	9%	5,301.00	10,602.00
Total	5,45,209.00		49,068.81		49,068.81	98,137.62

Tax Amount (in words) : INR Ninety Eight Thousand One Hundred Thirty Seven and Sixty Two paise Only

Company's PAN : AEJPP6112M

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details

Bank Name : Hdfc Bank 3498

A/c No. : 50200023943498

Branch & IFS Code : Malkajgiri & HDFC0001022



e-Way Bill

e-Way Bill

Doc No: Tax Invoice - 1024/23-24
Date: 16-Jun-23

IRN: 23e762a3f40bb7596508f19bc9d7542ffb6e7f4b96b7d657a143c24764467446
Ack No: 112316536929974
Ack Date: 16-Jun-23



1. e-Way Bill Details

e-Way Bill No.: 151659514876 Mode: 1 - Road
Generated By: 36AEJPP6112M1Z6 Approx Distance: 24 KM
Supply Type: Outward-Supply Transaction Type: Bill To - Ship To

Generated Date: 16-Jun-23 11:49
Valid Upto: 17-Jun-23 11:59

2. Address Details

From

PATEL & CO
GSTIN: 36AEJPP6112M1Z6
Telangana

To

SUMMIT SALES LLP
GSTIN: 36ACQFS2044C1Z7
Telangana

PO- 96043

Dispatch From

H.NO.8-7-177/5, PLOT NO 4 & 21,, SWARNADHAMA NAGAR,DAIRY
FARM ROAD,, OLD BOWENPALLY,SECUNDERABAD -11, IEC NO -
AEJPP6112M HYDERABAD Telangana 500015

Ship To

CHERLAPALLI, BEHIND KINGSTON, PG COLLEGE, HYDERABAD,
HYDERABAD Telangana 501301

3. Goods Details

HSN Code	Product Name & Desc	Quantity	Taxable Amt	Tax Rate (C+S)
84819090	F2006401 2in1 Wallmixier & F2006401 2in1 Wallmixier	100 NOS	2,28,900.00	9+9
84819090	F2006101 Pillar Cock & F2006101 Pillar Cock	98 NOS	57,134.00	9+9
84819090	F2006251 Sink Cock & F2006251 Sink Cock	95 NOS	80,750.00	9+9
84819090	F8040201 - ANGLE COCK & F8040201 - ANGLE COCK	150 NOS	42,600.00	9+9
39221000	F7020108AB - O/H SHOWER &ARM & F7020108AB - O/H SHOWER &ARM	100 NOS	58,900.00	9+9
84819090	F8030105AB - HEALTH FAUCET & F8030105AB - HEALTH FAUCET	100 NOS	41,500.00	9+9
84819090	F2006151 Bib Cock & F2006151 Bib Cock	65 NOS	35,425.00	9+9

Tot. Taxable Amt: 5,45,209.00 Other Amt: 0.38
CGST Amt: 49,068.81 SGST Amt: 49,068.81

Total Inv Amt: 6,43,347.00

4. Transportation Details

Transporter ID:
Name:

Doc No.:
Date:

5. Vehicle Details

Vehicle No.: TS10UA9758 From: HYDERABAD

CEWB No.:

PATEL & CO.

CERA

H.No. 8-7-177/5, Plot No. 4 & 21, Swarnadhama Nagar, Dairy Farm Road,
Old Bowenpally, Secunderabad - 500011, Ph : +91 8977213751 +91 7737513751
GSTIN : 36AEJPP6112M1Z6

GSTIN : 36AEJPP6112M1Z6

M/s. Summit Sales
Hyd.,
PO-96043

D.C. No. 1024

Date : 16/06/23.

Transport :

GSTIN :

S. No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT	
					Rs.	Ps.
1	F 2006401 wlm		100	100		
2	F 2006101 PIC		98	98		
3	F 2006251 SIC		95	95		
4	F 8040204 AIC		150	100		
5	F 7020108 shower		190	25		
6	F 8030105 HIF		80	120		
7	F 2006151 bibcock		65	42		

GSTIN:

INWARD
 No. 89706
 Date 12/6
 By [Signature]

INWARD
 Inward No. 19869
 MRN No. 118527
 Received By [Signature]
 Date 16/6/23
 SUMMIT SALES LLP

ER
 Style Gallery

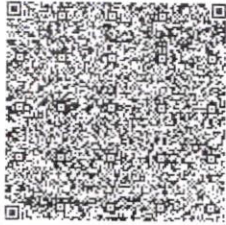
Please receive the above mentioned goods in good order and condnion.

Receiver's Signature

For Patel & Co.

Authorised Signature

IRN : 5754ac74fbbc1bdf5311738343d515f959392-68d5072d92d522c205f8a944fd6
 Ack No. : 112316532596769
 Ack Date: 15-Jun-23

**PATEL & CO**

H NO.8-7-177/5, PLOT NO.4 & 21,
 SWARNADHAMA NAGAR, DAIRY FARM ROAD,
 OLD BOWENPALLY, SECUNDERABAD -11
 IEC NO - AEJPP6112M
 GSTIN/UIN: 36AEJPP6112M1Z6
 State Name : Telangana, Code : 36
 Contact : 8977213751, 7737513751
 E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

Consignee (Ship to)

SUMMIT SALES LLP

CHERLAPALLI, BEHIND KINGSTON, PG
 COLLEGE, HYDERABAD.

GSTIN/UIN : 36ACQFS2044C1Z7
 State Name : Telangana, Code : 36

Buyer (Bill to)

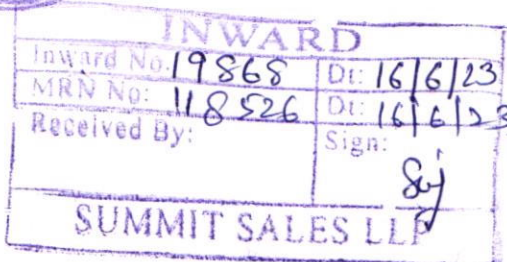
SUMMIT SALES LLP

5-4-187/3 & 4, 2ND FLOOR, M.G ROAD, SECUNDERABAD
 GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Invoice No.	e-Way Bill No.	Dated
1017/23-24	171659251289	15-Jun-23
Delivery Note	Mode/Terms of Payment	
1017		
Reference No. & Date.	Other References	
Buyer's Order No.	Dated	
Dispatch Doc No.	Delivery Note Date	
Po No 96043	15-Jun-23	
Dispatched through	Destination	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS10UA9758	
Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc %	Amount
1	F2006401 2in1 Wallmixier ✓	84819090	60.00 nos ✓	2,289.00	nos		1,37,340.00
2	F2006101 Pillar Cock ✓	84819090	40.00 nos ✓	583.00	nos		23,320.00
3	F2006251 Sink Cock ✓	84819090	20.00 nos ✓	850.00	nos		17,000.00
4	F8030105AB - HEALTH FAUCET ✓	84819090	50.00 nos ✓	415.00	nos		20,750.00
5	F2006151 Bib Cock ✓	84819090	30.00 nos ✓	545.00	nos		16,350.00
							2,14,760.00
CGST Output							19,328.40
SGST Output							19,328.40
Roundoff							0.20
Total							2,53,417.00



Sum
 9246364748

Amount Chargeable (in words)

INR Two Lakh Fifty Three Thousand Four Hundred Seventeen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
84819090	2,14,760.00	9%	19,328.40	9%	19,328.40	38,656.80
Total	2,14,760.00		19,328.40		19,328.40	38,656.80

Tax Amount (in words) : **INR Thirty Eight Thousand Six Hundred Fifty Six and Eighty paise Only**

Company's PAN : AEJPP6112M

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : Hdfc Bank 3498

A/c No. : 50200023943498

Branch & IFS Code : Malkajgiri & HDFC0001022

Customer's Seal and Signature



Doc No : Tax Invoice - 1017/23-24
Date : 15-Jun-23

IRN : 5754ac74fbbc1bdf5311738343d515f95939268d5072d92d522c205f8a944fd6
Ack No : 112316532596769
Ack Date : 15-Jun-23



1. e-Way Bill Details

e-Way Bill No : 171659251289 Mode : 1 - Road
Generated By : 36AEJPP6112M1Z6 Approx Distance : 24 KM
Supply Type : Outward-Supply Transaction Type : Bill To - Ship To

Generated Date : 15-Jun-23 6:24 P
Valid Upto : 16-Jun-23 11:59 P

2. Address Details

From

FATEL & CO
GSTIN : 36AEJPP6112M1Z6
Telangana

To

SUMMIT SALES LLP
GSTIN : 36ACQFS2044C1Z7
Telangana

Dispatch From

H.NO.8-7-177/5, PLOT NO.4 & 21,, SWARNADHAMA NAGAR,DAIRY
FARM ROAD,, OLD BOWENPALLY,SECUNDERABAD -11, IEC NO -
AEJPP6112M HYDERABAD Telangana 500015

Ship To

CHERLAPALLI, BEHIND KINGSTON, PG COLLEGE, HYDERABAD.
HYDERABAD Telangana 501301

3. Goods Details

HSN Code	Product Name & Desc	Quantity	Taxable Amt	Tax Rate (C+S)
84819090	F2006401 2in1 Wallmixier & F2006401 2in1 Wallmixier	60 NOS	1,37,340.00	9+9
84819090	F2006101 Pillar Cock & F2006101 Pillar Cock	40 NOS	23,320.00	9+9
84819090	F2006251 Sink Cock & F2006251 Sink Cock	20 NOS	17,000.00	9+9
84819090	F8030105AB - HEALTH FAUCET & F8030105AB - HEALTH FAUCET	50 NOS	20,750.00	9+9
84819090	F2006151 Bib Cock & F2006151 Bib Cock	30 NOS	16,350.00	9+9

Tot.Taxable Amt : 2,14,760.00 Other Amt : 0.20
CGST Amt : 19,328.40 SGST Amt : 19,328.40

Total Inv Amt: 2,53,417.00

4. Transportation Details

Transporter ID:
Name :

Doc No :
Date :

5. Vehicle Details

Vehicle No : TS10UA9758 From : HYDERABAD

CEWB No.:

JOHNSON
Not just tiles. Lifestyles.

DELIVERY CHALLAN

CERA

PATEL & CO.

H.No. 8-7-177/5, Plot No. 4 & 21, Swarnadhama Nagar, Dairy Farm Road,
Old Bowenpally, Secunderabad - 500011, Ph : +91 8977213751 +91 7737513751

GSTIN : 36AEJPP6112M1Z6

M/s.

D.C. No.

1017

Date :

15	6	23
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Transport :

GSTIN :

S. No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
✓	F 2006401 - W/m		60	✓		
✓	F 2006101 P/C		40	✓		
✓	F 2006251 - S/w/c		20	✓		
✓	F 8030105 - H/P		50	✓		
✓	F 2006151 - b/w/c		30	✓		



ART Gallery

INWARD

Inward No: 19868	Dt: 16/6/23
MRN No: 118526	Dt: 16/6/23
Received By:	Sign: <i>Suj</i>

SUMMIT SALES LLP

Please receive the above mentioned goods in good order and condition.

Receiver's Signature

For Patel & Co.

Authorized Signature