

INSTALLATION REPORT

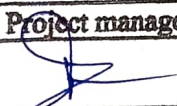
Company/ firm:	SOV LLP	Requisition nos.:	20230619042
Project:	SOV - IV	PO no.:	20230619046
Supplier:	M. Sudarshan	Material type:	UPVC Windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	04/7/23	148	upvc sliding with mesh	800x1200	6 nos
2.	"	"	"	900x1050	1 nos
3.	"	"	upvc operable	600x1200	4 nos
4.	"	"	upvc fixed	1200x1200	2 nos
5.	"	"	upvc ventilator top hinge	600x600	3 nos
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Total:

Remarks:

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.