PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/06/23	Prepared by	V. RAVI	Serial no.	18653
Supplier name	Purnima Moscaic Tiles.			HO inward no.	
Firm/Company	G.V.R.C	Project	Innopolis.	HO received date	
PO/WO date	15.12.22	PO/WO No.	95081.	Scan ID.	

Si no.	Bill no.	Bill date	Bill amount	Original attached
1.	087	15.12.22.	14,655-60	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,655-60
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	118530, 118531 & 118532.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,655-60
Amount E – PO / WO value:	14,655-60
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	30/06/23.
Remarks: Final bill.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		28/06/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 4013
Date 28/6/23
Sign.

Form for closure of purchase order

PO no.: 95081	PO date:	15/12/22	Req. no.:	R06541	Advice Scan ID		
Barcoded PO available	□ Y/✓N	Invoice original available	□Y/□N ✓Copy available		POD available	✓Y/□ N	
Data required from site/engineers:							
MRN nos. related to PO	118530, 118531, 118532						
□ Part material received.		✓Full material received.			□ Material not received.		
□ Close PO – Balance material will be re-ordered by new requisition.							
□ Cancel PO. Material not required.		□ Cancel PO. Material will be re-ordered by new requisition					
□ Keep PO open. Material required.		□ Keep PO open. Work under progress.					
Remarks by engineer:							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Shivani	Sign:	Date: 20/6/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
✓Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Bills not received against this PO.

Prepared by: J. Haripriya	Sign: J. Haripriya	Date: 23/06/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	087	15.12.22	14,655-60	118530, 531 & 532.
2.				
3.				

Remarks: Need MD's Approval for enclosed invoice.

Prepared by: Ravi	Sign:	Date: 23.06.23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
✓	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
✓	Close PO	□	Keep PO open. Material awaited
✓	Accounts to be reconciled with supplier. Get supplier's ledger.		

marks:

oved by: Soham	Sign:	Date: ✓

APPROVED BY
27 JUN 2023
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

20-06-2023 15:07:24

Original / Office Copy / Purchase Div.Copy

om Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Purnima Mosaic Tiles	**Doc No**	95081	206541
Sy.No. 843/A, Near Check Post, Medchal, R.R.Dist. 501 401	**Doc Date**	15-12-2022	
	Quote No	nil	
GSTIN 36AEPPP5661P1ZI NA	**Quote Date**	15-12-2022	
27531972 9849195298	**SupplyType**	Supply	

Kind Attn : Bharat Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6117 - Miscellaneous - Speed breaker - NA - nos *600x600x150mm*	69.00	180.00	0.00	18.00	14,655.60
					Total Order Value . . .	**14,655.60**

Rupees : Fourteen Thousand Six Hundred Fifty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / All items shall be of ___ brand/company

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Within 4days

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay *Nil*

Transportation *Included in the above price*

Warranty *Nil*

Advance Paid *Nil*

Other Terms *We reserve the right to reject items not conforming to quality and specifications. Above order for main road purpose.*

Completion Date *NA*

Measurment *Nil*

Security *Nil*

Remarks *'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'*

eserch Centers Pvt Ltd

Accepted the above Terms And Conditions

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.R.C
TURKAPALLY
P.O. 9.

No. 1204

Date 03/09/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	SPEED BREKAR P.Rw. TROLLY TS10UA 0143		20 No	

INWARD
Inward No: 8351 Dt: 8/06/23
MRN No: 11853 Dt: 8/06/23
Received By: Rajkumar Sign:
G.V.R.C. PVT. LTD.

GST No. : 36AEPPP5661P1ZI

For PURNIMA MOSAIC TIL

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.RC
TURKA PALLY

No.1300

Date 12/9/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	SPEED BREKAR		28 No	
	TROLLY TS.10UA 0143			

INWARD
Inward. No: 1935 Dt: 20/6/23
MRN No: 11853 Dt: 20/6/23
Received By: Rajkumar Sign:
G.V.R.C. PVT. LTD.

GST No. : 36AEPPP5661P1ZI

For PURNIMA MOSAIC TILES

...ver's Signature

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.R.C
TURKAPALLY

No.1308

Date 19/09/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	Speed Breker		21	
	TROLLY TS-10 UA-0143 of. mall 7337528678			

INWARD
Inward No: 1025 Dt: 8/6/23
MRN No: 11858 Dt: 8/6/23
Sign:
Received By: Raj kumar
G.V.R.C. PVT. LTD.

GST No. : 36AEPPP5661P1ZI

For PURNIMA MOSAIC TILES

Signature

TAX INVOICE

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (Telangana State)

GST No. : 36AEPPP5661P1ZI | PAN No. AEPPP5661P | State Code : 36

Bill to G. V Research Centers Pvt. Ltd. Innopolis

Shiped to TURKAPALLY

Invoice No 087

Date 15/12/22

L.R. No. 1294 1300 1308

Date 15/12/22

Party's GST No. 3 6 A A H C C 4 5 6 2 D 1 Z P

State Code : 36 Order No. 95081 Date : 15/12/22

S. No.	HSN Code	Description	Qty.	Rate	Amount ₹	P.
1)	6810	Speed Breaker	20 No			
2)	"	"	28 No			
3)	"	"	21 No			
			69 No	180/-	12,420	00

Rs 14,656/-

"TRUE COPY"

Rupees Fourteen Thousand Six Hundred Fifty Six Rupees only

Total	12,420	00
SGST@ 9 %	1117	80
CGST@ 9 %	1117	80
IGST@ — %	—	—
G. Total	14,655	6.

We Bank with :
Branch :
A/c. :
IFSC :

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction

E. & O. E.

Receiver's Signature

For PURNIMA MOSAIC TILES

For PURNIMA MOSAIC TILES

Proprietor BHARAT PATEL

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.RC
TURKAPALLY
P.O. 9.

No. 1294

Date 03/09/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
(1)	SPEED BREKAR		20 No	
	P.Rw.			
	TROLLY TS10UA 0143			
	GST No. : 36AEPPP5661P1ZI			

Receiver's Signature

For PURNIMA MOSAIC TILES

For PURNIMA MOSAIC TILES

Proprietor

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G. V. R. C.
TURKAPALLY

No. 1308

Date 19/09/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	Speed Breker		21	
	TROLLY TS-10 UA-0143 of. madr 7537528678			
	GST No. : 36AEPPP5661P1ZI			

For PURNIMA MOSAIC TILES

Receiver's Signature

For PURNIMA MOSAIC TILES
Proprietor

DELIVERY CHALLAN Mobile : 9849195298

PURNIMA MOSAIC TILES

Sy. No. 843/A, Near Check Post, Medchal, R.R. Dist - 501 401. (T. S.)

To, G.V.RC
TURKA PALLY

No. 1300

Date 12/9/22

Please receive the undermentioned Material in good Condition

S.No.	PARTICULARS	HSN Code	Qty.	Rate
1	SPEED BREKAR		28 No	
	TRALLY TS.10UA 0143			
	GST No. : 36AEPPP5661P1ZI			

Receiver's Signature

For PURNIMA MOSAIC TILES

For PURNIMA MOSAIC TILES

Proprietor