PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/06/23 | Prepared by | V. RAVI | Serial no. | 18655 |
| Supplier name | Premier Engineering Corporation. | | | HO inward no. | |
| Firm/Company | G.V.R.C | Project | Innopolis | HO received date | |
| PO/WO date | 06.07.22 | PO/WO No. | 89723. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | SAL/22-23/0441 | 07.07.22 | 20,872-00 | ✓ ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 20,872-00 |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 109351 | Proof of delivery matches MRN: ✓ ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 20,872-00 |
| Amount E – PO / WO value: | 20,871.84 |
| Amount F – Difference (A – E): | 0.26. |
| Quantity received as per PO /WO | ✓ ☐ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ✓ ☐ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 30/06/23. |
| Remarks: | final bill. |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | V. RAVI | | | |
| Sign: | | [signature] | | | |
| Date | | 28/06/23. | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 4213
Date 28/6/23
Sign.

Form for closure of purchase order

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| PO no.: | 89793 | PO date: | 6/7/22 | Req. no.: | 206024 | Advice Scan ID | |
| Barcoded PO available | □ Y/☑N | Invoice original available | □Y/□N ☑Copy available | | | POD available | ☑Y/□ N |
| Data required from site/engineers: | | | | | | | |
| MRN nos. related to PO | 109351 | | | | | | |
| □ Part material received. | | ☑ Full material received. | | | | □ Material not received. | |
| □ Close PO – Balance material will be re-ordered by new requisition. | | | | | | | |
| □ Cancel PO. Material not required. | | □ Cancel PO. Material will be re-ordered by new requisition | | | | | |
| □ Keep PO open. Material required. | | □ Keep PO open. Work under progress. | | | | | |
| Remarks by engineer: | Close PO | | | | | | |

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

| | | | |
|---|---|---|---|
| Prepared by: Shivani | Sign: [signature] | Date: 20/6/23 | |
| Data required from accounts: | | | |
| □ | Checked with E&D for receipt of bills. | | |
| ☑ Bills not received against this PO. | □ Part bill received against this PO. | □ All bills received against this PO. | |
| □ Advance paid against this PO | Amount paid: | Date of payment: | |

Details of part bill received:

| Sl. No. | Bill no. | Bill date | Bill amount | Cr. given to supplier |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

| | | |
|---|---|---|
| Remarks by Accountants: Bills not received against this Po. | | Date: 23/06/23 |
| Prepared by: J. Haripriya | Sign: J. Haripriya | |

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

| | | |
|---|---|---|
| | | Date: |
| Prepared by: | Sign: | |

Remarks by Ravi + details of bills to be approved:

| Sl. No. | Bill no. | Bill date | Bill amount | MRN no. |
|---|---|---|---|---|
| 1. | SAL/22-23/0441 | 07.07.22 | 20,872-00 | 109351. |
| 2. | | | | |
| 3. | | | | |

| | | |
|---|---|---|
| Remarks: Need MD's Approval for enclosed invoice. | | Date: 23.06.23. |
| Prepared by: Ravi | Sign: [signature] | |

Advice by MD - action to be taken.

| | | | |
|---|---|---|---|
| ☑ Get certified bill from supplier (not original). | | □ Prepare bill in SSLLP for material supplied. | |
| ☑ Thereafter, prepare advice for credit to supplier and send to Soham for processing. | | | |
| ☑ | Thereafter, prepare advice for credit to supplier and send to Soham for processing. | □ | Keep PO open. Material awaited |
| ☑ | Close PO | | |
| □ | Accounts to be reconciled with supplier. Get supplier's ledger. | | |
| Remarks: | | Date: | |

APPROVED BY
27 JUN 2023
SOHAM MODI
MANAGING DIRECTOR

# Purchase Order

 20-06-2023 15:04:26 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, 11 nd Floor, Soham Mansion, MG Road, Secunderabad 500003
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**
Premier Engineering Corporation
183/184, R.P. Road, Secunderabad - 500 0033

**GSTIN** 36AAEFM1459R1ZP 27538818..
27538811 9885857395 / 93910-20196

| | | |
|---|---|---|
| **Doc No** | 89723 | 206024 |
| **Doc Date** | 06-07-2022 | |
| **Quote No** | NIL | |
| **Quote Date** | 14-06-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. Desai.7288883664**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4691 - Electrical - wires - Al Armored cable - NA - mtrs<br>*4 core armoured cable- 16Sq.mm* | 200.00 | 201.00 | 56.00 | 18.00 | 20,871.84 |
| | | | | | **Total Order Value . . .** | **20,871.84** |

Rupees : Twenty Thousand Eight Hundred Seventy One and Paise Eighty Four Only.

**Terms and Conditions :-**

**Specification /** All iteams shall be "gloster" Brand. Armoured copper cable.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next day

**Delivery Location** Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

**Penality For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for temparary electric power 4545 standard all floor and purpose

**Completion Date** Nil

**Measurment** nil

**Security** Nil

**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by ema

(ORIGINAL FOR RECIPIENT)

# Tax Invoice

| | | |
|---|---|---|
| ...INEERING CORPORATION<br>...ROAD,Opp Lakshmi Vilas Bank,<br>...bad,TS-500003<br>...IN: 36AACFP6807A1ZL<br>...Name : Telangana, Code : 36<br>...ct : 04027538811/27538812 & 13<br>...ail : sales@pechyd.com (cell:7288883664 )<br>...www.premierenggcorp.com | Invoice No.<br>SAL/22-23/0441 | Dated<br>7-Jul-2022 |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref. | Other Reference(s) |
| Consignee<br>**GV RESEARCH CENTER PVT LTD**<br>5-4-187/3&4,IIND FLOOR, SOHAM<br>MANSION,MG ROAD, SECUNDERABAD<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>89723/206024 | Dated<br>6-Jul-2022 |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| Buyer (if other than consignee)<br>**GV RESEARCH CENTER PVT LTD**<br>5-4-187/3&4,IIND FLOOR, SOHAM<br>MANSION,MG ROAD, SECUNDERABAD<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **GLOSTER AL CONDUCT 4C*16 SQMM 1.1JkvXLPE INDL CABLE** | 85446090 | 200.0000 Meters | 201.00 | Meters | 56 % | 17,688.00 |
| | ***Output SGST 9%*** | | | 9 % | | | 1,591.92 |
| | ***Output CGST 9%*** | | | | | | 1,591.92 |
| | ***ROUND OFF*** | | | | | | 0.16 |
| | Total | | 200.0000 Meters | | | | ₹ 20,872.00 |

INWARD
Inward No: 9540 Dt: 7/7/22
MRN No: 18951 Dt: 8/7/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

P.Raj
9290536300
TS10UA0143

E. & O.E

Amount Chargeable (in words)

**INR Twenty Thousand Eight Hundred Seventy Two Only**

| Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|
| 17,688.00 | 9% | 1,591.92 | 9% | 1,591.92 | 3,183.84 |
| Total: 17,688.00 | | 1,591.92 | | 1,591.92 | 3,183.84 |

Tax Amount (in words) : **INR Three Thousand One Hundred Eighty Three and Eighty Four paise Only**

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **27058020000011**
Branch & IFS Code : **SECUNDERABAD & HDFC0000042**

for PREMIER ENGINEERING CORPORATION

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. *Goods once sold will not be taken back or exchanged.

This is a Computer Generated Invoice

Tax Invoice *(TRIPLICATE FOR SUPPLIER)*

| | | |
|---|---|---|
| **PREMIER ENGINEERING CORPORATION**<br>5-2-155 RP ROAD,Opp.Lakshmi Vilas Bank,<br>Secunderabad,TS-500003<br>GSTIN/UIN: 36AACFP6807A1ZL<br>State Name : Telangana, Code : 36<br>Contact : 04027538811/27538812 & 13<br>E-Mail : sales@pechyd.com (cell:7288883664 )<br>www.premierenggcorp.com | Invoice No.<br>SAL/22-23/0441 | Dated<br>7-Jul-2022 |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref. | Other Reference(s) |
| Consignee<br>**GV RESEARCH CENTER PVT LTD**<br>5-4-187/3&4,IIND FLOOR, SOHAM<br>MANSION,MG ROAD, SECUNDERABAD<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>89723/206024 | Dated<br>6-Jul-2022 |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| Buyer (if other than consignee)<br>**GV RESEARCH CENTER PVT LTD**<br>5-4-187/3&4,IIND FLOOR, SOHAM<br>MANSION,MG ROAD, SECUNDERABAD<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | GLOSTER AL CONDUCT 4C*16 SQMM 1.1JkvXLPE INDL CABLE | 85446090 | 200.0000 Meters | 201.00 | Meters | 56 % | 17,688.00 |
| | 209 | | | | | | |
| | *Output SGST 9%* | | | | | | 1,591.92 |
| | *Output CGST 9%* | | | 9 | % | | 1,591.92 |
| | *ROUND OFF* | | | | | | 0.16 |
| | P.R<br>9290536300<br>TS10UA0143 | | | | | | |
| | Total | | 200.0000 Meters | | | | ₹ 20,872.00 |

Amount Chargeable (in words) *E. & O.E*

**INR Twenty Thousand Eight Hundred Seventy Two Only**

| | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| | 17,688.00 | 9% | 1,591.92 | 9% | 1,591.92 | 3,183.84 |
| Total: | 17,688.00 | | 1,591.92 | | 1,591.92 | 3,183.84 |

Tax Amount (in words) : **INR Three Thousand One Hundred Eighty Three and Eighty Four paise Only**

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **27058020000011**
Branch & IFS Code : **SECUNDERABAD & HDFC0000042**

**"TRUE COPY"**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*Goods once sold will not be taken back or exchanged.

for PREMIER ENGINEERING CORPORATION

Authorised Signatory

This is a Computer Generated Invoice