PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/06/23	Prepared by	V. RAVI	Serial no.	18658
Supplier name	Premier Engineering corporation.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	16/02/23	PO/WO No.	97237.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SAL/22-23/1482	20.02.23	11,643-00	✓□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			11,643-00
Proof of delivery by way of: ✓□ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:		Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			11,643-00
Amount E – PO / WO value:			11,643-06
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	✓□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	✓□ Yes □ No – wait for balance material □ Other		
Payment – due date	30/06/23.		
Remarks:	final bill.		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		28/06/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6219
Date 28/6/23
Sign.

Form for closure of purchase order

PO no.:	97237	PO date:	16.02.23	Req. no.:	170852.	Advice Scan ID	
Barcoded PO available	□ Y/☑ N	Invoice original available	□Y/□N /☑Copy available			POD available	☑Y/□ N

Data required from site/engineers:		
MRN nos. related to PO	Inward NO: 10772.	
□ Part material received.	☑ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Full Matl received.		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: MINISH	Sign: for [signature]	Date: 23.06.23.

Data required from accounts:		
□	Checked with E&D for receipt of bills.	
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received: Bills not received against this P.O

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Remarks by Accountants:

Prepared by: B. Sudheer	Sign: [signature]	Date: 23/06/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	SAL/22-23/1482	20.02.23	11,643-00	
2.				
3.				
4.				

Remarks: Need MD's Approval for enclosed Invoice.

Prepared by: Ravi	Sign: [signature]	Date: 23.06.23

Advice by MD - action to be taken.			
□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
☑	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
☑	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:			
Approved by: Soham	Sign: [signature]	Date: 27 JUN 2023	

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Tax Invoice

IRN: [illegible]

[illegible]a4a6a7 [illegible] a6da [illegible]
[illegible] a3fa9h047 2b[illegible]

Ack No.: 112318411865437
Ack Date: 20-Feb-23

PREMIER ENGINEERING CORPORATION
[illegible] Lakshmi [illegible]
[illegible]
[illegible]
GSTIN/UIN: [illegible]A1[illegible]
State Name: Telangana, Code: 36
E-Mail: sales@[illegible] (cell 7288893864)

Consignee (Ship to)
SUMMIT SALES LLP
[illegible] 2ND FLOOR
[illegible] ROAD SECUNDERABAD 003
GSTIN/UIN: [illegible]AAC[illegible]440 1Z7
State Name: Telangana, Code: 36

Buyer (Bill to)
SUMMIT SALES LLP
[illegible] 2ND FLOOR
[illegible] ROAD SECUNDERABAD 003
GSTIN/UIN: [illegible]AAC[illegible]440 1Z7
State Name: Telangana, Code: 36

Invoice No.: SAL/22-23/1487	Dated: 20-Feb-23
Delivery Note	Mode/Terms of Payment
Reference No. & Date	Other References
Buyer's Order No.: 97237/170862	Dated: 16-Feb-23
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
GLOSTER 4CX2.5SQMM CY MULTIFLEX/OVE BLACK COIL	85446030	100.00 Meter	180.75	Meter	48 %	9,867.0
Output SGST 9%						888.0
Output CGST 9%						888.0
Less: ROUND OFF						(-)0.0
Total		100.00 Meter				₹ 11,64

GW

Bills received
2/3/23

MODI PROPERTIES PVT. LTD. SECUNDERABAD

PM
9290536300

IN WARD	
Inward No: 10772	Dt: 20/2/23
MRN No:	Dt:
Received By:	Sign:
SSSLLP SSDW	

Amount Chargeable (in words)
Eleven Thousand Six Hundred Forty Three Only

Company's Bank Details
Bank Name: HDFC
A/c No.: 27058020000011
Branch & IFS Code: SECUNDERABAD & HDFC0000042

Declaration: We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. "Goods once sold will not be taken back or exchanged"

for PREMIER ENGINEERING CORPORATION

Premier Engineering Corporation

This is a Computer Generated Invoice

Purchase Order

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G.S.T No. : 36ACQFS2044C1Z7

Supplier Details		
Premier Engineering Corporation	**Doc No**	97237 170852
183/184, R.P. Road, Secunderabad - 500 0033	**Doc Date**	16-02-2023
	Quote No	Nil
GSTIN 36AAEFM1459R1ZP 27538818..	**Quote Date**	16-02-2023
27538811 9885857395 93910-20196	**SupplyType**	Supply

Kind Attn : Mr. Desai,7288883664

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 634400 - ELEC-Electrical - Copper Cable - - 2.5Sqmm 4core - Mtrs 100Mtrs Per Coil --- Round Copper Cable	1.00	18,975.00	48.00	18.00	11,643.06
				Total Order Value . . .	**11,643.06**

Rupees : Eleven Thousand Six Hundred Fourty Three and Paise Six Only.

Terms and Conditions :-

Specification /	All items shall be of Glostix brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Chettapally,Behind Kingston PG college, Hyderabad Phone : 9818044833, Harendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for CT metre to generator work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office of purchase site office. Proof of delivery/DC can be sent by email.'

TDV
1482

For Summit Sales LLP
Authorised Signatory

Accepted the above Terms and Conditions
For **Premier Engineering Corporation**

Name

Name

Date

Tax Invoice

(TRIPLICATE FOR SUPPLIER)

e-Invoice

IRN : d6fe7c099a9d43e7bf3f8f7ceafda1b8a6e93eff1-e8a1a672ca21a9b047c2b18
Ack No. : 112315411865437
Ack Date : 20-Feb-23

PREMIER ENGINEERING CORPORATION-
5-2-155 RP ROAD,Opp.Lakshmi Vilas Bank,
Secunderabad,TS-500003
www.premierenggcorp.com
GSTIN/UIN: 36AACFP6807A1ZL
State Name : Telangana, Code : 36
E-Mail : sales@pechyd.com (cell:7288883664)

Invoice No. SAL/22-23/1482	Dated 20-Feb-23
Delivery Note	Mode/Terms of Payment
Reference No. & Date	Other References
Buyer's Order No. 97237/170852	Dated 16-Feb-23
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
5-4-187/3&4,IIND FLOOR
MG ROAD,SECUNDERABAD-003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
5-4-187/3&4,IIND FLOOR
MG ROAD,SECUNDERABAD-003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	GLOSTER 4CX2.5SQMM CY MULTI/FLEX/OVE BLACK COIL	85446020	100.00 Meter	189.75	Meter	48 %	9,867.00
	Output SGST 9%						888.03
	Output CGST 9%						888.03
	ROUND OFF						(-)0.06
	Less :						
	Total		100.00 Meter				₹ 11,643.(

345

Bills ready
2/3/23

P.M
9290536300

E. & C

Amount Chargeable (in words)
INR Eleven Thousand Six Hundred Forty Three Only

"TRUE COPY"

Company's Bank Details
Bank Name : HDFC
A/c No. : 27058020000011
Branch & IFS Code: SECUNDERABAD & HDFC0000042

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*Goods once sold will not be taken back or exchanged.

for PREMIER ENGINEERING CORPORATI(

Authorised Signa

This is a Computer Generated Invoice