PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/6/23	Prepared by	Yrwrh	Serial no	
Supplier name	PRITANICA PRINTERS			HO inward no.	
Firm/Company	mehta & Modi Realty	Project	Kowlwk LLP	HO received date	
PO/WO date	7/6/23	PO/WO No.	7024	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	648	26/5/23	2400/-	◻ Yes ◻ No
2.				◻ Yes ◻ No
3.				◻ Yes ◻ No
4.				◻ Yes ◻ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ◻ DCs/bill ◻ Steel report ◻ RMC pour report ◻ Solid block report ◻ Installation report	

MRN nos.:		Proof of delivery matches MRN	◻ Yes ◻ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2400/-
Amount E – PO / WO value:	2400/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	◻ Yes ◻ Excess received ◻ Short received ◻ Part received
Close PO / WO	◻ Yes ◻ No – wait for balance material ◻ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Yrwrh				
Sign:					
Date	27/6/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY 27 JUN 2023

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE CASH / CREDIT

PRIYANKA PRINTERS

Cell : 98495 58805
93987 02763

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 648 Date : 26/5/23

M/s Mehta & Modi Reality Kowkur LLP
M.G. Road, Secunderabad

Party GSTIN.

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	prem Kumar Sanghi		2	200.00	400=00
2)	prem kumar Sanghi HUF		2	200.00	400=00
3)	Sushma Sanghi		2	200.00	400=00
4)	Nilesh Agarwal		2	200.00	400=00
5)	Nilesh Agarwal HUF		2	200.00	400=00
6)	Muktha Agarwal		2	200.00	400=00

INWARD
Inward No: 136 Dt: 26/5/23
MRN No: Dt:
Received By: Somarn Sign:
MODI PROPERTIES

E. & O.E.

Rupees Two thousand Four hundred only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	—
SGST	—
TOTAL	2400=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS
K. Venu

From Company:	Mehta & Modi Realty Kowkur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G Road Secunderabad,TELANGANA,500003 GSTNO:36ABLFM7631F1Z3	Delivery Location:	Greenwood Heights Sy No 196, Kowkur, Bolarum Hyderabad, Telangana, 500010 A.Suresh, [illegible]

Supplier Details				
Priyanka Printers 9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad Hyderabad, TG, 500011 GSTIN:36AROPK5593K1Z0 Mr. Venu, 9849558805 -	PO No	[illegible]	Quote Nr	
	PO Date	07 Jun 2023	Quote Date	07 Jun 2023
	Supply Type		Requisition Num	[illegible]

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM1835-Promotions-Receipt Book-1+1--100pages 10nos-Nos	12.00	200.00	0%	2,400	0%	0%	0%	0	0	0	2,400
Addl Spec	GHT Receipt books											
					Total Amount ...				0	0	0	2,400

Rupees in words : Two Thousand Four Hundred Only.

Terms and Conditions:-

Additional Specifications	GHT Receipt books
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.

HRN — 20230627065

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