

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/6/23		Prepared by: Y. W. K.		Serial no.	
Supplier name: PRANICA PRINTERS				HO inward no.	
Firm/Company: C.V. Research Centers Pvt. Ltd. - G. R. C.		Project: C.V. Research Centers Pvt. Ltd. - G. R. C.		HO received date	
PO/WO date: 27/6/23		PO/WO No: 7019		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	650	29/5/23	2550/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2550/-

Amount E – PO / WO value: 2550/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. W. K.				
Sign:					
Date	27/6/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

No. **650**

Date : 29/05/2023

M/s G. V. Renuka Center Pvt LtdM. G. Road, Secunderabad

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	Annam - A Books		10	255 = 00	2550 = 00
E. & O.E.					

Rupees Two Thousand five hundred and fifty only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST

SGST

TOTAL

2550 = 00

GSTIN: 36AROPK5593K1Z0

Composite Scheme

For **PRIYANKA PRINTERS**

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

K. Venk

Purchase Order

From Company:

GV Research Centers Pvt. Ltd
S-4-187/3&4, 11nd FloorSoham MansionM G Road
Secunderabad,TELANGANA, 500003
GSTNO:36AAHCG4562DIZP

Delivery Location:

Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad.
Hyderabad, Telangana, 500078
Madhu, 7981951035

Supplier Details

Priyanka Printers
9-5-80/2A, Anjiah Nagar, Old Bowenpally, Hyderabad
Hyderabad, TG, 500011
GSTIN:36AROPK5593K1Z0
Mr. Venu, 9849558805

PO No

20230607019

Quote No

PO Date

07 Jun 2023

Quote Date

07 Jun 2023

Supply Type

Requisition Num

20230607018

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%				Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT
1	PROM1797-Promotions-Pre Printed Site Register--- 200pages-Nos	10.00	255.00	0%	2,550	0%	0%	0%	0	0	0

Addl Spec

Innopolis Annexure - A books

Total Amount ...

0

0

0

2,550

Rupees in words : Two Thousand Five Hundred And Fifty Only.

Terms and Conditions:-

- Additional Specifications
- Innopolis Annexure - A books
- Tax :
- Inclusive of GST and other taxes.
- Delivery Date :
- Within ____ days of PO
- Delivery Location :
- As given above.
- Transport:
- By Vendor or Purchaser
- Advance Paid :
- Nil / ____ % of PO value.