PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/07/23	Prepared by	V. RAVI	Serial no.	19878
Supplier name	Sree Rama Krishna Engg. co			HO inward no.	
Firm/Company	Cresentia	Project	Gv one.	HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	479	24.02.23	5546-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5546-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	118230.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5546-00
Amount E – PO / WO value:			5546-00
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	100%. Advance Paid.		
Remarks:	Find Bill & Close this Po.		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		13/7/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC ba documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and i B. 5. This report must reach HO within one working day of approval by purchase officer/purchase man

... PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD No. 4427 Date 12/7/23 Sign.

Form for closure of purchase order

PO no.: 97532	PO date: 24.02.23	Req. no.: 195171	Advice Scan ID
Barcoded PO available ✓ Y/N	Invoice original available Y/N	Copy available	POD available ✓ Y/N

Data required from site/engineers:

MRN nos. related to PO		
□ Part material received	✓ Full material received.	□ Material not received
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	
Remarks by engineer: Full material received.		

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: Tanya. N	Sign:	Date: 10/4/23.

Data required from accounts:

□ Checked with E&D for receipt of bills.		
✓ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
✓ Advance paid against this PO 100%	Amount paid: 5,546/=	Date of payment: 28.02.23

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Advance Paid, Bill not received

Prepared by: Rvlued	Sign: Rvlued	Date: 15.04.23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	479	24.02.23	5546-00	118230.
2.				
3.				

Remarks: Need certified True copy from vendor.

Prepared by: Ravi	Sign:	Date: 17/4/23.

Advice by MD - action to be taken.

✓ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
✓	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
✓	Close PO		
□	Accounts to be reconciled with supplier. Get supplier's ledger.	□	Keep PO open. Material awaited

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
17 APR 2023
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 09-03-23 ver5.docx

27-02-2023 11:48:48

Purchase Order

Original / Office Copy / Purchase Div Copy

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Shameerpet Mandal, Medchal Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details

Sree Ramakrishna Engineering Company H no- 5-528/10, Mirza complex, Hill street, Ranjgunj, Secunderabad-500003 GSTIN 36BELPB0230B2ZC 040-27712689 9000022212	**Doc No**	97532	195171
	Doc Date	24-02-2023	
	Quote No	Nil	
	Quote Date	22-02-2023	
	SupplyType	Supply	

Kind Attn : I Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	527200 - PLUM-Plumbing - Pressure Booster Pump--Kirloskar-KDS 1348 - 125hp - Nos *0.5HP Self prime jalraj kirloskar with KSB auto boost control*	1.00	4,700.00	0.00	18.00	5,546.00
	Rupees : Five Thousand Five Hundred Fourty Six Only.				**Total Order Value . . .**	**5,546.00**

Terms and Conditions :-

Specification / Brand	All items shall be of KRLOSKAR Make
Payment Terms	100% payment
Tax	All taxes included in above price.
Delivery Date	Above material will be delivered within 3 to 4 days.
Delivery Location	G V One Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D) Phone.
Penality For Delay	Nil
Transportation Cost	Shall be borne by us.
Warranty	1 year from the date of purchase.
Advance Paid	5,546/-By RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office bathroom use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Material Delivery at GV One ,Contact person Mr.Ansari ,Mobile no:7667074298

For *Crescentia Labs Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For *Sree Ramakrishna Engineering Company*

Name : ______________ Name : ______________ Date : __/__/____

Tax Invoice

SREE RAMA KRISHNA ENGG. CO.
MIRZA COMPLEX
HILL STREET, RANIGUNJ
SECUNDERABAD
Ph No 9000022212
GSTIN/UIN: 36BELPB0230B2ZC
State Name : Telangana, Code : 36
E-Mail : sreerkenterprises@gmail.com

Invoice No. 479	Dated 24-Feb-23
Challan No	Mode/Terms of Payment
Supplier's Ref. 479 dt. 24-Feb-23	Other Reference
Order No.	Dated
Despatch Doc No	Dated
Despatch Through	Destination
Terms of Delivery	

P.O NO:- 97532
24/2/2023.

Consignee
CRESCENTIA LABS PRIVATE LIMITED
GSTIN/UIN : 36AADCB2608M1ZO
State Name : Telangana, Code : 36
Contact person : CRESCENTIA LABS PRIVATE LIMITED
Contact : 7667074298

Buyer
CRESCENTIA LABS PRIVATE LIMITED
GSTIN/UIN : 36AADCB2608M1ZO
State Name : Telangana, Code : 36
Place of Supply : Telangana
Contact person : CRESCENTIA LABS PRIVATE LIMITED
Contact : 7667074298

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**KIRLOSKAR PUMPS** *JAL RAJ 0.5 H.P* *SR NO: D21YXD10867* *WITH KSB AUTO BOOST* *211417013253*	8413	**1 NOS**	5,546.00	4,700.00	NOS		**4,700.00**
	SGST							**423.00**
	CGST							**423.00**
	Total		**1 NOS**					**₹ 5,546.00**

INWARD
Inward No: 1412 Dt: 04-3-23
MRN No: 118230 Dt: 08-3-23
Received By: Suraj Sign:
CRESCENTIA LABS LIMITED

Amount Chargeable (in words)
INR Five Thousand Five Hundred Forty Six Only

E & O E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8413	4,700.00	9%	423.00	9%	423.00	846.00
Total	**4,700.00**		**423.00**		**423.00**	**846.00**

Tax Amount (in words) : **INR Eight Hundred Forty Six Only**

Company's PAN : **BELPB0230B**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for **SREE RAMA KRISHNA ENGG. CO.**

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

97532
16.02.23 5:15:17

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Shameerpet ...
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details			
Sree Ramakrishna Engineering Company	**Doc No**	97532	195171
H no- 5-528/10, Mirza complex, Hill street, Ranjgunj, Secunderabad-500003	**Doc Date**	24-02-2023	
	Quote No	Nil	
GSTIN 36BELPB0230B2ZC	**Quote Date**	22-02-2023	
040-27712689 9000022212	**SupplyType**	Supply	

Kind Attn : I Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	527200 - PLUM-Plumbing - Pressure Booster Pump--Kirloskar-KDS 1348 - 125hp - Nos *0.5HP Self prime jalraj kirloskar with KSB auto boost control*	1.00	4,700.00	0.00	18.00	5,546.00
					Total Order Value . . .	**5,546.00**

Rupees : Five Thousand Five Hundred Fourty Six Only.

Terms and Conditions :-

Specification /	All items shall be of KRLOSKAR Make
Payment Terms	100% payment
Tax	All taxes included in above price.
Delivery Date	Above material will be delivered within 3 to 4 days.
Delivery Location	G V One Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D) Phone. .
Penality For Delay	Nil
Transportation	Shall be borne by us.
Warranty	1 year from the date of purchase.
Advance Paid	5,546/-By RTGS/NEFT
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office bathroom use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Material Delivery at GV One ,Contact person Mr.Ansari ,Mobile no:7667074298

For ***Crescentia Labs Pvt Ltd***

Authorised Signatory

Name : 27/02/2023

Name : ______________

Accepted the above Terms And Conditions

For ***Sree Ramakrishna Engineering Company***

Date : __/__/____

Requisition Form						
Company Name:	Crescentia Labs Pvt Ltd	Date:	22.02.23			
Site & Phase :	GV One	Time:	11:12			
Unit No./Block No.						
Supplier:		Req. No.	195171			
Material required before date:		ID No.	84542			
S No	Item PO :- 97505	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP4804-Sanitary CP-Wall Hung EWC with seat cover-White---Nos	1		1		
2 plum. 10122	PLUM7302-Plumbing-CPVC MTA---32mm-Nos	4		4		
3 7579	PLUM9961-Plumbing-PVC Connection---600mm-Nos	1		1		
4 7920	PLCP9117-Plumbing-CP Extension Nipple---12X25mm-Nos	4		4		
5 6349	SACP3411-Sanitary CP-Wash Basin Pedastal -White--three fourth-Nos	1		1		
6 5334.	SACP8102-Sanitary CP-Wash Basin-White---Nos	1		1		
7	PLUM1752-Plumbing-Pressure Booster Pump-Kirloskar KDS 1348 125hp-Nos Crompton CIL 120W	1		1		
8						
9						
10						
Remarks:	Toward site office bathroom use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ansari					
Approved By:	Subba Reddy					
Sign & Date:	22/2/2023					

PO: 97532

APPROVED
27 FEB 2023
MINISH PARIKH
MANAGER PROCUREMENT

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Enriching Lives

SREE RAMA KRISHNA ENGG. CO.
MIRZA COMPLEX
HILL STREET, RANIGUNJ
SECUNDERABAD
Ph No 9000022212
E-Mail : sreerkenterprises@gmail.com
GSTIN/UIN: 36BELPB0230B2ZC
State Name : Telangana, Code : 36

Invoice No. **479**	Dated **24-Feb-23**
Delivery Note	Mode/Terms of Payment
Reference No. & Date. **479 dt. 24-Feb-23**	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)

CRESCENTIA LABS PRIVATE LIMITED

GSTIN/UIN : 36AADCB2608M1ZO
State Name : Telangana, Code : 36

Contact person : CRESCENTIA LABS PRIVATE LIMITED
Contact : 9502211011

Buyer (Bill to)

CRESCENTIA LABS PRIVATE LIMITED

GSTIN/UIN : 36AADCB2608M1ZO
State Name : Telangana, Code : 36
Place of Supply : Telangana

Contact person : CRESCENTIA LABS PRIVATE LIMITED
Contact : 9502211011

P.O NO:- 97532
24/2/2023

9502211011

Sl No.	Description of Goods	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**KIRLOSKAR PUMPS** *JAL RAJ 0.5 H.P* *SR NO: D21YXD10867* *WITH KSB AUTO BOOST* *211417013253*	**1 NOS**	5,546.00	4,700.00	NOS		**4,700.00**
	SGST						**423.00**
	CGST						**423.00**
	Total	**1 NOS**					**₹ 5,546.00**

Amount Chargeable (in words)

INR Five Thousand Five Hundred Forty Six Only

E. & O.E

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
4,700.00	9%	423.00	9%	423.00	846.00
Total: 4,700.00		**423.00**		**423.00**	**846.00**

Tax Amount (in words) : **INR Eight Hundred Forty Six Only**

Company's PAN : **BELPB0230B**

"TRUE COPY"

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

TERMS& CONDITION
1)Warranty as per company norms
2) Supply against Advance payment
3) Goods once sold will not be taken back

Company's Bank Details
A/c Holder's Name : **SREE RAMA KRISHNA ENGINEERING COMPANY**
Bank Name : **YES BANK**
A/c No. : **041361900000510**
Branch & IFS Code : **R.P ROAD & YESB0000413**

for SREE RAMA KRISHNA ENGG. CO.

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice