

Remarks from site on the 'Requisition by Site Report' of purchase division

|                  |                               |              |            |
|------------------|-------------------------------|--------------|------------|
| Company:         | Mehta& Modi Realty Kowkur LLP | Date:        | 15-07-2023 |
| Site:            | Greenwood Heights             | Prepared by: | Devi       |
| Report From / To | 08-07-2023 To 15-07-2023      | Approved by: | A.Suresh   |
| Report Date      | 15-07-2023                    |              |            |

List of requisitions numbers missing in the report\*:-

List of requisitions where PO/WO not prepared 3 working days after requisition:

| Req No.     | Req Date   | Serial no of item in Req. | Item Description   | Reason for not preparing PO/WO |
|-------------|------------|---------------------------|--------------------|--------------------------------|
| 20230603007 | 03-06-2023 | 1                         | Coffee Machine     | Po to be issue                 |
| 20230626029 | 26-06-2023 | 1                         | Fire gasket sheet  | Po to be issue                 |
| 20230626033 | 26-06-2023 | 1                         | GI Gate Valve      | Po to be issue                 |
| 20230626021 | 26-06-2023 | 1,2                       | MS Threaded Nipple | Po to be issue                 |
| 20230711026 | 11-07-2023 | 1                         | MS Round pipe      | Po to be issue                 |

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

| Req No.     | Req Date   | Serial no of item in Req. | Item Description           | Details of discussion with supplier <sup>s</sup>      |
|-------------|------------|---------------------------|----------------------------|-------------------------------------------------------|
| 142234      | 03-10-2022 | 1                         | 8 passengers Lift          | Po no 92559 sup: Johnson Lifts Private Limited        |
| 20230515032 | 15-05-2023 | 1,2                       | MS Grills                  | Po no 20230515039 sup: SSSLP delivery on next week.   |
| 20230526001 | 26-05-2023 | 1                         | Nitco Country almond       | Po no 20230526001 sup: SSSLP delivery on next week.   |
| 20230626021 | 26-06-2023 | 1 to 6                    | MS Nut & Bolt              | Po no 20230626021 sup:SFS Hardware delivery this week |
| 20230626021 | 26-06-2023 | 1,2                       | MS reducer & nipple        | Po no 20230707014 sup: SSSLP delivery in this week.   |
| 20230628048 | 28-06-2023 | 1,2                       | CP Extension Nipple        | Po no 20230628054 sup: SSSLP delivery on next week.   |
| 20230704012 | 04-07-2023 | 1                         | Wet type fire extinguisher | Po no 20230704023 sup: SSSLP delivery on next week.   |
| 20230704033 | 04-07-2023 | 1,2                       | Electrical wires           | Po no 20230704053 sup: SSSLP delivery on next week.   |
| 20230713010 | 13-07-2023 | 1 to 3                    | Electrical wires           | Po no 20230713043 sup: SSSLP delivery on Monday.      |
| 20230713011 | 13-07-2023 | 1 to 3                    | Electrical wires           | Po no 20230713041 sup: SSSLP delivery on Monday.      |

|                                                                             |                          |          |     |        |     |
|-----------------------------------------------------------------------------|--------------------------|----------|-----|--------|-----|
| No. of gate passes issued this week:                                        | 01                       | From No. | Nil | To No. | Nil |
| Delivery van site visit on:                                                 | 08-07-2023 TO 15-07-2023 |          |     |        |     |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase? | Yes                      |          |     |        |     |
| Other corrections & remarks:                                                |                          |          |     |        |     |
| Details of steel & cement stock                                             |                          |          |     |        |     |

| Sl. No | Tor size     | Wt per mtr. - kgs | Wt. for 12 mtr rod - kgs | Stock at site - no of rods | Stock at site in Kgs | Previous stock in Kgs |
|--------|--------------|-------------------|--------------------------|----------------------------|----------------------|-----------------------|
| 1.     | 8mm          | .395              | 4.74                     | Nil                        | Nil                  | Nil                   |
| 2.     | 10mm         | .617              | 7.404                    | Nil                        | Nil                  | Nil                   |
| 3.     | 12mm         | .89               | 10.68                    | Nil                        | Nil                  | Nil                   |
| 4.     | 16mm         | 1.58              | 18.96                    | Nil                        | Nil                  | Nil                   |
| 5.     | 20mm         | 2.47              | 29.64                    | Nil                        | Nil                  | Nil                   |
| 6.     | 25mm         | 3.86              | 46.32                    | Nil                        | Nil                  | Nil                   |
| 7.     | 32mm         | 6.32              | 75.84                    | Nil                        | Nil                  | Nil                   |
| 8.     | Binding wire |                   |                          | Nil                        | Nil                  | Nil                   |

|           |                      |               |     |                          |     |
|-----------|----------------------|---------------|-----|--------------------------|-----|
| OPC stock | OPC last weeks stock | PPC/PSC stock | 287 | PPC/PSC last weeks stock | 350 |
|-----------|----------------------|---------------|-----|--------------------------|-----|

|         |                 |                       |             |
|---------|-----------------|-----------------------|-------------|
| Details | Project Manager | Admin Officer/Manager | Admin Audit |
| Sign    | A.Suresh        | Devi                  |             |
| Date    | 15-07-2023      | 15-07-2023            |             |

**APPROVED BY**  
**15 JUL 2023**  
**A. SURESH**  
PROJECT MANAGER