PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/07/23	Prepared by	Asha Jyothi	Serial no.	
Supplier name	Rajadhani Tiles Company			HO inward no.	
Firm/Company	Dr. NRK	Project	Nextopolis	HO received date	
PO/WO date	05/05/23	PO/WO No.	20230505003	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25	13/05/23	5,36,900/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A = Bills total (Excluding Transport & Hamali Charges):	5,36,900/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	—	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,36,900/-
Amount E – PO / WO value:	5,36,639/-
Amount F – Difference (A – E):	261/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/07/23
Remarks: 50% advance payment-Final bill.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Asha Jyothi	APPROVED			
Sign:	Asha	15 JUL 2023			
Date	13/07/23	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE
CASH / CREDIT

Advice print

& : 9848525411
: 8885561492

RAJADHANI TILES COMPANY
MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. 25 Date : 13/05/2023

Billed to : Name : Dr. NYK Biotech Pvt Ltd Address Turkapally Hyderabad State Telangana Code 36	Party GSTIN : 36AACCD27750123 Mode of Supply (Transportation) Place of Supply : Next polis Turkapally P.O. No. : 2023050503 State Code : **TELANGANA - 36** Vehicle No. KA 563336

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Granite Steel grey	6802	7000	65	SFt	4,55,000
	way Bill No 181642883711					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 110723 Date: 16/6/23 Sign:

Electronic Reference Number :	Total Taxable Value	4,55,000
Rupees in words Five lakhs Thirty Six Thousand Nine Hundred only	CGST @ 9 %	40,950
	SGST @ 9 %	40,950
	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	5,36,900

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318 **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

✆: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 6, Lakshmi Nagar, Opp. Bharat Petroleum,
Rampally Village, Keesara Mdl, Medchal Dist - 501 301.

M/s. Dr. NRK Biotech PVT Ltd Turakapally

No.: 320
Date: 30/05/23
Order No.: 20230505003
Vehicle No. TS08UK1108

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
1)	Steel grey Granite	895 Sft		
	895 Sft			
			TOTAL	

M. CODEX 150019 SCAN ID

INWARD
Inward No: 3168 Dt: 30/5/23
MRN No: Dt:
Received by: Suraj Sign: S
DR NRK BIOTECH PVT LTD

Goods once sold will not be taken back

Thank you

E. & O.E.

Signature

✆ : 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 6, Lakshmi Nagar, Opp. Bharat Petroleum,
Rampally Village, Keesara Mdl, Medchal Dist - 501 301.

M/s. Dr. N.R.K. Biotech
Pvt. Ltd
Turakapally

No. : 316
Date : 14/05/2023
Order No. : 20230505003
Vehicle No. KA 56 3336.

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs. Ps.
1)	upranity steelgrey			
	ToTal SfT.	6105.79		
	MRN-NO-			
			TOTAL	SfT. 6105.79

INWARD
Inward No: 3143 Dt: 14/5/23
MRN No: Dt:
Received By: Suraj Sign:
DR NRK BIOTECH PVT LTD

MIT SALES LLP
INWARD 89751
Date: 19/6
Sign:
R.R. DIST.

Goods once sold will not be taken back

Thank you E. & O.E. Signature