

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Mehta& Modi Realty Kowkur LLP	Date:	22-07-2023
Site:	Greenwood Heights	Prepared by:	Devi
Report From / To	15-07-2023 To 22-07-2023	Approved by:	A.Suresh
Report Date	22-07-2023		

List of requisitions numbers missing in the report*:-

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
.List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
142234	03-10-2022	1	8 passengers Lift	Po no 92559 sup: Johnson Lifts Private Limited
20230515032	15-05-2023	1,2	MS Grills	Po no 20230515039 sup: SSLLP delivery on next week.
20230526001	26-05-2023	1	Nitco Country almond	Po no 20230526001 sup: SSLLP delivery on next week.
20230626021	26-06-2023	1,2	MS reducer & nipple	Po no 20230707014 sup: SSLLP delivery in this week.
20230704012	04-07-2023	1	Wet type fire extinguisher	Po no 20230704023 sup: SSLLP delivery on next week.
20230713001	13-07-2023	1	Tan brown granite	Po no 20230713002 sup: SSLLP delivery on next week.
20230719079	19-07-2023	1	Concealed flush tank	Po no 20230719079 sup: SSLLP delivery on Monday.
20230719058	19-07-2023	1	ISS Flange	Po no 20230719080 sup: SSLLP delivery on next week.
20230719062	19-07-2023	1	Coffee machine	Po no 20230719082 sup: Sunrise Enterprises delivery on Monday.
20230721003	21-07-2023	1 to 4	Wall tiles	Po no 20230721005 sup: SSLLP delivery on next week.
20230721002	21-07-2023	1 to 4	Floor tiles	Po no 20230721004 sup: SSLLP delivery on next week.

No. of gate passes issued this week:	01	From No.	Nil	To No.	Nil	
Delivery van site visit on:	18-07-2023 TO 22-07-2023					
Inward report (MRN/other) & stock report emailed in pdf format to purchase?	Yes					
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	Nil	Nil	Nil
2.	10mm	.617	7.404	Nil	Nil	Nil
3.	12mm	.89	10.68	Nil	Nil	Nil
4.	16mm	1.58	18.96	Nil	Nil	Nil
5.	20mm	2.47	29.64	Nil	Nil	Nil
6.	25mm	3.86	46.32	Nil	Nil	Nil
7.	32mm	6.32	75.84	Nil	Nil	Nil
8.	Binding wire			Nil	Nil	Nil
OPC stock		OPC last weeks stock	258	PPC/PSC stock		PPC/PSC last weeks stock 287
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign	A.Suresh			Devi		
Date	22-07-2023			22-07-2023		

Notes: 1. Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the

A. SURESH
PROJECT MANAGER