

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP		Date:	22-07-2023
Site:	Gulmohar Residency		Prepared by:	B.Meenakshi Goud
Report From / To	14-07-23 Friday to22-07-23 sat)		Approved by:	Narender Reddy
Report Date	22-07-2023			
List of requisitions numbers missing in the report*: Req no:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230602037	02-06-23	1	Disel Generator	
20230704010	04-07-23	1	Danger sign boards	
20230704009	04-07-23	1	Danger sign boards	
20230718019	18-07-23	1	Fire eated double leaf door	
20230718007	18-07-23	1	Tile adhesive	
20230721046	21-06-23	1	Dewatering pump	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230506004	06-05-2023	1	Tan brown granite	Material not avaible at site
20230603015	03-06-23	1-2	Double leaf and singke leaf fire doors	Supplier arranging for material
20230606042	06-06-23	1	Solid blocks	Material avaible at sslp delivery by Monday
20230608026	08-06-2023	1-3	Panel doors	Material avaible at sslp delivery by tuesday
20230612035	12-06-23	1	Coper cable flexible 180mtrs	Supplier delivery by wedensday
20230613022	13-06-23	2	Consumble colins	No stock at sslp
20230619014	19-06-23	1	Lift C block	Advance payment not received by supplier
20230619012	19-06-23	1	Lift A block	Advance payment not received by supplier
20230619013	19-06-23	1	Lift B block	Advance payment not received by supplier
20230619015	19-06-23	1	Lift D block	Advance payment not received by supplier
20230619016	19-06-23	1	Lift D block	Advance payment not received by supplier
20230619017	19-06-23	1	Lift G block	Advance payment not received by supplier
20230619059	19-06-23	1	CC Cameras	Material available at SSSLP delivery by monday
20230621065	21-06-23	1-2	Solid blocks part material received	Material Delivery by monday

20230621072	21-06-23	1	DLC	Site not yet ready holding for some week
20230621023	21-06-23	1-6	Sanitary material flush tank plates	Material available at SSLLP delivery by next week
20230623031	23-06-23	1-5	Sanitary material flush tank plates	Material available at SSLLP delivery by next week
20230623033	23-06-23	1-5	Sanitary material flush tank plates	Material available at SSLLP delivery by next week
20230623017	23-06-23	1-5	Saniatry material	Material available at SSLLP delivery by next week
20230624023	24-06-23	1	Tan Brown granite	Material Delivery by monday
20230624035	24-06-23	1	Router D link	Supplier delivery by Wednesday
20230626032	26-06-23	1-2	Fire rated door double leaf	Material delivery by wednesday
20230627027	27-06-23	1	Wall puty gypsum 7 bags balance	Material available at SSLLP delivery by next week
20230627042	27-06-23	3-10	Electrical wire 1/18 black -3 nos balance	Material available at SSLLP delivery by monday
20230629053	29-06-23	1	SS Railing	Work Under progress
20230630036	30-06-23	1	ACCL	Delivery by today
20230701002	01-07-23	1	Toughned glass	Supplier taken measurements delivery by thursday
20230701003	01-07-23	1	Toughned glass	Supplier taken measurements delivery by thursday
20230701004	01-07-23	1-3	UPVC windows	Work Under progress
20230701017	01-07-23	1	False celing lights	Delivery by today
20230703015	03-07-56	1	H block down commers installation	Work under progress
20230703009	03-07-23	1	RMC M10	Work under progress
20230704046	04-07-23	1-4	Colins 3 nos pending	Material available at SSLLP delivery by monday
20230704015	04-07-23	1	Pressure swutch	Material delivery by nect week
20230704030	04-07-23	1	UPVC window mesh	Work Under progress
20230704020	04-07-23	1	GI pipe B class	Material avaible at sslp delivery by tuesday
20230706010	06-07-23	1-4	UPVC Windows	Work Under progress
20230707033	07-07-23	1	RMC M10	Work under progress
20230708007	08-07-23	1	Forgred Brass ball valve	Material delivery by monday
20230708021	08-07-23	1-11	Electrical wires	Material available at sslp delivery by tuesday
20230708023	08-07-23	1-11	Electrical wires	Material available at sslp delivery by tuesday
20230708024	08-07-23	1-11	Electrical wires	Material avaible at sslp delivery by tuesday
20230710046	10-07-23	1	Solid blocks	Part material received
20230710048	10-07-23	1	Sodium hypochlorite	Material delivery by today
20230710003	10-07-23	1	False ceiling	Work under progress

20230710004	10-07-23	1	False ceiling	Work under progress
20230710005	10-07-23	1	False ceiling	Work under progress
20230711044	11-07-23	1-3	Flush doors pending	Supplier delivery by Wednesday
20230712029	12-07-23	1	Country grass	Holding for some time site is preparing
20230712039	12-07-23	1	Balcony railing	Work under progress
20230712022	12-07-23	1-4	UPVC Windows	Work under progress
20230712025	12-07-23	1-2	SS screws	Supplier delivery by Wednesday
20230713002	13-07-23	1	Safety Pad locks	Supplier delivery by Wednesday
20230713022	13-07-23	1-9	Electrical wires	Material available at sslp delivery by tuesday
20230713054	13-07-23	1-4	Fire safety material	Material available at sslp delivery by tuesday
20230713049	13-07-23	1-3	Fire safety material	Material available at sslp delivery by tuesday
20230713055	13-07-23	1	Fire safety material	Material available at sslp delivery by tuesday
20230713032	13-07-23	1-3	Consumbles	Material available at sslp delivery by wendesday
20230713003	13-07-23	1-4	Round covers 75mm -50 nos balance	Material available Delivery by monday
20230713053	13-07-23	8-9	Hose clamps	Material available at sslp delivery by tuesday
20230714001	14-07-23	1	Balcony glass railing	Work under progress
20230714003	14-07-23	1	Balcony glass railing	Work under progress
2023014004	14-07-23	1-4	Tiles	Material delivery by monday
20230714023	14-07-23	1	Platic covers	Materail delivery by thursday
20230715007	15-07-23	1	Armor cable LT	Supplier arranging for material delivery by tuesday
20230715031	15-07-23	1-4	Consumbles	Material available at sslp delivery by tuesday
20230715034	15-07-23	4	Threaded adapter	Material available at sslp delivery by tuesday
20230715005	15-07-23	1-3	Tile groutes	Material available at sslp delivery by tuesday
20230717014	17-07-23	2-5	Plumbing ball valves	Material available at sslp delivery by wendesday
20230717026	17-07-23	1	RMC M10	Site holding some days due to rain
20230717012	17-07-23	1	Conceaed flush tanks	Material available at sslp delivery by tuesday
20230717011	17-07-23	1-15	PVC material	Material available at sslp delivery by tuesday
20230718008	18-07-23	1-9	Tiles	Material available at sslp delivery by wendesday
20230718011	18-07-23	1	UPVC Windows	Work under progress
20230718023	18-07-23	1-3	Tools cutting blades	Material available at supplierdelivery by wendesday
20230718010	18-07-23	1-2	UPVC windows	Work under progress
20230718025	18-07-23	1-2	Umbrellas	Material available at supplierdelivery by wendesday

20230718005	18-07-23	1-6	Cylindrical locks		Material delivery by Friday		
20230718003	18-07-23	1-3	Doors		Material delivery by Friday		
20230718018	18-07-23	6	DB Tpn 3 phase 2 nos pending		Material delivery by Friday		
20230719012	19-07-23	6	Tiles Saturio regal		No stock at SSLLP		
202307109033	19-07-23	1	Automatic switchs		Materail delivery by thursday		
20230719035	19-07-23	1	Measurment tapes		Material delivery by Friday		
20230719067	19-07-23	1-3	LED lights		Materail delivery by thursday		
20230720018	20-07-2023	1	White cement		Material delivery by Friday		
20230720011	20-07-23	1-6	Anchor blades and GI clamos		Materail delivery by thursday		
20230720017	20-07-23	1	Lappum		Material delivery by monday		
No of gate passes issued this weak			Nil	From No.	Nil	To No.	Nil
Delivery van site visit on :			15-07-23,17-07-23,19-07-23,21-07-23				
Inward report (MRN/other) &stock report emailed in pdf format to purchase					Yes		
Item not ordered but received : Nil							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in Kgs		Previous stock in kgs
1.	8mm	0.395	4.74	293	1390		
2.	10mm	0.617	7.41	420	3110		
3.	12mm	0.888	10.6	203	2170		
4.	16mm	1.580	18.9	55	1050		
5.	20mm	2.469	29.6	52	1550		
6.	25mm	3.86	46.32	55	2570		
7.	32mm	66.67					
8.	Binding wire		Nil				
OPC stock	164	OPC last weeks stock	204	PPC/PSC stock	578	PPC/PSC last weeks stock	132
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign				B.Meenakshi			
Date		22-07-2023		22-07-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!