

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/7/23		Prepared by: C. M. N. H.		Serial no.	
Supplier name: S.R. BHAVANI DIGITALS				HO inward no.	
Firm/Company: Nilgiri Estab.		Project: N.E		HO received date	
PO/WO date: 21/7/23		PO/WO No. 1038		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	46	11/7/23	19,110	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230728026	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 19,110

Amount E – PO / WO value: 19,110

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	C. M. N. H.				
Sign:					
Date	25/7/23	25 JUL 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Cell :9391166777

Phone : 27116677

SRI BHAVANI DIGITALS

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2023-24/46

Date:11.07.2023

To,

M/s. Nilgiri Estates

5-4-187/3&4, IInd Floor,

MG Road, Secunderabad-05.

GSTIN:36AAHFN0766F1ZA

HSN CODE: 4911

S.No.	Size	Qty	Particulars	Rate	Date of Printing	Amount	Type of Flex
			Flex Printing Charges				
1	40	25	1 Yamnampet	10.5	19.06.23	10,500	B/F/L
2	25	25	1 Rampally	10.5	"	6,563	B/F/L
						17,063	
						1,024	
						1,024	
						19,110	

Add:CGST @ 6%

Add:SGST @ 6%

Total

19,110

Rupees in words:

Nineteen Thousand One Hundred Ten Only

Pan Card No: AEQPR6876M

GSTIN: 36AEQPR6876M1ZA

Bank Details: Union Bank Of India

A/c No: 541001010050245

IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch



For SRI BHAVANI DIGITALS

From Company:	Nilgiri Estates 5-4-187/3&4, 1Ind FloorSoham MansionM.G.Road Secunderabad, TELANGANA,500003 GSTNO:36AAHFN0766F1ZA	Delivery Location: Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. ", 9030931172
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Supplier Details												
Sri Bhavani Digitals 32-70/1 Bank Colony R K Puram Secunderabad, TG, 500056 GSTIN:36AEQPR6876M1ZA R. Mallesh, 9391166777						PO No	20230721038	Quote No				
						PO Date	21 Jul 2023	Quote Date		21 Jul 2023		
						Supply Type			Requisition Num		20230721027	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount	
1	PROM8851-Promotions-Flex Printing Charges-300GSM Blackout--Misc-Sqm	2.00	8,531.10	0%	17,062	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
Addl Spec	NE 40x25 & 25x25 flex printing charges					0%	6%	6%	0	1,024	1,024	19,110

Rupees in words : Nineteen Thousands One Hundred And Ten Only.					Total Amount ...		0	1,024	1,024	19,110
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Terms and Conditions:-

- Additional Specifications
- NE 40x25 & 25x25 flex printing charges
- Tax :
- Inclusive of GST and other taxes.
- Delivery Date :
- Within ___ days of PO
- Delivery Location :
- As given above.
- Transport:
- By Vendor or Purchaser
- Advance Paid :
- Nil. / ___ % of PO value.
- Payment Terms :
- Within ___ days of delivery and on submission of bills.

