

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/7/23		Prepared by: C/MWR		Serial no.	
Supplier name: SR ADS				HO inward no.	
Firm/Company: MDDI, B...		Project: H Mello...		HO received date	
PO/WO date: 21/7/23		PO/WO No.: 1089		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	46	6/6/23	1558 /	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	20230728025			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / WO value:				1558 /	
Amount F - Difference (A - E):				1558 /	
Quantity received as per PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	C/MWR				
Sign:					
Date:	25/7/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Cell : 9666333644

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2023-24/46

Date: 06.06.2023

To,
M/s. **Modi Realty Mallappur LLP**
5-4-187/3&4, IIInd Floor,
MG Road, Secunderabad-05.

GSTIN: 36AAEFM1459R1ZP

SAC CODE : 998361

S.No.	Size	Qty	Particulars	Rate	Date of Display	Amount
1	8	6	3 Mounting charges	5	15.06.23	720
2	8	3	5 Mounting charges	5	"	600
						1,320
Add: CGST @ 9%						119
Add: SGST @ 9%						119
Total						1,558

Rupees in words:

One Thousand Five Hundred Fifty Eight Rupees Only

Pan Card No: BNOPR5938Q

GSTIN: 36BNOPR5938Q2ZQ

Bank Details : Union Bank Of India

A/c No: 541001010050606

IFSC No: UBIN0906409

Secunderabad Sainikpuri Branch

For SR ADS.

Purchase Order

Original

From Company: Modi Realty Mallapur LLP
 5-4-187/3&4, 1Ind FloorSoham MansionM.G.Road
 Secunderabad, TELANGANA, 500003
 GSTNO:36AAEFM1459R1ZP

Delivery Location: Gulmohar Residency
 Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai
 Hyderabad, Telangana, 500076
 Srinivas N, 8309724627

Supplier Details		PO No	20230721039	Quote No								
SR Ads		PO Date	21 Jul 2023	Quote Date	21 Jul 2023							
32-701 Bank Colony R K Puram Secunderabad, TG, 500056 GSTIN:36BNOPR59382ZQ Srinivas, 9666333644 NA		Supply Type		Requisition Num	20230721033							
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%			Amount			
1	PROM8964-Promotions-Flex Mounting Charges--- Misc-Sqm	8.00	165.00	0%	1,320	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
Addl Spec	GMR 8x6 & 8x3 flex mounting charges					0%	9%	9%	0	119	119	1,558
Rupees in words : One Thousand Five Hundred And Fifty Eight Only.						Total Amount ...			0	119	119	1,558

Terms and Conditions:-

Additional Specifications

GMR 8x6 & 8x3 flex mounting charges

Inclusive of GST and other taxes.

Within ___ days of PO

As given above.

By Vendor or Purchaser

Nil / ___ % of PO value.

Within ___ days of delivery and on submission of bills.

Tax :

Delivery Date :

Delivery Location :

Transport:

Advance Paid :

Payment Terms :

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