PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/7/23	Prepared by	Yamuna	Serial no.	
Supplier name	SR ADS			HO inward no.	
Firm/Company	GV Connect	Project	Association	HO received date	
PO/WO date	21/7/23	PO/WO No.	1041	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	48	6/6/23	1133/-	◻ Yes ◻ No
2.				◻ Yes ◻ No
3.				◻ Yes ◻ No
4.				◻ Yes ◻ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ◻ DCs/bill ◻ Steel report ◻ RMC pour report ◻ Solid block report ◻ Installation report	

MRN nos.:	202307028023	Proof of delivery matches MRN	☑ Yes ◻ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1133/-
Amount E – PO / WO value:	1133/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	◻ Yes ◻ Excess received ◻ Short received ◻ Part received
Close PO / WO	◻ Yes ◻ No – wait for balance material ◻ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Yamuna				
Sign:	[signature]	[signature]			
Date	25/7/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
2 9 JUL 2023

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SR ADS

Cell : 9666333644

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2023-24/48 **Date:06.06.2023**

To,
M/s. **GV Connect Association**
5-4-187/3&4,IInd Floor,
MG Road,Secunderabad-05.

GSTIN: SAC CODE : 998361

S.No.	Size		Qty	Particulars	Rate	Date of Display	Amount
1	8	6	2	Mounting charges	5	18.05.23	480
2	12	8	1	Mounting charges	5	12.06.23	480
							960
				Add: CGST @ 9%			86
				Add: SGST @ 9%			86
				Total			**1,133**

Rupees in words: **One Thousand One Hundred Thirty Three Rupees Only**

Pan Card No: BNOPR5938Q
GSTIN:36BNOPR5938Q2ZQ
Bank Details : Union Bank Of India
A/c No: 541001010050606
IFSC No: **UBIN0906409**
Secunderabad Sainikpuri Branch

For SR ADS.

E-mail : sradshyd@gmail.com

Purchase Order

From Company: G V Connect Association

Original

,,
GSTNO:

Supplier Details			
SR Ads 32-701 Bank Colony R K Puram Secunderabad, TG, 500056 GSTIN:36BNOPR59382ZQ Srinivas, 9666333644 NA			
PO No	20230721041	Quote No	
PO Date	21 Jul 2023	Quote Date	21 Jul 2023
Supply Type		Requisition Num	20230721035

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM8964-Promotions-Flex Mounting Charges---Misc-Sqm	3.00	320.00	0%	960	0%	9%	9%	0	86	86	1,133
Addl Spec	GV connect Cricket festival 2023 flex mounting charges											
								Total Amount ...	0	86	86	1,133

Rupees in words : One Thousand One Hundred And Thirty Three Only.

Terms and Conditions:-

Additional Specifications	GV connect Cricket festival 2023 flex mounting charges
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.
Payment Terms :	Within ____ days of delivery and on submission of bills.

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