PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/8/23	Prepared by	Salman	Serial no.	
Supplier name	leominal Creatives.			HO inward no.	
Firm/Company	Vista view llp	Project	VGS	HO received date	
PO/WO date	0802059	PO/WO No.	2/8/23	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23	2/8/23	8850/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	20230803028	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8850/-
Amount E – PO / WO value:			8850/-
Amount F – Difference (A – E):			

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	8/8/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Sign:	3/8/23	[signature] 3/8			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Leomind Creatives

#2-2-647/227/3, Street No.11, Central Excise Colony,
Lane Behind Divyanjali High School, Bagh Amberpet,
HYDERABAD - 500 013. Telangana State, India.
Phone: +91 40 3587 5843, Mobile: 905 905 0993
E-mail: leomindcreatives@gmail.com

GSTIN: 36DDCPG9552D1ZM
PAN: DDCPG9552D

TAX INVOICE

To,
Vista View LLP
5-4-187/3&4, Soham Manshion, II Floor, M.G Road,
Secunderabad - 500003, Telangana State.

GSTIN No. :

INVOICE No.	:	LMC-2023-24/023
DATE	:	02-08-2023
P. O./ Order No.	:	20230802059
DATE	:	02-08-2023

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE (INR)	TOTAL (INR)
1.	Towards the Creative Charges for VGS Vista Grande Project Multicolour Logo Design.	998361	1	7,500.00	7,500.00

E.&O.E

TOTAL AMOUNT	7,500.00
CGST @ 9%	675.00
SGST @ 9%	675.00
IGST @ -	-
GRAND TOTAL (INR)	8,850.00

Grand Total (INR in words)

Eight Thousand Eight Hundred Fifty Only.

I hear by certify that this invoice shows the actual price of Creatives / Printing / Digital / Electronic / In & Outdoor media advertising promotional described, that no other invoice has been issued, and that all particulars are true and correct.

Payment Options :

Payment should be made by DD / Cheque in favour of "LEOMIND CREATIVES" or Online Transfer.

- Account No. : 59059050999
  Bank Name & Branch : IDFC FIRST Bank, Himayatnagar Branch, Hyderabad.
  IFSC Code : IDFB0080221

Terms & Conditions :

1. Complaints / Clarifications will not be entertained after 7 days of delivery.
2. Intrerest @ 24% p.a. is charged on unrealised payments.
3. All disputes subject to Hyderabad Jurisdiction only.

LEOMIND CREATIVES HYDERABAD UAM No.TS02D0050489

For Leomind Creatives

Authorised Signatory

THANK YOU FOR YOUR BUSINESS!

Purchase Order

Original

From Company: Vista View LLP # 5-4-187/3&4, Soham Manshion, II floor,M.G Road, Secunderabad Hyderabad,Telangana,500003 GSTNO:36	Delivery Location: VGS Vista Grande at Suryapet Sy.No:745, Pillalmarri villageOpp: Chandana Institute of Nursing. Suryapet,Telangana,508376 --,...

Supplier Details				
Leomind Creatives 2-2-647/227/3, 1st floor, Street No.11, C.E. colony, Lane behind Divyanjali High School, Bagh Amberpet. Hyderabad Hyderabad, TG, 500013 GSTIN:36DDCPG9552D1ZM SARATHI, 90590 50993 leomindcreatives@gmail.com	PO No	20230802059	Quote No	
	PO Date	02 Aug 2023	Quote Date	02 Aug 2023
	Supply Type		Requisition Num	20230802049

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM1978-Promotions-Design Charges-Adaptation Project Logo--Misc-Nos	1.00	7,500.00	0%	7,500	18%	0%	0%	1,350	0	0	8,850
Addl Spec	Logo art work Design Charges for VGS											
								Total Amount ...	1,350	0	0	8,850

Rupees in words : Eight Thousand Eight Hundred And Fifty Only.

Terms and Conditions:-

Additional Specifications	Logo art work Design Charges for VGS
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser