

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/8/23	Prepared by	Salman	Serial no.	
Supplier name	Leonard Creatives			HO inward no.	
Firm/Company	modi Leantos Civ. Hyd. Up	Project	BPA	HO received date	
PO/WO date	2/8/23	PO/WO No.	0802061	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25	2/8/23	8850/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	20230803030	Proof of delivery matches MRN	☒ Yes ☐ No
-----------	-------------	-------------------------------	---

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 8850/-

Amount E – PO / WO value: 8850/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 8/8/23

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Salman				
Sign:	3/8/23				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Leomind Creatives

#2-2-647/227/3, Street No.11, Central Excise Colony,
Lane Behind Divyanjali High School, Bagh Amberpet,
HYDERABAD - 500 013, Telangana State, India.
Phone: +91 40 3587 5843, Mobile: 905 905 0993
E-mail: leomindcreatives@gmail.com

GSTIN: 36DDCPG9552D1ZM
PAN: DDCPG9552D

TAX INVOICE

To,
Modi Realtors GV Hyderabad LLP
5-4-187/3&4, IInd Floor, Soham Mansion, M.G.Road
Secunderabad - 500003, Telangana State.

GSTIN No. :

INVOICE No. : LMC-2023-24/025

DATE : 02-08-2023

P. O./ Order No. : 20230802061

DATE : 02-08-2023

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE (INR)	TOTAL (INR)
1.	Towards the Creative Charges for Bloomdale Platina - Genome Vally Project Multicolour Logo Design.	998361	1	7,500.00	7,500.00
E.&O.E			TOTAL AMOUNT		7,500.00
			CGST @ 9%		675.00
			SGST @ 9%		675.00
			IGST @ -		-
			GRAND TOTAL (INR)		8,850.00
Grand Total (INR in words)					
Eight Thousand Eight Hundred Fifty Only.					

I hereby certify that this invoice shows the actual price of Creatives / Printing / Digital / Electronic / In & Outdoor media advertising promotional described, that no other invoice has been issued, and that all particulars are true and correct.

Payment Options :

Payment should be made by DD / Cheque in favour of "LEOMIND CREATIVES"
or Online Transfer.

* Account No. : 59059050999
Bank Name & Branch : IDFC FIRST Bank, Himayatnagar Branch, Hyderabad.
IFSC Code : IDFB0080221

Terms & Conditions :

- Complaints / Clarifications will not be entertained after 7 days of delivery.
- Interest @ 24% p.a. is charged on unrealised payments.
- All disputes subject to Hyderabad Jurisdiction only.



For Leomind Creatives

Authorised Signatory

THANK YOU FOR YOUR BUSINESS!

Purchase Order

Original

From Company: Modi Realtors GV Hyderabad LLP

GSTNO:

Supplier Details

Leomind Creatives
2-2-647/227/3, 1st floor, Street No.11, C.E. colony, Lane behind Divyanjali High School,
Bagh Amberpet, Hyderabad
Hyderabad, TG, 500013
GSTIN:36DDCPG9552D1ZM
SARATHI, 90590 50993
leomindcreatives@gmail.com

Supplier Details													
Leonmind Creatives 2-2-647/227/3, 1st floor, Street No.11, C.E. colony, Lane behind Divyanjali High School, Bagh Amberpet, Hyderabad Hyderabad, TG, 500013 GSTIN:36DDCPG9552D1ZM SARATHI, 90590 50993 leonmindcreatives@gmail.com						PO No		20230802061		Quote No			
						PO Date		02 Aug 2023		Quote Date		02 Aug 2023	
						Supply Type				Requisition Num		20230802050	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	PROM1978-Promotions-Design Charges-Adaptation Project Logo-Misc-Nos	1.00	7,500.00	0%	7,500	0%	9%	9%	0	675	675	8,850	
Addl Spec	Logo art work Design Charges for Bloomdale Platina at Genome vally												
Rupees in words : Eight Thousand Eight Hundred And Fifty Only.													
Total Amount ...										0	675	675	8,850
Terms and Conditions:-													