

PURCHASE DIVISION
Advise for approval for credit to supplier

Date: 4/8/23		Prepared by: [Signature]		Serial no.	
Supplier name: Vigreen Media				HO inward no.	
Firm/Company: MAD. REALTY		Project: Beharvan LLP NCH		HO received date	
PO/WO date: 2/8/23		PO/WO No. 2024		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1	195	31/7/23	4895/-	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
2				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamahi Charges):					
Proof of delivery by way of <input type="checkbox"/> DC bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN no.: 20230804007		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier: 4895/-					
Amount E - PO / WO value: 4895/-					
Amount F - Difference (A - E): 4895/-					
Quantity received as per PO/WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received		
Close PO / WO			<input type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other		
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	[Signature]	[Signature]			
Sign:	[Signature]	[Signature]			
Date:	4/8/23				
Approval Limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advise to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamahi charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s **Modi Realty Pocharam LLP**
5-4-183/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad
- 500003
Phone no

Invoice No.	VGM-2324-195	Date : 31-07-2023
Your P.O No.	20230802004	Date : 02-08-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "NGH Ad in Sakshi" Size:3.7x7 cm Publication:Sakshi Date of Pub:29-07-2023	998636	1 NOS	4662.00	2.50	2.50		4662.00

	OUR	CUSTOMER	Total Amount	
GSTIN :	36AADCV9375P1ZC	36ABIFM1836H1Z7	4,662.00	
TIN No. :	36641857335		116.55	Total CGST Amount
STC No. :	AADCV9375PSD001		116.55	Total SGST Amount
IT PAN No:	AADCV9375P			Total IGST Amount
			Grand Total (INR)	4,895.10

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :
FOUR THOUSAND EIGHT HUNDRED AND NINETY FIVE AND PAISE TEN ONLY
Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

Purchase Order

Original

From Company: Modi Realty Pocharam LLP
 5-4-187/3&4, 11nd FloorSoham MansionM.G.Road
 Secunderabad,TELANGANA,500003
 GSTNO:36ABIFM1836H1Z7

Delivery Location: Nilgiri Heights
 Sy.No-27,Pocharam
 Hyderabad,Telangana,502300
 Vijayraj,9849497484

Supplier Details
 V Green Media Pvt.Ltd.
 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar,
 Hyderabad.
 Hyderabad, TG, 500029
 GSTIN:36AADCV9375P1ZC
 Accounts Department, 040 – 6646 4477
 info@vgreenmedia.com

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	Amount
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	1.00	4,662.00	0%	4,662	0%	2.5%	2.5%	0	117	117	4,895

Addl Spec NGH ad in Sakshi Hyd on 29-07-2023														
Rupees in words : Four Thousand Eight Hundred And Ninety Five Only.														
Terms and Conditions:-														
Additional Specifications NGH ad in Sakshi Hyd on 29-07-2023														
Tax : Inclusive of GST and other taxes.														
Delivery Date : Within ___ days of PO														
Delivery Location : As given above.														
Transport: By Vendor or Purchaser														
Advance Paid : Nil. / ___ % of PO value.														
Total Amount ...											0	117	117	4,895

Additional Specifications NGH ad in Sakshi Hyd on 29-07-2023

Tax : Inclusive of GST and other taxes.

Delivery Date : Within ___ days of PO

Delivery Location : As given above.

Transport: By Vendor or Purchaser

Advance Paid : Nil. / ___ % of PO value.

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