PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/8/23	Prepared by	Yamuna	Serial no.	
Supplier name	V'Green MEDIA			HO inward no.	
Firm/Company	Nikigm Etec	Project	IIIE	HO received date	
PO/WO date	7/7/23	PO/WO No.	7039	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	166	27/7/23	2893/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DC/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 202308040 16		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2893/-
Amount E – PO / WO value:			2893/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date			
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Yamuna				
Sign:	[signature]	[signature]			
Date	4/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
4 AUG 2023
PRASAD
MANAGER - OPERATIONS

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

V Green MEDIA

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To,
M/s **Niligiri Estates**
Secunderabad-500 003 5-4-187/3 & 4,, II nd Floor,M.G.Road,

Phone no

Invoice No.	VGM-2324-166	Date : 27-07-2023
Your P.O No.	20230707039	Date : 07-07-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "NE Ad in Hindu" Size:3.5x7 Publication:Hindu Date of Pub:08-07-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

	OUR	CUSTOMER
GSTIN :	36AADCV9375P1ZC	36AAHFN0766F1ZA
TIN No. :	36641857335	
STC No. :	AADCV9375PSD001	
IT PAN No:	AADCV9375P	

Total Amount	2,756.00
Total CGST Amount	68.90
Total SGST Amount	68.90
Total IGST Amount	
Grand Total (INR)	**2,893.80**

Amount in Indian Rupees :
TWO THOUSAND EIGHT HUNDRED AND NINETY THREE AND PAISE EIGHTY ONLY

- Payment should be made by Crossed Demand Draft / Cheque in favour **M/s V GREEN MEDIA PVT. LTD** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

Purchase Order

Original

From Company:	Nilgiri Estates 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AAHFN0766F1ZA	Delivery Location:	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. ,, ,9030931172

Supplier Details				
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad, TG, 500029 GSTIN:36AADCV9375P1ZC Accounts Department, 040 – 6646 4477 info@vgreenmedia.com	PO No	20230707039	Quote No	
	PO Date	07 Jul 2023	Quote Date	07 Jul 2023
	Supply Type	Purchase Order	Requisition Num	20230707031

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	1.00	2,756.00	0%	2,756	0%	2.5%	2.5%	0	69	69	2,894
Addl Spec	NE ad in Hindu Hyd on 08-07-2023											
								Total Amount ...	0	69	69	2,894

Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.

Terms and Conditions:-

Additional Specifications	NE ad in Hindu Hyd on 08-07-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 3 days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.

166