PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 4/8/23 | Prepared by | Yamuna | Serial no. | |
| Supplier name | N'GreenMEDIA | | | HO inward no. | |
| Firm/Company | MADI CONSULTANCY SERVICES | Project | | HO received date | |
| PO/WO date | 7/7/23 | PO/WO No. | 7087 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 184 | 27/7/23 | 11521/— | ◻ Yes ◻ No |
| 2. | | | | ◻ Yes ◻ No |
| 3. | | | | ◻ Yes ◻ No |
| 4. | | | | ◻ Yes ◻ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | |

Proof of delivery by way of: ◻ DCs/bill ◻ Steel report ◻ RMC pour report ◻ Solid block report ◻ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 20230804017 | Proof of delivery matches MRN | ◻ Yes ◻ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | |
| Amount C – Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 11521/— |
| Amount E – PO / WO value: | 11521/— |
| Amount F – Difference (A – E): | |
| Quantity received as per PO /WO | ◻ Yes ◻ Excess received ◻ Short received ◻ Part received |
| Close PO / WO | ◻ Yes ◻ No – wait for balance material ◻ Other |
| Payment – due date | |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Yamuna | | | | |
| Sign: | | | | | |
| Date | 4/8/23 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED BY
04 AUG 2023
MANAGER-PROMOTIONS

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

V Green MEDIA

# TAX INVOICE

**V GREEN MEDIA Pvt. Ltd.**
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To,
M/s **Modi Consultancy Services**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad-500003

Phone no

| | | |
|---|---|---|
| Invoice No. | VGM-2324-164 | Date : 27-07-2023 |
| Your P.O No. | 20230707037 | Date : 07-07-2023 |
| DC No : | | Date : 17-04-2023 |
| Order Confirmed by : | | |

| S. No | Description | HSN/ SAC | Qty | Rate | CGST % | SGST % | IGST % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | Advertisement<br>"Vista Ad in Eenadu"<br>Size:3x7cm<br>Publication:Eenadu<br>Date of Pub:08-07-2023 | 998636 | 1 NOS | 10972.50 | 2.50 | 2.50 | | 10972.50 |

| | OUR | CUSTOMER |
|---|---|---|
| GSTIN : | 36AADCV9375P1ZC | |
| TIN No. : | 36641857335 | |
| STC No. : | AADCV9375PSD001 | |
| IT PAN No: | AADCV9375P | |

| | |
|---|---|
| Total Amount | 10,972.50 |
| Total CGST Amount | 274.31 |
| Total SGST Amount | 274.31 |
| Total IGST Amount | |
| Grand Total (INR) | 11,521.12 |

**Amount in Indian Rupees :**
ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY

- Payment should be made by Crossed Demand Draft / Cheque in favour **M/s V GREEN MEDIA PVT. LTD.** payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only.

- E & O. E.

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

**For V Green Media Pvt Ltd.**

Receiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

# Purchase Order

Original

| From Company: | Modi Consultancy Services<br>5-4-187/3&4, IInd Floor, Soham Mansion MG Road Secunderabad<br>Hyderabad,Telangana,500003<br>GSTNO: |
|---|---|

| Supplier Details | | | | |
|---|---|---|---|---|
| V Green Media Pvt.Ltd.<br>3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad.<br>Hyderabad, TG, 500029<br>GSTIN:36AADCV9375P1ZC<br>Accounts Department, 040 – 6646 4477<br>info@vgreenmedia.com | PO No | 20230707037 | Quote No | |
| | PO Date | 07 Jul 2023 | Quote Date | 07 Jul 2023 |
| | Supply Type | Purchase Order | Requisition Num | 20230707029 |

| SNo. | Item Name | Qty | Rate | Dis% | Taxable Amount | GST% | | | | | | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | IGST% | CGST% | SGST% | IGST AMT | CGST AMT | SGST AMT | |
| 1 | PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos. | 1.00 | 10,972.50 | 0% | 10,973 | 0% | 2.5% | 2.5% | 0 | 274 | 274 | 11,521 |
| Addl Spec | VISTA ad in Eenadu Hyd on 08-07-2023 | | | | | | | | | | | |
| | | | | | | | | Total Amount ... | 0 | 274 | 274 | 11,521 |
| Rupees in words : Eleven Thousands Five Hundred And Twenty One Only. | | | | | | | | | | | | |

Terms and Conditions:-

Additional Specifications VISTA ad in Eenadu Hyd on 08-07-2023

Tax : Inclusive of GST and other taxes.

Delivery Date : Within 3 days of PO

Delivery Location : As given above.

Transport: By Vendor or Purchaser

Advance Paid : Nil. / ___ % of PO value.

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07/07/23 05:56:41 PM