

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/8/23		Prepared by: J. W. Khan		Serial no.	
Supplier name: N. Y. K. MEDIA				HO inward no.	
Firm/Company: MODI Reality		Project: Mohan up. MCH		HO received date	
PO/WO date: 20/7/23		PO/WO No: 0013		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1	170	27/7/23	11521	☐ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of ☐ DC bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN no.: 20230804019	Proof of delivery matches MRN	☐ Yes ☐ No
----------------------	-------------------------------	--

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier: 11521

Amount E - PO / WO value: 11521

Amount F - Difference (A - E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	J. W. Khan	J. W. Khan			
Sign:	[Signature]	[Signature]			
Date:	4/8/23				
Approval Limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

To, M/s Modi Realty Pocharam LLP 5-4-183/3&4, 2nd Floor, Soham Mansion, MG Road, Secunderabad - 500003 Phone no				Invoice No.		VGM-2324-170		Date : 27-07-2023	
				Your P.O No.		20230720013		Date : 20-07-2023	
				DC No :				Date : 17-04-2023	
				Order Confirmed by :					

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "NGH Ad in Eenadu" Size:3x7cm Publication:Eenadu Date of Pub:22-07-2023	998636	1 NOS	10972.50	2.50	2.50		10972.50

		OUR	CUSTOMER	Total Amount		10,972.50
GSTIN :	36AADCV9375P1ZC	36ABIFM1836H1Z7	Total CGST Amount		274.31	
TIN No. :	36641857335		Total SGST Amount		274.31	
STC No. :	AADCV9375PSD001		Total IGST Amount			
IT PAN No:	AADCV9375P		Grand Total (INR)		11,521.12	

- Payment should be made by Crossed Demand Draft / Cheque in favour M/s V GREEN MEDIA PVT. LTD. payable at Hyderabad. - Interest @ 24 % p.a. is charged on unrealised payments. - Complaints /Clarifications will not be entertained after 7days of delivery. - Subject to Hyderabad jurisdiction only.	Amount in Indian Rupees : <u>ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY</u> Bank Details : HDFC Bank Ltd. Panjagutta, Hyderabad. A/c : 50200033057768, IFSC CODE :
--	--

For V Green Media Pvt Ltd.			
 Receiver's Signature & Stamp	 Prepared by	Checked by	 Authorized Signatory

Purchase Order

Original

From Company:

Modi Realty Pocharam LLP
5-4-187/3&4, 11nd Floor, Soham Mansion M.G. Road
Secunderabad, TELANGANA, 500003
GSTNO:36ABIFM1836H1Z7

Delivery Location: Nilgiri Heights

Sy.No-27, Pocharam
Hyderabad, Telangana, 502300
Vijayraj, 9849497484

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no.7, (Opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad.
Hyderabad, TG, 500029
GSTIN:36AADCV9375P1ZC
Accounts Department, 040 - 6646 4477
info@vgreenmedia.com

Supplier Details													
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad, TG, 500029 GSTIN:36AADCV9375P1ZC Accounts Department, 040 – 6646 4477 info@vgreenmedia.com						PO No		20230720013		Quote No			
						PO Date		20 Jul 2023		Quote Date		20 Jul 2023	
						Supply Type		Purchase Order		Requisition Num		20230720008	
						GST%						Amount	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	1.00	10,972.50	0%	10,973	0%	2.5%	2.5%	0	274	274	11,521	
Addl Spec	NGH ad in Eenadu Hyd on 22-07-2023												
Total Amount ...						0	274	274	11,521				

Rupees in words : Eleven Thousands Five Hundred And Twenty One Only.

Terms and Conditions:-

Additional Specifications

NGH ad in Eenadu Hyd on 22-07-2023

Tax :

Inclusive of GST and other taxes.

Delivery Date :

Within ___ days of PO

Delivery Location :

As given above.

Transport:

By Vendor or Purchaser

Advance Paid :

Nil. / ___ % of PO value.