

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/8/23		Prepared by: J. H. W. K.		Serial no.	
Supplier name: V. C. K. N. E. D. I. A				HO inward no.	
Firm/Company: MODI CONSTRUCTION SERVICES PVT. LTD.		Project: MODI CONSTRUCTION SERVICES PVT. LTD.		HO received date	
PO/WO date: 15/6/23		PO/WO No.: 5003		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	117	16/6/23	2893	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of ☐ DC/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MEN no.:	20230704027			Proof of delivery matches BURN	☐ Yes ☐ No
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				2893	
Amount E - PO / WO value:				2893	
Amount F - Difference (A - E):					
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	J. H. W. K.	J. H. W. K.			
Sign:					
Date	4/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.

3-6-530/2, Street No.7, Himayathnagar

Hyderabad - 500 029, T.S., India

CIN: U74300AP2011PTC075248

Modi Consultancy Services

5-4-187/3&4, II Floor, M.G. Road, Secunderabad-500003

Phone no

Invoice No. VGM-2324-117 Date : 16-06-2023

Your P.O No. 20230615003 Date : 15-06-2023

DC No : Date : 17-04-2023

Order Confirmed
by :

Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1 Advertisement "Vista Ad in Hindu" Size:3.5x7 Publication:Hindu Date of Pub:17-06-2023	998636	1 NOS	2756.00	2.50	2.50		2756.00

OUR	CUSTOMER	Total Amount	2,756.00
GSTIN : 36AADCV9375P1ZC		Total CGST Amount	68.90
TIN No. : 36641857335		Total SGST Amount	68.90
STC No. : AADCV9375PSD001		Total IGST Amount	
IT PAN No: AADCV9375P		Grand Total (INR)	2,893.80

Payment should be made by Crossed Demand Draft / Cheque in favour

M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.

- Interest @ 24 % p.a. is charged on unrealised payments.

- Complaints /Clarifications will not be entertained after 7days of delivery.

- Subject to Hyderabad jurisdiction only.

- E & O. E.

Amount in Indian Rupees :

TWO THOUSAND EIGHT HUNDRED AND
NINETY THREE AND PAISE EIGHTY ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.

A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

Receiver's Signature & Stamp

Prepared by

Checked by

Authorised Signatory

Purchase Order

Original

From Company: Modi Consultancy Services
5-4-18/3&4, 11nd Floor, Soham Mansion MG Road Secunderabad
Hyderabad, Telangana, 500003
GSTNO:

Supplier Details

V Green Media Pvt.Ltd.
3-6-530/3, 1st floor, street.no. 7, (opp. lane of Minerva coffee shop) Himayathnagar,
Hyderabad.
Hyderabad, TG, 500029
GSTIN:36AADCV9375P1ZC
Accounts Department, 040 - 6646 4477
info@vgreenmedia.com

PO No

20230615003

Quote No

PO Date

15 Jun 2023

Quote Date

15 Jun 2023

Supply Type

Purchase Order

Requisition Num

20230615004

SNo. Item Name

Qty

Rate

Dis%

Taxable
Amount

GST%

Amount

1 PROM2067-Promotions-Design Charges-Classified
Display ad Single Column-Nos.

1.00

2,756.00

0%

2,756

IGST%

CGST%

SGST%

IGST
AMTCGST
AMTSGST
AMT

Addl Spec VISTA ad in Hindu Hyd on 17-06-2023

1.00

2,756.00

0%

2,756

0%

2.5%

2.5%

0

69

69

2,894

Rupees in words : Two Thousand Eight Hundred And Ninety Four Only.

Total Amount ...

0

69

69

2,894

Terms and Conditions:-

Additional Specifications

Tax :

VISTA ad in Hindu Hyd on 17-06-2023

Delivery Date :

Inclusive of GST and other taxes.

Delivery Location :

Within 7 days of PO

Transport:

As given above.

Advance Paid :

By Vendor or Purchaser

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Nil / ___ % of PO value.