PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/8/23	Prepared by	Yamyali	Serial no.	
Supplier name	Vighneer Media			HO inward no.	
Firm/Company	Silver oak	Project Villa LLP	Sou	HO received date	
PO/WO date	7/7/23	PO/WO No.	7038	Scm ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	165	27/7/23	4895/—	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	20230804028	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4895/—
Amount E – PO / WO value:	4895/—
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Yamyali				
Sign:	[signature]	[signature]			
Date	4/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY
04 AUG 2023
PRASAD

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

V Green MEDIA

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/2, Street No.7, Himayathnagar
Hyderabad - 500 029, T.S., India
CIN: U74300AP2011PTC075248

To,
M/s **Silver Oak Villas LLP**
5-4-187/3&4,II nd Floor, M.G Road,Secunderabad

Phone no

Invoice No.	VGM-2324-165	Date : 27-07-2023
Your P.O No.	20230707038	Date : 07-07-2023
DC No :		Date : 17-04-2023
Order Confirmed by :		

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "SOR Ad in Sakshi" Size:3.7x7 cm Publication:Sakshi Date of Pub:08-07-2023	998636	1 NOS	4662.00	2.50	2.50		4662.00

	OUR	CUSTOMER
GSTIN :	36AADCV9375P1ZC	36ADBFS3288A2Z7
IN No. :	36641857335	
TC No. :	AADCV9375PSD001	
PAN No:	AADCV9375P	

Total Amount	4,662.00
Total CGST Amount	116.55
Total SGST Amount	116.55
Total IGST Amount	
Grand Total (INR)	**4,895.10**

ayment should be made by Crossed Demand Draft / Cheque in favour
/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
terest @ 24 % p.a. is charged on unrealised payments.
omplaints /Clarifications will not be entertained after 7days of delivery.
bject to Hyderabad jurisdiction only. - E & O. E.

Amount in Indian Rupees :
FOUR THOUSAND EIGHT HUNDRED AND NINETY FIVE AND PAISE TEN ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

eceiver's Signature & Stamp | Prepared by | Checked by | Authorised Signatory

Purchase Order

Original

From Company:	Silveroak Villas LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ADBFS3288A2Z7

Supplier Details				
V Green Media Pvt.Ltd. 3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop) Himayathnagar, Hyderabad. Hyderabad, TG, 500029 GSTIN:36AADCV9375P1ZC Accounts Department, 040 – 6646 4477 info@vgreenmedia.com	PO No	20230707038	Quote No	
	PO Date	07 Jul 2023	Quote Date	07 Jul 2023
	Supply Type	Purchase Order	Requisition Num	20230707030

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM2067-Promotions-Design Charges-Classified Display ad Single Column--Nos.	1.00	4,662.00	0%	4,662	0%	2.5%	2.5%	0	117	117	4,895
Addl Spec	SOR ad in Sakshi Hyd on 08-07-2023											
Rupees in words : Four Thousand Eight Hundred And Ninety Five Only.								**Total Amount ...**	0	117	117	4,895

Terms and Conditions:-

Additional Specifications	SOR ad in Sakshi Hyd on 08-07-2023
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within 3 days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.

165

07/07/23 05:57:17 PM