

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/8/23		Prepared by: CPW/AN		Serial no.	
Supplier name: Mehling Bopp Borely online Pvt Ltd		HO Inward no.			
Firm/Company: MAD. Kauri Mallapur UP		HO received date			
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1	47	17/7/23	6230	☐ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hameli Charges):

Proof of delivery by way of: ☐ DCR/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MEN no.:	Proof of delivery matches MEN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	CPW/AN				
Sign:					
Date:	4/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hameli charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited

4-3-41/2, First Floor

Ghasmandi Road, Secunderabad

GSTIN/UIN: 36AAKCM3777H1Z1

State Name : Telangana, Code :03

Modi Realty (Mallapur) LLP

5-4-187/3&4, 2nd Floor, Soham Mansion

MG Road Secunderabad Hyderabad

GSTIN/UIN: 36AAEFM1459R1ZP

State Name : Telangana, Code :03

Invoice No. SAL/47

Invoice Date: 19/07/2023

Mehta Propproperty Online Private Limited

Account Details

Account Holder Name:

MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED

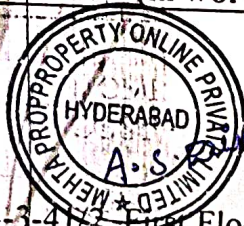
Account Number:

009763300000776

IFSC Code:

YESB0000097

S.No	Project Name	Address	Qty	Rate	Amount
1	GMR CGST +9% SGST +9%	Mallapur Near Habsiguda Hyderabad	8	660	5,280.00 475.20 475.20
Total					6,230.40
Amount Chargeable(in words)					6,230.40
Indian Rupees: SIX THOUSAND TWO HUNDRED AND THIRTY RUPEES ONLY					E.&O.E
Taxable Value	Central Tax		State Tax		Amount
	Rate	Amount	Rate	Amount	
5,280.00	9%	475.20	9%	475.20	475.20
Total		475.20			475.20
Tax Amount (in words): NINE HUNDRED AND FIFTY RUPEES ONLY					



Thanks & Regards,
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Experience the first online marketplace for Construction Industry!
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