

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/8/23		Prepared by: <i>[Signature]</i>		Serial no.	
Supplier name: Mehler Prop Property Online Pvt Ltd		Project: Mehler's Modern Health Kowkuk UP		HO inward no.	
Firm/Company		PO/WO No.		HO received date	
PO/WO date				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1	50	24/7/23	9345/	☐ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCR/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN NO.:	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier: 9345/

Amount E - PO / WO value: 9345/

Amount F - Difference (A - E):

Quantity received as per PO / WO ☐ Yes ☐ Entire received ☐ Part received ☐ Not received

Class PO / WO ☐ Yes ☐ No - wait for balance material ☐ Other

Payment - due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>[Signature]</i>	<i>[Signature]</i>			
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			
Date:	4/8/23				
Approval Limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



INVOICE

Mehta Propproperty Online Private Limited		Invoice No.	SAL/50
# 4-3-41/2, First Floor		Invoice Date.	24/07/2023
Ghasmandi Road, Secunderabad		Mehta Propproperty Online Private Limited	
GSTIN/UID: 36AAKCM3777H1Z1		Account Details	
State Name: Telangana, Code :03		Account Holder Name:	MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED
Mehta and Modi Realty Kowkur LLP		Account Number:	009763300000776
5-4-187/3&4, 2nd Floor, Soham Mansion		IFSC Code:	YESB0000097
MG Road Secunderabad			
Hyderabad			
GSTIN/UID: 36ABLFM7631F1Z3			
State Name: Telangana, Code :03			

S.No.	Project Name	Address	Qty	Rate	Amount
1	Greenwood Heights	Kowkur	12	660	7,920.00
	CGST +9%	Near Yaprall			712.80
	SGST +9%	Hyderabad			712.80

Total

9,345.60

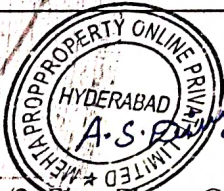
Amount Chargeable(in words)

E.&O.E

Indian Rupees: NINE THOUSAND THREE HUNDRED AND FORTY FIVE RUPEES ONLY

	Taxable	Central Tax		State Tax	
	Value	Rate	Amount	Rate	Amount
	7,920.00	9%	712.80	9%	712.80
Total	7,920.00		712.80		712.80

Tax Amount (in words): ONE THOUSAND FOUR HUNDRED TWENTY FIVE RUPEES ONLY



Thanks & Regards,

Annaboina S Divya

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