

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/8/23		Prepared by: Y. M. N. A. S.		Serial no.	
Supplier name: Mehra & Properties Pvt. Ltd.		HO issued no. 1414/23			
Firm/Company: MDD: Real Estate Pvt. Ltd.		HO received date			
PO/WO date		PO/WO No.		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	56	31/8/23	1557/	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A - Bills total (Including Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DC bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN no.:		Proof of delivery matches MRN		☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:				1557/	
Amount E - PO / WO value:				1557/	
Amount F - Difference (A - E):					
Quantity received as per PO/WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Y. M. N. A. S.				
Sign:					
Date:	4/8/23				
Approval Limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch report, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

INVOICE

Mehta Propproperty Online Private Limited

4-3-41/2, First Floor
Ghasmandi Road, Secunderabad
GSTIN/UIN: 36AAKCM3777H1Z1
State Name : Telangana, Code :03

Modi Realty (Mallapur) LLP
5-4-187/3&4, 2nd Floor, Soham
Mansion
MG Road Secunderabad
Hyderabad
GSTIN/UIN: 36AAEFM1459R1ZP
State Name : Telangana, Code :03

Invoice No. SAL/56

Invoice Date. 31/07/2023

Mehta Propproperty Online Private Limited

Account Details

Account Holder Name: **MEHTA PROPPROPERTY ONLINE PRIVATE LIMITED**

Account Number: 009763300000776

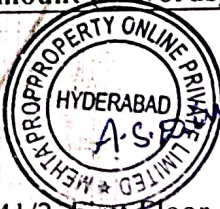
IFSC Code: YESB0000097

S.No	Project Name	Address	Qty	Rate	Amount
1	GMR CGST +9% SGST +9%	Mallapur Near Habsiguda Hyderabad	2	660	1,320.00 118.80 118.80
Total					1,557.60
Amount Chargeable (in words)					E.&O.E

Indian Rupees: ONE THOUSAND FIVE HUNDRED AND FIFTY SEVEN RUPEES ONLY

Taxable Value	Central Tax		State Tax	
	Rate	Amount	Rate	Amount
1,320.00	9%	118.80	9%	118.80
Total		118.80		118.80

Tax Amount (in words): TWO HUNDRED THIRTY SIX RUPEES ONLY



Thanks & Regards,
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Experience the first online marketplace for Construction Industry!
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