

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		5-08-23		Prepared by	S. Jayasudha	Serial no.	
Supplier name		SA structures & Building Systems				HO inward no.	
Firm/Company		SS LLP		Project	SSLP@GV	HO received date	
PO/WO date		5-5-23		PO/WO No.	20230505008	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	15	15-7-23	68,729/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		68,729/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:		Proof of delivery matches MRN ☐ Yes ☐ No
Amount B – Other Credits : Transportation charges		—
Amount C – Other Debits :		—
Amount D (D=A+B-C) – Amount to be credited to the supplier:		68,729/-
Amount E – PO / WO value:		68,729/-
Amount F – Difference (A – E):		—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date		14-08-23
Remarks: final bill:-		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

White Manual

SA STRUCTURES & BUILDING SYSTEMS

Plot no 62, Ramakrishna Puram Colony Behind MYE Villas Medchal-Malkajgri, Hyderabad
Telangana 500072

INVOICE

Details of Receiver

Summit Sales LLP

5--187/3&4, IInd Floor Soham Mansion M.G Road

Secundrabad Telangana, 500003

GSTNO: 36ACQFS2044C127

DATE 15-07-2023

INVOICE NO 15

PO DATE 05-May-23

PO NO 20230505008

Delivery Address

SSLLP Stores @ GV sy.191 7119, Genome Valley

Thurkapalley, RangaReddy, Telangana 500078

Remarks: These material not received at SSLLP-GV
(As per Mr. Arwan / supplier conversation the
material is directly delivered at GNRC).

S.No	Description of Goods	HSN CODE	Quantity	Rate	Amount
1	STEL 5328--Steel-MS Gazette Plate--- 250X180X10Tmm-Nos	73082019	150	₹ 388.00	₹ 58,245.00

RTGS Details : SA STRUCTURE

BANK NAME: KOTAK MAHINDRA BANK

BRANCH: NACHARAM

ACCOUNT NO:

IFSC CODE: KKBK0007470

GSTNO: 36AIXPN0460A12B

Taxable value	₹ 58,245.00
CGST 9%	₹ 5,242.05
SGST 9%	₹ 5,242.05
Grand Total	₹ 68,729.10

Total Invoice Value in (Figures): 3 ₹ 68,729.10

Total Invoice Value in Words: Sixty Eight Thousand Seven Hundred and Twenty Nine Rupees only

Declaration



Signature: _____

Designation: _____



Subject to Hyderabad Jurisdiction

SA STRUCTURES & BUILDING SYSTEMS

Plot no 62, Ramakrishna Puram Colony Behind MYE Villas Medchal-Malkajgri, Hyderabad
Telangana 500072

INVOICE

Details of Receiver

Summit Sales LLP
5--187/3&4, IInd Floor Soham Mansion M.G Road
Secundrabad Telangana, 500003
GSTNO: 36ACQFS2044C1Z7

DATE 29th May 2023
INVOICE NO 5
PO DATE 05-May-23
PO NO 20230505008

Delivery Address

SSLLP Stores @ GV sy.191 7119, Genome Valley
Thurkapalley, RangaReddy, Telangana 500078

S.No	Description of Goods	HSN CODE	Quantity	Rate	Amount
1	Supply of Gazette Plate--175X125X10mm	73082019	60	₹ 189.20	₹ 11,352.00
2	STEL 7107-Steel-MS Gazette Plate- 250X200X12mm		60	₹ 519.20	₹ 31,152.00

RTGS Details : SA STRUCTURE

BANK NAME: KOTAK MAHINDRA BANK

BRANCH: NACHARAM

ACCOUNT NO:

IFSC CODE: KKBK0007470

GSTNO: 36AIXPN0460A1ZB

Taxable value	₹ 42,504.00
CGST 9%	₹ 3,825.36
SGST 9%	₹ 3,825.36
Grand Total	₹ 50,154.72

Total Invoice Value in (Figures): 3 ₹ 50,154.00

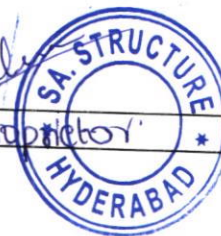
Total Invoice Value in Words: Fifty Thousand one hundred and fifty four Rupees only

Declaration



Signature: _____

Designation: _____



Subject to Hyderabad Jurisdiction