

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Mehta& Modi Realty Kowkur LLP	Date:	05-08-2023
Site:	Greenwood Heights	Prepared by:	Devi
Report From / To	29-08-2023 To 05-08-2023	Approved by:	A.Suresh
Report Date	05-08-2023		

List of requisitions numbers missing in the report*:-

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
20230717025	17-07-2023	1	Laptop bag	Po to be issue
20230803031	03-08-2023	1	Concealed flush tank	Po to be issue
20230804032	04-08-2023	1	Hdpe pipe	Po to be issue

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s
142234	03-10-2022	1	8 passengers Lift	Po no 92559 sup: Johnson Lifts Private Limited
20230515032	15-05-2023	1,2	MS Grills	Po no 20230515039 sup: SSSLP delivery on next week.
20230526001	26-05-2023	1	Niteco Country almond	Po no 20230526001 sup: SSSLP delivery on next week.
20230713001	13-07-2023	1	Tan brown granite	Po no 20230713002 sup: SSSLP delivery on next week.
20230728027	28-07-2023	1 to 3	Pvc material	Po no 20230728033 sup: SSSLP delivery on next week.
20230801002	01-08-2023	1 to 4	UPVC Windows	Po no 20230801002 sup: Rainbow UPVC Doors & Windows delivery on next week.
20230801007	01-08-2023	1 to 5	UPVC Windows	Po no 20230801009 sup: Rainbow UPVC Doors & Windows delivery on next week.
20230802056	02-08-2023	1,2	Utility tiles	Po no 20230802065 sup: SSSLP delivery on next week.
20230802061	02-08-2023	1 to 3	Electrical wires	Po no 20230803022 sup: SSSLP delivery on next week.
20230802059	02-08-2023	1 to 3	Electrical material	Po no 20230803023 sup: SSSLP delivery on next week.

No. of gate passes issued this week: 01 From No. Nil To No. Nil

Delivery van site visit on: 29-07-2023 TO 05-08-2023

Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	Nil	Nil	Nil
2.	10mm	.617	7.404	Nil	Nil	Nil
3.	12mm	.89	10.68	Nil	Nil	Nil
4.	16mm	1.58	18.96	Nil	Nil	Nil
5.	20mm	2.47	29.64	Nil	Nil	Nil
6.	25mm	3.86	46.32	Nil	Nil	Nil
7.	32mm	6.32	75.84	Nil	Nil	Nil
8.	Binding wire			Nil	Nil	Nil
OPC stock		OPC last weeks stock		PPC/PSC stock	186	PPC/PSC last weeks stock 225

Details	Project Manager	Admin Officer/Manager	Admin Audit
Sign	A.Suresh	Devi	
Date	05-08-2023	05-08-2023	

Notes: 1. Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3.

APPROVED
05 AUG 2023
A. SURESH
PROJECT MANAGER