

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	05-08-2023	
Site:	Gulmohar Residency	Prepared by:	SK Goushee	
Report From / To	28-07-23 Friday to05-08-23 sat	Approved by:	Narender Reddy	
Report Date	05-08-2023			
List of requisitions numbers missing in the report : Req no: 				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230704010	04-07-23	1	Danger sign boards	
20230704009	04-07-23	1	Danger sign boards	
20230731044	31-07-23	1	Toughen Glass	
20230803035	03-08-23	1	MCCB	
20230804003	04-08-23	1	Altek Luppum	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208064	15-10-22	1	Electrical power supply(L.F.club house)	Work under progress
20230506004	06-05-2023	1	Tan brown granite	Material not available at site
20230602037	02-06-23	1	Diesel Generator	Supplier arranging for material
20230603015	03-06-23	1-2	Double leaf and single leaf fire doors	Supplier arranging for material
20230606042	06-06-23	1	Solid blocks	Material available at ssllp delivery by Monday
20230608026	08-06-2023	1-3	Panel doors	Material available at ssllp delivery by tuesday
20230613022	13-06-23	2	Consumable coils	No stock at ssllp
20230619014	19-06-23	1	Lift C block	Advance payment not received by supplier
20230619012	19-06-23	1	Lift A block	Advance payment not received by supplier
20230619013	19-06-23	1	Lift B block	Advance payment not received by supplier
20230619015	19-06-23	1	Lift D block	Advance payment not received by supplier
20230619016	19-06-23	1	Lift D block	Advance payment not received by supplier
20230619017	19-06-23	1	Lift G block	Advance payment not received by supplier
20230621065	21-06-23	1-2	Solid blocks part material received	Material Delivery by monday

20230621072	21-06-23	1	DLC	Site not yet ready holding for some week
20230621023	21-06-23	1-6	Sanitary material flush tank plates	Material available at SLLP delivery by next week
20230624035	24-06-23	1	Router D link	Supplier delivery by Wednesday
20230626032	26-06-23	1-2	Fire rated door double leaf	Supplier arranging for material
20230627027	27-06-23	1	Wall pny gypsum bags balance	Material available at SLLP delivery by Monday
20230629053	29-06-23	1	SS Railing	Work Under progress
20230703015	03-07-56	1	H block down comers installation	Work under progress
20230703009	03-07-23	1	RMC M10	Partly delivered for balance Site not yet ready holding for some week
20230704046	04-07-23	1-4	Colius 3 mos pending	Material available at SLLP delivery by monday
20230704015	04-07-23	1	Pressure switch	Material delivery by next week
20230707033	07-07-23	1	RMC M10	Partly delivered for balance Site not yet ready holding for some week
20230708007	08-07-23	1	Forgred Brass ball valve 1 no pending	Material delivery by Tuesday
20230710046	10-07-23	1	Solid blocks part material received	Part material received
20230712039	12-07-23	1	Balcony railing	Work under progress
20230712022	12-07-23	1-4	UPVC Windows	Work under progress
20230713049	13-07-23	1-3	Fire safety material wet extinguisher pending	Material available at sslp delivery by tuesday
20230713054	13-07-23	1	Hydrant valve	Material available at sslp delivery by tuesday
20230713055	13-07-23	1	Dry Fire Extinguisher	Material available at sslp delivery by tuesday
20230714001	14-07-23	1	Balcony glass railing	Work under progress
20230714003	14-07-23	1	Balcony glass railing	Work under progress
2023014004	14-07-23	1-4	Tiles	Material delivery by monday
20230714023	14-07-23	1	Platic covers	Material delivery by thursday
20230715005	15-07-23	1-3	Tile grous	Material available at sslp delivery by tuesday
20230717026	17-07-23	1	RMC M10	Site holding some days due to rain
20230717011	17-07-23	1-15	PVC material	Material available at sslp delivery by tuesday
20230718008	18-07-23	1-9	Tiles	Material available at sslp delivery by wendsday
20230718011	18-07-23	1	UPVC Windows	Work under progress
20230718023	18-07-23	1-3	Tools cutting blades	Material available at supplidelivery by wendsday
20230718003	18-07-23	1-3	Doors	Material delivery by Friday
20230719012	19-07-23	6	Tiles Santuro regal	No stock at SLLP
20230718009	18-07-23	1-2	L-angle and MIS Flat patni	Supplier arranging for material delivery by monday

20230718019	18-07-23	1	Fire eated double leaf door	Supplier arranging for material
20230720017	20-07-23	1	Lappum 10 bags balance	Material delivery by monday
20230722024	22-07-23	1-4	MCB and 4 pole isolaters	Material available Delivery by monday
20230724014	24-07-23	1	SS name Plates For A block carparking	Work under Progress
20230724015	24-07-23	1	SS name Plates For B block carparking	Work under Progress
20230724016	24-07-23	1	SS name Plates For D block carparking	Work under Progress
20230724017	24-07-23	1	SS name Plates For C block carparking	Work under Progress
20230724018	24-07-23	1	SS name Plates For E block carparking	Work under Progress
20230724021	24-07-23	1	SS name Plates For H block carparking	Work under Progress
20230725033	25-07-23	1	Inline cabinate Fan	Supplier arranging material
20230726050	26-07-23	1	Balcony railing	Work under Progress
20230726052	26-07-23	1	Balcony railing	Work under Progress
20230727014	27-07-23	1	Automatic Transfer Switch	Delivered by Monday
20230731014	31-07-23	1	Smoke detector	Material available at sslip delivery by tuesday
20230731016	31-07-23	1-7	Fire safety material	Material available at sslip delivery by tuesday
20230731018	31-07-23	1-3	Fire Safety material	Material available at sslip delivery by tuesday
20230731026	31-07-23	1	Fire Safety material	Material available at sslip delivery by tuesday
20230731031	31-07-23	2-3	Plastic covers and insulation tapes	Material available Delivery by monday
20230731038	31-07-23	2	Chimney, hob	Next week delivery
20230801015	01-08-23	1	GI Strip	Material Delivery by monday
20230801019	01-08-23	1	Armored Cable	Delivery by wednesday
20230802015	02-08-23	1	A4 paper	Material available at sslip Delivery by monday
20230802028	02-08-23	1-5	Consumable	Material available at sslip Delivery by monday
20230802029	02-08-23	1	Pvc tee	Material available at sslip Delivery by monday
20230802044	02-08-23	1-11	Electrical wires	Material available at sslip Delivery by monday
20230802045	02-08-23	4-16	Electrical Wires	Material available at sslip Delivery by monday
20230802060	02-08-23	1-3	Consumable	Material available at sslip Delivery by monday
20230803007	03-08-23	1-4	UPVC Windows	Supplier arranging the material
20230803041	03-08-23	1	Alek luppum	Material available at sslip Delivery by Wednesday
20230804029	04-08-23	1	Tandoor rough stone	Next week delivery

No of gate passes issued this week	Nil	From No.	Nil	To No.	Nil
Delivery van site visit on :	31-7-23, 02-08-23, 03-08-23				
Inward report (MRN/other) & stock report emailed in pdf format to purchase					Yes
Item not ordered but received : Nil					

Detail of steel & cement stock							
SlNO	For size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs	
1.	8mm	0.395	4.74	293	1390		
2.	10mm	0.617	7.41	420	3110		
3.	12mm	0.888	10.6	203	2170		
4.	16mm	1.580	18.9	55	1050		
5.	20mm	2.469	29.6	52	1550		
6.	25mm	3.86	46.32	55	2570		
7.	32mm	66.67					
8.	Binding wire		Nil				
OPC stock	128	OPC last weeks stock	143	PPC/PSC stock	442	PPC/PSC last weeks stock	474
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign				SK Goushee			
Date		05-08-2023		05-08-2023			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately 2. Send this report to purchase@modinproperties.com, ashvini@modinproperties.com and rahman@modinproperties.com on every Saturday 3. Admin officers shall not leave the site without completing this report 4. Ensure that inward numbers are written on the Requisition clearly, showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site. For negotiations/quotations. Local purchase. For MD's approval/inpt. 8. 5. Suggested remarks - Ready with supplier. Supplier not contacted. Supplier not reachable. Material in transit. WO - under fabrication. WO - material for fabrication not received. WO - material received fabrication not started. Delivery van delay. Delay by purchase assistant. Supplier arranging for material. 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!