

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	12-08-23
Site:	Gulmohar Residency	Prepared by:	B.Meenakshi Goud
Report From / To	04-08-23 Friday to 12-07-23 sat)	Approved by:	Narender Reddy
Report Date	12-08-23		

List of requisitions numbers missing in the report*: Req no:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230805019	05-08-2023	1-3	MS L angle and MS Squiree pipe	
20230808040	08-08-2023	1-3	Curtains	
20230808055	08-08-2023	1	Fire safety Alarm	
20230808056	08-08-2023	1	Booster pump panel 12.5HP	
20230810006	10-08-2023	1	Door Latch chain type	

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230506004	06-05-2023	1	Tan brown granite	Material delivery by Thursday
20230602037	02-06-23	1	Diesel generator	Material ready with supplier but after payment confirmation from purchase he will ready to dispatch.
20230603015	03-06-23	1-2	Double leaf and single leaf fire doors	Supplier not Responding to calls
20230608026	08-06-2023	1-3	Panel doors 10 nos balance	Part material received balance material delivery by Monday
20230619014	19-06-23	1	Lift C block	Supplier receiving part part payments after full payment received by supplier then only material will be delivery
20230619012	19-06-23	1	Lift A block	Supplier receiving part part payments after full payment received by supplier then only material will be delivery
20230619013	19-06-23	1	Lift B block	Supplier receiving part part payments after full payment received by supplier then only material will be delivery
20230619015	19-06-23	1	Lift D block	Supplier receiving part part payments after full payment received by supplier then only material will be delivery
20230621065	21-06-23	1-2	Solid blocks part material received	Part material received balance material delivery by next week
20230621072	21-06-23	1	DLC	Site not yet ready holding for some week
20230624035	24-06-23	1	Router D link	Supplier delivery by Wednesday
20230626032	26-06-23	1-2	Fire rated door double leaf	Supplier not responding to calls

20230627027	27-06-23	1	Wall putty gypsum 7 bags balance	Material available at SSLLP delivery by next week
20230701002	01-07-23	1	Toughened glass	Supplier taken measurements delivery by thursday
20230701003	01-07-23	1	Toughened glass	Supplier taken measurements delivery by thursday
20230703015	03-07-56	1	H block down commers installation	Work under progress
20230703009	03-07-23	1	RMC M10	Work under progress
20230704015	04-07-23	1	Pressure swatch	Material delivery by next week
20230707033	07-07-23	1	RMC M10	Received part material balnce Work under progress
20230708007	08-07-23	1	Forged Brass ball valve 1 no pending	Material delivery by monday
20230710046	10-07-23	1	Solid blocks part material received	Part material received
20230713049	13-07-23	1-3	Fire safety material Fire Extinguisher balance	Material available at sslip delivery by tuesday
20230713055	13-07-23	1	Fire Extinguisher	Material available at sslip delivery by tuesday
20230713053	13-07-23	8-9	Hose clamps	Material available at sslip delivery by tuesday
20230714004	14-07-23	1-4	Tiles	Material delivery by monday
20230714023	14-07-23	1	Platic covers	Material delivery by thursday
20230715005	15-07-23	1-3	Tiles country rosso	Material available at stores delivery by tuesday
20230717026	17-07-23	1	RMC M10	Site holding some days due to rain
20230717011	17-07-23	1-15	PVC material	Part material received Balance material delivery by monday
20230718008	18-07-23	1-9	Tiles	Material available at sslip delivery by wendsday
20230718019	18-07-23	1	Single leaf fire rated door	Supplier not responding
20230718003	18-07-23	1-3	Doors	Material delivery by Friday
20230719012	19-07-23	6	Tiles Satrio regal	No stock at SSLLP
20230718009	18-07-23	1-2	L-angle and MS Flat pati	Supplier arranging for material delivery by monday
20230720017	20-07-23	1	Lappun 10 bags balance	Material delivery by monday
20230722024	22-07-23	1-4	MCB 6A&16A pending	Material available Delivery by monday
20230725033	25-07-23	1	Indian Cabinate fan	Material delivery by thursday
20230726005	26-07-23	1	RMC-	Part material delivered work under progress
20230727014	27-07-23	1	Automatic Transformer Switch	Supplier delivery the material tuesday
20230731014	31-07-23	1	Smoke detector non addressible	Material available at SSLLP-GV delivery by monday
20230731016	31-07-23	3	Hydrant valve	Material avaiable at SSLLP-GV delivery by monday
20230731026	31-07-23	1	Forged brass ball valve	Material avaiable at SSLLP-GV delivery by monday

20230731031	31-07-23	3	Plastic covers	Supplier delivery by thursday
20230731038	31-07-23	1	Hob and chimney	Material ready with supplier delivery by wedensday
20230801027	01-08-23	1-2	False ceiling club house	Work under progress
20230801015	01-08-23	1	GI Strip	Supplier Deliver by thursday
20230801029	01-08-23	1-2	False ceiling club house	Work under progress
20230802015	02-08-23	1	Paper Bundles	Material delivery by monday
20230802028	02-08-23	2	Colins 6 nos	No stock at sslp
20230802044	02-08-23	10	PVC Round covers	Part material deliverd balnce will deliverd by tuesday
20230802060	02-08-23	1-3	Coffee powder	Supplier delivery by Wedensday
20230803041	03-08-23	1	Lappum	No stock at SSSLP delivery after receiving the material by sslp
20230803006	03-08-23	1-3	UPVC Windows	Part material deliverd balnce will deliverd by thursday
20230804029	04-08-23	1	Tandoor stone rough	Supplier delivery by tuesday
20230805007	05-08-23	2	Db TPN 3 phase 6 way	Part material deliverd balnce will deliverd by thursday
20230805009	05-08-23	1	Sodium Hypochlorite	Material delivery by evening
20230805041	05-08-23	3	Coutry Grass	Holding for while site not ready
20230807055	07-08-23	1	DLC-M10	work under progres
20230807060	07-08-23	1-3	Tor Steel	Supplier Deliver by thursday
20230807010	07-08-23	1	Dewatering cutter pump	Material available at sslp delivery by tuesday
20230807002	07-08-23	2-3	PVC clamps	Part material deliverd balnce will deliverd by thursday
20230807042	07-08-23	1	Altec Lappum	No stock at SSSLP
20230807017	07-08-23	1	ACCL Single phase	Material delivery by evening
20230807059	07-08-23	2	Safety shoes	Material available at sslp delivery by tuesday
20230808053	08-08-23	1	Flat Copper cable	Material available at supplier delivery by tuesday
20230808013	08-08-23	1-4	Curtian pipes and hooks	Supplier arranging for material delivery by monday
20230808026	08-08-23	1	CC Cameras	Material available at sslp delivery by tuesday
20230808030	08-08-23	1-2	Jantha paste& sponges	Material available at sslp delivery by tuesday
20230808052	08-08-23	1-2	Safety SHoes	Material available at sslp delivery by tuesday
20230808025	08-08-23	1-4	MS Squire pipes and MS box pipes	Supplier arranging for material
20230809006	09-08-23	1	Anchor bolts hook type	Supplier arranging for material
20230809042	09-08-23	1-3	MS Grills	Fabrication work under progress
20230809043	09-08-23	1-3	MS Grills	Fabrication work under progress

20230809044	09-08-23	1-3	MS Grills	Fabrication work under progress			
20230809046	09-08-23	1-3	MS Grills	Fabrication work under progress			
2023080912	09-08-23	1-5	Tiles flooring	Material available at stores delivery by tuesday			
20230809033	09-08-23	1	Panel door 1 no	Material available at SLLP delivery by monday			
20230809049	09-08-23	1	Tapes cello	Supplier delivery by monday			
20230809048	09-08-23	1	Crack fill packets 5 nos	Supplier delivery by monday			
20230810019	10-08-23	1	RMC-M25	work under progress			
No of gate passes issued this week			Nil	From No.	Nil	To No.	Nil
Delivery van site visit on :							
Inward report (MRN/other) & stock report emailed in pdf format to purchase					Yes		
Item not ordered but received : Nil							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs	
1.	8mm	0.395	4.74	nil	nil		
2.	10mm	0.617	7.41	181	1345		
3.	12mm	0.888	10.6	203	2170		
4.	16mm	1.580	18.9	nil	nil		
5.	20mm	2.469	29.6	4	168		
6.	25mm	3.86	46.32	nil	nil		
7.	32mm	66.67					
8.	Binding wire		Nil				
OPC stock	143	OPC last weeks stock	164	PPC/PSC stock	499	PPC/PSC last weeks stock	578
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign				B.Meenakshi			
Date		12-08-23		12-08-23			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!