PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/8/23	Prepared by	Vprwgu	Serial no	
Supplier name	PRIYANKA PRINTERS			HO inward no.	
Firm/Company	MODI PROPERTIES PVT LTD	Project	MPL	HO received date	
PO/WO date	8/8/23	PO/WO No.	808051	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	666	1/7/23	9750/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report				
MRN nos.:	20230816014		Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				
Amount C – Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				9750/-
Amount E – PO / WO value:				9750/-
Amount F – Difference (A – E):				
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date				
Remarks:				

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vprwgu				
Sign:					
Date	16/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 666

Date : 11/7/23

M/s Modi properties pvt. Ltd.
M.G. Road, Secunderabad.

Party GSTIN.

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	Flat Files		500	19.50	9750=00

INWARD

Inward No: 239	Dt: 12/7/23
MRN No:	Dt:
Received By:	Sign:

MODI PROPERTIES

E. & O.E.

Rupees Nine thousand Seven hundred fifty only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	—
SGST	—
TOTAL	9750=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

For PRIYANKA PRINTERS

Subject to Secunderabad jurisdiction

Purchase Order

Original

From Company:	Modi Properties Pvt. Ltd. 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AABCM4761E1ZM	Delivery Location:	NA 5-4-187/3&4, M G RoadRanigunj Hyderabad,Telangana,500003 -,0406633551

Supplier Details				
Priyanka Printers 9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad Hyderabad, TG, 500011 GSTIN:36AROPK5593K1Z0 Mr. Venu, 9849558805 -	PO No	20230808051	Quote No	
	PO Date	08 Aug 2023	Quote Date	08 Aug 2023
	Supply Type	Purchase Order	Requisition Num	20230808033

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM7255-Promotions-Files-Pre Printed-100nos-Nos.	500.00	19.50	0%	9,750	0%	0%	0%	0	0	0	9,750
Addl Spec	Flat files											
								Total Amount ...	0	0	0	9,750

Rupees in words : Nine Thousand Seven Hundred And Fifty Only.

IRN - 2023081604

Terms and Conditions:-

Additional Specifications	Flat files
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.
Payment Terms :	Within ____ days of delivery and on submission of bills.

09/08/23 03 31 21 PM