

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/8/23		Prepared by: UPWJW		Serial no.	
Supplier name: PRITHVICA PRINTERS				HO inward no.	
Firm/Company: MOD. PROJECTS PVT LTD		Project: MPL		HO received date	
PO/WO date: 8/8/23		PO/WO No.: 808061		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	666	11/7/23	9750/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 20230816014	Proof of delivery matches MRN	☐ Yes ☐ No
-----------------------	-------------------------------	--

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 9750/-

Amount E – PO / WO value: 9750/-

Amount F – Difference (A – E):

Quantity received as per PO / WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	UPWJW				
Sign:					
Date:	16/8/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOICE CASH / CREDIT

Cell : 98495 58805

93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

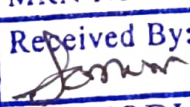
No. **666**

Date : 11/17/23

M/s Modi properties pvt. Ltd.

M.C. Road, Secunderabad.

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	Flat Files		500	19.50	9750 = w
INWARD Inward No: 239 Dt: 12/8/23 MRN No: Dt: Received By:  Sign:  MODI PROPERTIES					
E. & O.E.					

Rupees Nine thousand
Seven hundred fifty
only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST

—

SGST

—

TOTAL

9750 = w

GSTIN: 36AROPK5593K1Z0

Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For **PRIYANKA PRINTERS**



From Company:				Modi Properties Pvt. Ltd.				Delivery Location: NA			
5-4-187/3&4, 11nd FloorSoham MansionM.G.Road				5-4-187/3&4, M G RoadRanigunj				Hyderabad,Telangana,500003			
Secunderabad, TELANGANA,500003				Hyderabad,Telangana,500003				-			
GSTNO:36AABCM4761E1ZM				GSTNO:36AABCM4761E1ZM				-0406633551			

Supplier Details									
Priyanka Printers									
9-5-80/2A, Anjaiah Nagar, Old Bowenpally, Hyderabad									
Hyderabad, TG, 500011									
GSTIN:36AROPK5593K1Z0									
Mr. Venu, 9849558805									

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%					Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	PROM7255-Promotions-Files-Pre Printed-100nos-	500.00	19.50	0%	9,750	0%	0%	0%	0	0	0	9,750
Addl Spec	Flat files											
Rupees in words : Nine Thousand Seven Hundred And Fifty Only.												
Total Amount ...						0	0	0	0	0	0	9,750

Terms and Conditions:-

- Additional SpecificationsFlat files
- Tax :Inclusive of GST and other taxes.
- Delivery Date :Within ___ days of PO
- Delivery Location :As given above.
- Transport:By Vendor or Purchaser
- Advance Paid :Nil. / ___ % of PO value.
- Payment Terms :Within ___ days of delivery and on submission of bills.

