PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/8/23	Prepared by	Yiwesh	Serial no.	
Supplier name	SR ADS			HO inward no.	
Firm/Company	Mehta & Modi Realty	Project	Kowlook UP	HO received date	
PO/WO date	8/8/23	PO/WO No.	808038	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	24/25	6/6/23	1558/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	20230816020	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1558/-
Amount E – PO / WO value:			1558/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date			
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Yiwesh				
Sign:	[signature]	[signature]			
Date	18/8/23	AUG 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SR ADS

Cell : 9666333644

32-70/1, Bank Colony, R.K. Puram, Secunderabad-56.

INVOICE

Invoice No: 2023-24/45

Date:06.06.2023

To,
M/s. **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4,IInd Floor,
MG Road,Secunderabad-05.

GSTIN:36ABLFM761F1Z3

SAC CODE : 998361

S.No.	Size		Qty	Particulars	Rate	Date of Display	Amount
1	6	4	5	Mounting charges	5	10.04.23	600
2	8	6	3	Mounting charges	5	29.05.23	720
							1,320
				Add: CGST @ 9%			119
				Add: SGST @ 9%			119
						Total	**1,558**

Rupees in words: **One Thousand Five Hundred Fifty Eight Rupees Only**

Pan Card No: BNOPR5938Q
GSTIN:36BNOPR5938Q2ZQ
Bank Details : Union Bank Of India
A/c No: 541001010050606
IFSC No: **UBIN0906409**
Secunderabad Sainikpuri Branch

For SR ADS.

E-mail : sradshyd@gmail.com

Purchase Order

Origi

From Company:	Mehta & Modi Realty Kowkur LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ABLFM7631F1Z3	Delivery Location:	Greenwood Heights Sy.No. 196, Kowkur, Bollarum Hyderabad,Telangana,500010 A.Suresh,9502232100

Supplier Details				
SR Ads 32-701 Bank Colony R K Puram Secunderabad, TG, 500056 GSTIN:36BNOPR59382ZQ Srinivas, 9666333644 NA	PO No	20230808038	Quote No	
	PO Date	08 Aug 2023	Quote Date	08 Aug 2023
	Supply Type	Purchase Order	Requisition Num	20230808019

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	Amount
1	PROM8964-Promotions-Flex Mounting Charges--Misc-sqm	5.00	120.00	0%	600	0%	9%	9%	0	54	54	708
Addl Spec	GHT 6x4ft Flex mounting charges (1sqm is equal to Rs.53.82/-)											
								Total Amount ...	0	54	54	708

Rupees in words : Seven Hundred And Eight Only.

Terms and Conditions:-

Additional Specifications	GHT 6x4ft Flex mounting charges (1sqm is equal to Rs.53.82/-)
Tax :	Inclusive of GST and other taxes.
Delivery Date :	Within ____ days of PO
Delivery Location :	As given above.
Transport:	By Vendor or Purchaser
Advance Paid :	Nil. / ___ % of PO value.
Payment Terms :	Within ____ days of delivery and on submission of bills.

HRN - 20230816020

08/08/23 03:55:28 PM