

Prepared by:	B.Sadhana					
Report Date	12.08.2023 to 19.08.2023					
Site	GHT					
List of requisitions Where PO/WO not prepared 3 working days after requisition:						
Requisition No	Requisition Date	serial no	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
20230807007	07-08-2023	1	Aluminium louvers	PO to be issue		
List of requisitions Where PO/WO is prepared and items have not received at site						
Req no:	Req Date	Serial no of item req	Item Description			
142234	03-10-2022	1	8 passengers lift	Material not delivered , Payment to issue		
20230801001	01-08-2023	1 to 4	UPVC Windows	Coordinate with Rainbow UPVC		
20230801007	01-08-2023	1 to 5	UPVC Windows	Coordinate with Rainbow UPVC		
20230802056	02-08-2023	1,2	Utility Tiles	COLLECT FROM SSSLP - GMR		
20230811007	11.08.2023	1,2	CP Material	Collect rom SSSLP		
20230812006	12.08.2023	1 to 3	Electrical wires	Collect rom SSSLP		
20230812019	12.08.2023	1 to 5	Electrical wires	Material Delivered		
20230814025	14.08.2023	1 to 3	Tube Lights	Material Delivered		