

Addition & Alteration Approval Form

Project	Nilgiri Heights	Flat Villa No.	A-1002
Customer Name	K.Ravindhranath tagore		
A&A Signed	Yes	Request letter date	5/08/2023
		A&A date	5/08/2023

Remark of CR/Site:

Sr. No	Description of A&A requested by customer	Additions & alterations permitted as per guidelines (Y/N)	Approved by site engg. (Y/N)	MDs approval required. (Y/N)	At extra cost (Y/N)	Modified Plans from HO required (Y/N)	Remarks - Work status
1.	Move main door position 6" left side as mentioned in plan	N.	N	Y	N	✓	Brick work under progress
2.	Corridor which is separately 20ft, Required false ceiling lights by customer.	N	N	Y	N	N	← Customer to take up work his own cost ✓
3.	Need tiles from top to bottom in utility area & balcony.	N	N	Y	Y	N	
4.						✓	
5.							
6.							
7.							

Remarks by MD:



Notes: 1. Site engineer may approve or disapprove as per standard guidelines. 2. Request has to be sent by CR / site to Ashanya a only where required. 3. Ashanya to keep printouts in MDs folder for site visits. Form to be updated by Ashanya during MDs site visit. 5. Ashanya to keep printouts in MDs folder for site visits.