

Prepared by:	B.Sadhana					
Report Date	09.09.2023 to 16.09.2023					
Site	GHT					
List of requisitions Where PO/WO not prepared 3 working days after requisition:						
Requisition No	Requisition Date	serial no	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is prepared and items have not received at site						
Req no:	Req Date	Serial no of item req	Item Description			
142234	03-10-2022	1	8 passengers lift	Material not delivered , Payment to issue		
20230817037	17.08.2023	1	Copper cloudy tile	Collect from SLLP - GMR		
20230902001	02-09-2023	1 to 4	UPVC Windows and doors	partially material delivered		
20230902015	02-09-2023	1	UPVC DOOR	partially material delivered		
20230908008	08.09.2023	1	Nitco Country Almond	Collect from SLLP - GMR		
20230908009	08.09.2023	1	Nitco Country Rosso	Collect from SLLP - GMR		
20230909022	09.09.2023	1	MS Grill	collect from supplier		
20230909023	09.09.2023	1	MS Grill	collect from supplier		
20230911015	11.09.2023	1	Copper cable	Material delivered		

Prepared by:	B.Sadhana					
Report Date	09.09.2023 to 16.09.2023					
Site	GHT					
List of requisitions Where PO/WO not prepared 3 working days after requisition:						
Requisition No	Requisition Date	serial no	Material Descsription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
List of requisitions Where PO/WO is prepared and items have not received at site						
Req no:	Req Date	Serial no of item req	Item Description			
142234	03-10-2022	1	8 passengers lift	Material not delivered , Payment to issue		
20230817037	17.08.2023	1	Copper cloudy tile	Collect from SLLP - GMR		
20230902001	02-09-2023	1 to 4	UPVC Windows and doors	partially material delivered		
20230902015	02-09-2023	1	UPVC DOOR	partially material delivered		
20230908008	08.09.2023	1	Nitco Country Almond	Collect from SLLP - GMR		
20230908009	08.09.2023	1	Nitco Country Rosso	Collect from SLLP - GMR		
20230909022	09.09.2023	1	MS Grill	collect from supplier		
20230909023	09.09.2023	1	MS Grill	collect from supplier		
20230911015	11.09.2023	1	Copper cable	Material delivered		