

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	23-09-23
Site:	Gulmohar Residency	Prepared by:	B.Meenakshi Goud
Report From / To	15-09-23 Friday to 23-09-23 sat	Approved by:	Ahmed
Report Date	23-09-23		

List of requisitions numbers missing in the report*: Req no:

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
20230828002	28-08-23	1	RMC M30	
20230906005	06-09-23	7-9	LED Tv nd play stations	
20230907032	07-09-23	1-2	GAS Cylinder stove	
20230907033	07-09-23	1	Yoga mat	
20230913018	13-09-23	1	Plastic chairs	
20230913017	13-09-23	1	Coffe table	
20230915031	15-09-23	1-2	Badminton court flooring	
20230920061	20-09-23	1-4	GI material for Terrace pipeline	
20230921033	21-09-23	1-2	Dewatering pump	
20230921035	21-09-23	1-4	Furniture for club house	

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
208064	15-10-22	1	Electrical power supply(E,F,club house)	Work under progress
20230602037	02-06-23	1	Diesel generator	Material ready with supplier but after payment confirmation from purchase he will ready to dispatch.
20230603015	03-06-23	1-2	Double leaf and singke leaf fire doors	Supplier not Responding to calls
20230619014	19-06-23	1	Lift C block	Material available at supplier delivery after confirmation from site
20230619012	19-06-23	1	Lift A block	Material delivered installation pending
20230619013	19-06-23	1	Lift B block	Material delivered installation pending
20230619015	19-06-23	1	Lift D block	Material available at supplier delivery after confirmation from site
20230619016	19-06-23	1	Lift F block	Material available at supplier delivery after confirmation from site
20230619017	19-06-23	1	Lift G block	Material available at supplier delivery after confirmation from site
20230626032	26-06-23	1-2	Fire rated door double leaf	Supplier not responding to calls
20230703015	03-07-23	1	Down commers h block	Work under progress
20230718019	18-07-23	1	Single leaf fire rated door	Supplier not responding to calls
20230731038	31-07-23	1	Hob and chimney	Supplier not responding to calls
20230807059	07-08-23	2	Laptop Bag	No stock at SSLLP
20230811013	11-08-23	1-2	HOB and chimney	Supplier not responding to calls

20230812024	12-08-23	1	Anchor bolts	Material will delivery by thursday
20230821025	21-08-23	1-5	Swimming pool Equipment	Site not yet ready
20230821026	21-08-23	1	Swimming pool filter plant	Site not yet ready
20230821027	21-08-23	1	Swimming pool filter plant	Site not yet ready
20230824046	24-08-23	1	Loft tanks	Material available at SSLLP to delivery by Monday part material delived
20230824027	24-08-23	1	Panel doors 3nos	Material delivery by wednesday
20230824025	24-08-23	1	Panel doors 4nos	Material delivery by wednesday
20230824028	24-08-23	1	Panel doors 2 nos	Material delivery by wednesday
20230825024	25-08-23	5	RRL type Hose pipe	Supllier delivery by tuesday
20230825025	25-08-23	1	SS name plate	Supplier arranging for material
20230828031	28-08-23	1	False ceiling lights	Material delivery by monday
20230830009	30-08-23	1	Container	Supplier not received the payment
20230831050	31-08-23	1-16	GYM Equipments	Supplier not received payment and
20230831048	31-08-23	1-14	Crech play equipments	Supplier call not connecting
20230905017	05-09-23	1	ACs for club house 3 nos	Supplier not received payment
20230906055	06-09-23	2	Sink waste coupling	Material delivery by monday
20230906048	06-09-23	1	Wifi cameras	payment not received by supplier
20230906009	06-09-23	1	Tandoor stone	Part material received balance delivery by wedensday
20230906034	06-09-23	2	Notched trowel& fosroc conbextra	Supplier material delivery by monday
20230907041	07-09-23	1-9	Club house hospitable material	Supplier arranging for material
20230907040	07-09-23	1	SS Stand	Advance payment not received after receiving payment material to be delivred
20230907041	07-09-23	1-9	Hospital furniture for club house	Supplier arranging for material
20230911043	11-09-23	1-5	Cannel braket and clamps	Part material delived balance delivery by tuesday
20230911049	11-09-23	1-7	Club house fire safety material	Part material received balance have stock at SSLLP-GV
20230912009	12-09-23	1	Anchor bolts	Suppliedelivery by thursday
20230912008	12-09-23	3	Anchor bolts	Suppliedelivery by thursday
20230912033	12-09-23	1	Sink with vegtable bowl	Suppliedelivery by thursday
20230913009	13-09-23	1-4	UPVC windows	Measurement taken by supplier, delivery by next week
20230913068	13-09-23	1-4	UPVC windows	Measurement taken by supplier, delivery by next week
20230914025	14-09-23	1-2	Hob and chimmy	Supplier not responding
20230914041	14-09-23	1	Hose reel drum	material avaiable at SSLLP-GV delivery by monday
20230915027	15-09-23	1-2	SS dust bin with flip lit	Suppliedelivery by thursday
20230915026	15-09-23	1	SS dust bin	Suppliedelivery by thursday
20230916063	16-09-23	1-7	Electrical material	Material delivery by monday
20230916068	16-09-23	1-10	PVC plumbing material	Material delivery by monday
20230916062	16-09-23	1	Cable red 2 core	Supplier arranging for material
20230919004	19-09-23	1	Round pins	Avaiable at sslp delivery by tuesday
20230919005	19-09-23	1-2	Module plates	Avaiable at sslp delivery by tuesday

20230919055	19-09-23	1-3	Consumables	Available at sslp delivery by tuesday		
20230919052	19-09-23	1	Cutting blades	Supplier arranging for material		
20230919027	19-09-23	1	Vertified tiles	Part material received balance delivery by monday		
20230920010	20-09-23	1-14	CPVC material	Avaible at sslp delivery by tuesday		
20230920018	20-09-23	1-03	GI material	Supplier delivery by wedensday		
20230920045	20-09-23	1-8	CPVC material loft tank	Avaible at sslp delivery by tuesday		
20230920027	20-09-23	1	Metal boxes 6 way	Material delivery by monday		
20230920029	20-09-23	1-9	Electrical material	Material delivery by monday		
20230920046	20-09-23	1-8	Consumables			
No of gate passes issued this weak			2	From No.	6264	To No. 6265
Delivery van site visit on :				Yes		
Inward report (MRN/other) & stock report emailed in pdf format to purchase						
Item not ordered but received : Nil						
Detail of steel & cement stock						
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs
1.	8mm	0.395	4.74	100	2711	1621
2.	10mm	0.617	7.41	181	1111	1345
3.	12mm	0.888	10.6	201	3973	2170
4.	16mm	1.580	18.9	40	642	756
5.	20mm	2.469	29.6	40	12384	1184
6.	25mm	3.86	46.32	35	61200	1621
7.	32mm	66.67			2950kg	100kgs
8.	Binding wire					
OPC stock	81	OPC last weeks stock	84	PPC/PSC stock	527	PPC/PSC last weeks stock 84
Details	Project Manager			Admin Officer/Manager		Admin Audit
Sign	Ahmed			B.Meenakshi		
Date	23-09-23			23-09-23		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiva@modiproperties.com and rajikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. S Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!