PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/09/23	Prepared by	V. RAVI	Serial no.	
Supplier name	Sachdev sports Co. pvt. Ltd.			HO inward no.	
Firm/Company	B&C Bldg	Project	Mayflower Grande	HO received date	
PO/WO date	21.01.23	PO/WO No.	96332	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SSPS23-24-003130	14.09.23	15,700-00	✓ □ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,700-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	118544	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,700-00
Amount E – PO / WO value:	15,700-00
Amount F – Difference (A – E):	Nil
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	100% Advance paid.
Remarks:	find bill & close this Po.
(site has confirmed that mat'l received at site).	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		25/09/23			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Pun

Form for closure of purchase order

PO no.:	96332	PO date:	21/01/23	Req. no.:	212002	Advice Scan ID	
Barcoded PO available	☑ Y/□ N	Invoice original available	□Y/☑N /□Copy available			POD available	□Y/☑N

Data required from site/engineers:		
MRN nos. related to PO		
□ Part material received.	□ Full material received.	☑ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
☑ Keep PO open. Material required.	☑ Keep PO open. Work under progress.	
Remarks by engineer:		
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.		
Prepared by: Diya	Sign:	Date: 17/4/23.
Data required from accounts:		
□ Checked with E&D for receipt of bills.		
☑ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
☑ Advance paid against this PO	Amount paid: 15,700/-	Date of payment: 08/02/23
Details of part bill received:		

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Advance Paid, bill not Received		
Prepared by: Rukmini	Sign:	Date: 24/04/23
Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.		
Prepared by:	Sign:	Date:
Remarks by Ravi + details of bills to be approved:		

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.				
2.				
3.				

Remarks: Material required so keep open Po.		
Prepared by: Ravi	Sign:	Date: 24/4/23.
Advice by MD - action to be taken.		
□ Get certified bill from supplier (not original).	□ Prepare bill in SSLLP for material supplied.	
□ Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
□ Close PO	☑ Keep PO open. Material awaited	
□ Accounts to be reconciled with supplier. Get supplier's ledger.		
Remarks:		
Approved by: Soham	Sign:	Date:

APPROVED BY
29 APR 2023
SOHAM MODI
MANAGING DIRECTOR

From Company : **B and C Estates**
5-4-187/3&4 II floor, M G Road, Secunderabad 500003
G S T No. : 36AAHFB7046A1ZT

Supplier Details			
Sachdev Sports Co.Pvt.Ltd.	**Doc No**	96332	212001
Hydry complex, MG Road,Secunderabad-500003	**Doc Date**	21-01-2023	
	Quote No	nil	
GSTIN 36AATCS7742R1Z4	**Quote Date**	19-12-2022	
9959156017 9959156017	**SupplyType**	Supply	

Kind Attn : Venkat

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	492900 - SPOR-Sports - Bench press with stand for weight rod--Decathlon- - - - Nos *AF910MB*	1.00	13,305.10	0.00	18.00	15,700.02
					Total Order Value . . .	**15,700.02**

Rupees : Fifteen Thousand Seven Hundred and Paise Two Only.

Terms and Conditions :-

Specification /	Brand will be Aerofit multi bench press.
Payment Terms	100% advance payment
Tax	GST included in the above prices
Delivery Date	With in 4-5 days
Delivery Location	May Flower Grande Sy.no.191, Mallapur Main Road, Hyderbad -500076 Phone. Contact no. :9502211011 - (Mr. V.Ravi-admin)
Penality For Delay	Nil
Transportation	Nil
Warranty	One year aganist any mfg defects

For ***B and C Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sachdev Sports Co.Pvt.Ltd.***

Name : ______________

Name : ______________

Date : __/__/____

Purchase Order

Advance Paid	Rs. 15,700-00, by RTGS/NEFT.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for MFGOA purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***B and C Estates***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sachdev Sports Co.Pvt.Ltd.***

Name : ______________________

Name : ______________________

Date : __/__/____

Purchase Order

 23-01-2023 14:25:44

96332
10.01.23 4:03:11

Div.Copy

From Company : **B and C Estates**
5-4-187/3&4 II floor, M G Road, Secunderabad 500003
G S T No. : 36AAHFB7046A1ZT

Supplier Details			
Sachdev Sports Co.Pvt.Ltd.	**Doc No**	96332	212001
Hydry complex, MG Road,Secunderabad-500003	**Doc Date**	21-01-2023	
	Quote No	nil	
GSTIN 36AATCS7742R1Z4	**Quote Date**	19-12-2022	
9959156017 9959156017	**SupplyType**	Supply	

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Penality For Delay	Nil
Transportation	Nil
Warranty	One year aganist any mfg defects
Advance Paid	Rs. 15,700-00, by RTGS/NEFT.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for MFGOA purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***B and C Estates***

Authorised Signatory

Veerl 21/01

Accepted the above Terms And Conditions

For ***Sachdev Sports Co.Pvt.Ltd.***

Name : ______________ Name : ______________ Date : __/__/____

Estimate/Draft PO

 20-01-2023 12:34:42

Original / Office Copy / Purchase Div.Copy

From Company : **Mayflower Grand Owners Association**
5-4-187/3&4 II floor, M G Road, Secunderabad 500003
G S T No. : 36

BNC

Supplier Details			
Sachdev Sports Co.Pvt.Ltd.	**Doc No**	96332	212001
Hydry complex, MG Road,Secunderabad-500003	**Doc Date**	20-01-2023	
	Quote No	nil	
GSTIN 36AATCS7742R1Z4	**Quote Date**	19-12-2022	
9959156017 9959156017	**SupplyType**	Supply	

Kind Attn : Venkat

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	492900 - SPOR-Sports - Bench press with stand for weight rod--Decathlon- - - - Nos *AF910MB*	1.00	13,305.10	0.00	18.00	15,700.02
					Total Order Value . . .	**15,700.02**

Rupees : Fifteen Thousand Seven Hundred and Paise Two Only.

Terms and Conditions :-

Specification / Brand	Brand will be Aerofit multi bench press.
Payment Terms	100% advance payment
Tax	GST included in the above prices
Delivery Date	With in 4-5 days
Delivery Location	May Flower Grande Sy.no.191, Mallapur Main Road, Hyderbad -500076 Phone. Contact no. :9502211011 - (Mr. V.Ravi-admin)
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year aganist any mfg defects
Advance Paid	Rs. 15,700-00, by RTGS/NEFT.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order is for MFGOA purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
21 JAN 2023
SOHAM MODI
MANAGING DIRECTOR

For *Mayflower Grand Owners Association*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Sachdev Sports Co.Pvt.Ltd.*

Name : ______________ Date : __/__/____

Summit Sales LLP (22-23)

SUP- JVM Enterprises Ledger Account : 1-Apr-22 to 19-Jan-23

Date	Particulars	Vch Type	Vch No.	Debit	Credit
	Brought Forward			9,21,341.00	10,27,184.00
26-Oct-22	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online Payment towards credit balance against bills*	**Payment**	PAY\OCT\1146\22-23	20,000.00	
2-Nov-22	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against bills*	**Payment**	PAY\NOV\1025\22-23	20,000.00	
16-Nov-22	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against bills*	**Payment**	PAY\NOV\1116\22-23	20,000.00	
30-Nov-22	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against bills*	**Payment**	PAY\NOV\1195\22-23	15,000.00	
	To **BANK-YES BANK LTD A/c No:-009763700001491** *Chq no:027432 Being chq issued to Jvm Enterprises towards purchase of Wall hung ewc as 10% advance payment made against po no:94191 Req no:170464*	**Payment**	PAY\NOV\1222\22-23	2,79,950.00	
24-Dec-22	By **Plumbing GST 18%(P)** *Being amount credited to JVM Enterprises towards purchase of wallhung,seat cover,out seal,soft close sc against invoice no-841 dt -13/12/2022 po no-94191 dt-126292 Scan id -126292*	**Purchase**	PUR\DEC\1095\22-23		2,53,527.00
	By **Plumbing GST 18%(P)** *Being amount credited to JVM Enterprises towards purchase of wash basin,pedestal, soft close,spring set,flair short against invoice no-846 dt-14/12/2022 po no:94191 Scan id-126292*	**Purchase**	PUR\DEC\1096\22-23		2,21,958.00
2-Jan-23	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against bills*	**Payment**	PAY\JAN\1038\22-23	1,15,000.00	
9-Jan-23	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against bills*	**Payment**	PAY\JAN\1093\22-23	30,000.00	
10-Jan-23	By **Plumbing GST 28(P)** *Being amount credited to JVM Enterprises towards purchase of wash basin,pedestal, wallhungped against invoice no-927 dt-04/01 /2023 po no-94191 dt-21/11/2022 Scan id -128079*	**Purchase**	PUR\JAN\1006\22-23		91,613.00
17-Jan-23	To **BANK-YES BANK LTD A/c No:-009763700001491** *Online paid towards credit balance against material bills*	**Payment**	PAY\JAN\1137\22-23	1,00,000.00	
				15,21,291.00	15,94,282.00
	To **Closing Balance**			72,991.00	
				15,94,282.00	**15,94,282.00**

NO PONO

Rukmini - (10) Bills

SACHDEV SPORTS CO. Pvt. Ltd.

TAX INVOICE

Corporate Office :#2-5-20, Macleodguda,M.G Rd,Sec'bad-500003.

Phone: 04027845748, 29383020

Email : sachdev_sports@yahoo.co.in

GSTIN : 36AATCS7742R1Z4 **PAN : AATCS7742R**
CIN No : US2398TG2013PTC090052 **URN : UDYAM-TS-20-0023268** **GST STATE: Telangana (36)**

Invoice No: SSPS23-24-003130 **Date : 14-09-2023**

Bill To :**B & C ESTATES**
2ND FLOOR, 5-4-187/3 AND 4, SOHAM MANSION, MG ROAD, SECUNDERABAD-500003 HYDERABAD LOCAL 500003
Contact Person : B & C ESTATES, Mobile : 9502277299
GSTIN :36AAHFB7046A1ZT Type : RETAIL CLIENT
PAN NO :AAHFB7046A
GST State :Telangana (36)

Ship To :**B & C ESTATES**
2ND FLOOR, 5-4-187/3 AND 4, SOHAM MANSION, MG ROAD, SECUNDERABAD-500003
GSTIN : 36AAHFB7046A1ZT
PAN NO : AAHFB7046A
GST State : Telangana (36)

Transporter
LR No Date :
Agent GYM (RUTHVIK RAJ)

PO No : Date :
Remarks :

IRN : 9dd336ac268296adf30b3f748e7dd5e18bac423f5eee5c83 91e6a9caf4204b36

ACK. No. : 112317482871366 Date: 14-09-2023 15:18

Challan No. DCO/00009394/23-24
SO No.

Sl	Item	HSN Code	Rate	Disc(%)	Tax(%)	Qty	UOM	Value
1	S2649 AEROFIT DOMESTIC MULTI BENCH PRESS AF 910 MB	95069190	13305.00	0%	18%	1	PCS	13305.00
				Total		1		**13,305.00**
			Central GST (CGST) [@ 9% on 13305]					1197.45
			State GST (SGST) [@ 9% on 13305]					1197.45
			Round off [@ 0.10 on 15699.90]					0.10
				GRAND TOTAL				**15,700.00**

Amount in Words : Rs. Fifteen thousand seven hundred Only.

HSN Code	Taxable Value	Qty.	UOM	IGST		CGST		SGST		CESS	
				Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
95069190	13305.00	1.00	PCS	0.00	0.00	9.00	1197.45	9.00	1197.45	0.00	0.00
Total :	**13305.00**	**1.00**			**0.00**		**1197.45**		**1197.45**		**0.00**

BANK DETAILS : SACHDEV SPORTS CO.PVT.LTD
ICICI BANK A/C NO : 004805015399
IFSC CODE NO : ICIC0000048
BRANCH: SD ROAD, SECUNDERABAD

SACHDEV SPORTS CO. PVT. LTD. M.G. ROAD SEC-BAD-03.

For SACHDEV SPORTS COMPANY PVT LTD

Prepared By
mohan [01]

Checked By

Delivered By

Authorized Signatory

Please Visit Our Retail Stores

Main Shop: M.G Rd,Sec'bad.
EXTN-3: Jubilee Hills,Hyd.

EXTN-1: M.G Rd, Secunderabad.
EXTN-4: Kondapur,Hyd.

EXTN-2: Somajiguda,Hyd.
EXTN-5: Jubilee Hills,Hyd.