

Internal memo no. 903/35/A
Annexure -D
Cement Blocks – Weekly Delivery Report

Company/ firm:	Crescentia Las Pvt Ltr	Requisition nos.:	20230913034	Total PO quantity:	1000
Project:	GV ONE	PO No.	20230921033	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Towards scaffolding purpose	Total material delivered	Yes/ No	Quantity delivered during week:	400
Supplier:	R6 Infra	Close PO:	Yes / No	Balance quantity to be delivered:	300
Sign of security		Sign of Admin		Sign of Project manager	
Date	26.09.23	Date	26.09.23	Date	

APPROVED BY

[Signature]

27 SEP 2023

S.V. Subba Reddy
Project Manager

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1							
Total:							

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	26.09.23	14:30	6" x 8"x 12"	400	316	1168	20230921033
2.							
3.							
Total:				400			

Remarks: Balanced quantity to be delivered later

Note: 1. Report to be emailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

RECEIPT

Date 26-9-2023

Giv one tuxkapally

No.	PARTICULARS	QTY.	RATE	AMOUNT
	6x8x12	400		
	10-NO-20230921033			
	TS 12 UD 1535			
INWARD Inward No: 1168 MP No: Received By: <u>JS</u> Sign: <u>JS</u> 26/9/23 CRESCENTIA LABS PVT LTD				
<u>M.R. No</u>		<u>D. Suresh</u>		
20230926069		Signature		