

Internal memo no. 903/35/A
Annexure -D
Cement Blocks – Weekly Delivery Report

Company/ firm:	Crescentia Las Pvt Ltr	Requisition nos.:	20230913034	Total PO quantity:	1000
Project:	GV ONE	PO No.	20230921033	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	Towards scaffolding purpose	Total material delivered	Yes/ No	Quantity delivered during week:	300
Supplier:	R6 Infra	Close PO:	Yes / No	Balance quantity to be delivered:	700
Sign of security		Sign of Admin		Sign of Project manager	
Date	25.09.23	Date	25.09.23	Date	



Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1							
	Total:			300			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	25.09.23	18:30	6" x 8"x 12"	300	311	1167	20230926068
2.							
3.							
	Total:			300			

Remarks: Balanced quantity to be delivered later

Note: 1. Report to be emailed to purchase@modiproperties.com and report-audit@modiproperties.com every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

RECEIPT

No. 311

Date 25-9-2023

Name Giv one (20230921033)

D.C.
No.

PARTICULARS

QTY.

RATE

AMOUNT

6x8x12

300

TS 12 VD 1535

INWARD

Inward No: 1168

Date: 25/9/23

MRN No:

Received By

Sign:

CRESCENTIA LABS PVT LTD

M.R.N.

20230926068

D. Suresh
Signature