PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/9/23	Prepared by	V. RAVI	Serial no.	
Supplier name	Sri Sai Vishal Enterprises.			HO inward no.	
Firm/Company	M.H.P.L	Project	SOV. III	HO received date	
PO/WO date	24.5.22	PO/WO No.	88532.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	015	27.07.22	26,600.00	□ Yes ✓ No
2.	020	28.07.22	37,500.00	□ Yes ✓ No
3.	028	28.07.22	18,750.00	□ Yes ✓ No
4.	029	29.7.22	24,700.00	□ Yes ✓ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				107,550.00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	108825, 108828, 107730, 107905, 108871, 110535 & 110536.		Proof of delivery matches MRN	✓ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				107,550.00
Amount E – PO / WO value:				155,000.00
Amount F – Difference (A – E):				47,450.00
Quantity received as per PO /WO		□ Yes □ Excess received ✓ Short received □ Part received		
Close PO / WO		✓ Yes □ No – wait for balance material □ Other		
Payment – due date		05/10/23.		
Remarks:	Final bill & close this PO.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		[signature]			
Date		29/09/23.			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 29-09-2023 10:46:37 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	85601	185147
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	16-02-2022	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	5,000.00	31.00	0.00	0.00	155,000.00
					Total Order Value . . .	**155,000.00**

Rupees : One Lakh(s) Fifty Five Thousand Only.

Terms and Conditions :-

Specification / Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!

Payment Terms Within 30 days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date As per request of Project Manager

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Commercial complex purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ____________

Name : ____________

Date : __/__/____

Form for closure of purchase order

PO no.: 88532	PO date: 24/5/22	Req. no.: 185204	Advice Scan ID
Barcoded PO available □ Y/N	Invoice original available □Y/□N /□Copy available	POD available □Y/□ N	

Data required from site/engineers:

MRN nos. related to PO: 107730, 107905, 108871, 108825, 110532, 110533, 110535 & 110536

□ Part material received.	□ Full material received.	□ Material not received.
□ Close PO – Balance material will be re-ordered by new requisition.		
□ Cancel PO. Material not required.	□ Cancel PO. Material will be re-ordered by new requisition	
□ Keep PO open. Material required.	□ Keep PO open. Work under progress.	

Remarks by engineer: part received. Remaining not required

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide scanned copy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be scanned and sent to Ravi.

Prepared by: K. Tulasi Rao	Sign:	Date: 12/9/23

Data required from accounts:

□	Checked with E&D for receipt of bills.	
□ Bills not received against this PO.	□ Part bill received against this PO.	□ All bills received against this PO.
□ Advance paid against this PO	Amount paid:	Date of payment:

Details of part bill received:

Sl. No.	Bill no.	Bill date	Bill amount	Cr. given to supplier
1.				
2.				
3.				

Remarks by Accountants: Bill Not Received

Prepared by: Ramesh	Sign:	Date: 14/9/23

Notes: 1. POs/WOs issued for turnkey works - may have been processed by E&D. Check before filling the above.

Prepared by:	Sign:	Date:

Remarks by Ravi + details of bills to be approved:

Sl. No.	Bill no.	Bill date	Bill amount	MRN no.
1.	015	27.07.22	26,600-00	108825 & 108828
2.	020	28.07.22	37,500-00	107730, 107905 & 108871.
3.	028	28.07.22	18,750-00	~~108871~~, 110535, 110536.

Remarks: Need MD's Approval to get certified True copies.

Prepared by: Ravi	Sign:	Date: 16.09.23.

Advice by MD - action to be taken.

□ Get certified bill from supplier (not original).		□ Prepare bill in SSLLP for material supplied.	
□	Thereafter, prepare advice for credit to supplier and send to Soham for processing.		
□	Close PO	□	Keep PO open. Material awaited
□	Accounts to be reconciled with supplier. Get supplier's ledger.		

Remarks:

Approved by: Soham	Sign:	Date:

APPROVED BY
14 SEP 2023
SOHAM MODI
MANAGING DIRECTOR

4). 029 - 29/7/22, Rs. 24,700/-

Cement Blocks – Weekly Delivery Report

Company/ firm:	MHPL SOV	Requisition nos.:	185204	Total PO quantity:	4000
Project:	SOV-III	PO No(s).	88532	Quantity delivered in earlier period:	1050
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	2550
Supplier:	Sri sai vishal enterprises	Close PO:	Yes / No	Balance quantity to be delivered:	400
Sign of security		Sign of Admin		Sign of Project manager	
Date	09-08-22	Date	09-08-22	Date	09-08-22

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	20-06-22	13.00	6X8X16	350	046	392	108825
2.	23-06-22	11.00	6X8X16	350	050	393	108828
3.	23-07-23	10:30	6X8X16	350	079	457	110532
				1050			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	25-05-22	15.00	4X8X16	500	034	333	107730
2.	30-05-22	17.00	4X8X16	500	035	358	107905
3.	17-06-22	17.00	4X8X16	500	038	389	108871
4	01-07-23	11:00	4X8X16	300	053	412	110533
5.	01-07-22	15.30	4X8X16	350	054	413	110535
6	09-08-22	11.00	4X8X16	400	066	422	110536
				2550			

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

~200

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MOD Housing Pvt Ltd
Cherlapally

Party GSTIN 36AADCM5906D2Z0

Inv. No. 015 Date : 27.07.22
D.C. No. 046, 050 Date :
P. O. 88532 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16 →		700	38	Nos	26,600=00
	6X8X12					

SUMMIT SALES LLP IN WARD No: 99476 Date: 6/9 Sign: R.R. DIST.

Rupees in words Twenty Six Thousand - Six Hundred only

TOTAL	26,600=00
SGST @ %	–
CGST @ %	–
GRAND TOTAL	26,600=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES
Street No: 17, Tarnaka, Secunderabad.

Bill Not Recived.

Ch Ramakrishna 6/9/23

Date: 27.07.22
Bill No.: 018

SRI SAI VISHAL ENTERPRISES

Modi Housing pvt Ltd Cherlapally

DATE	V.NO	DC.NO	6 X8X16	PO.NO	PO.DATE
20.06.22	0811	066	350 NY	88532	
21.06.22	0811	050	350 NY	"	
		Total	700 NY		

TAX INVOICE

©: 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Housing Pvt Ltd
Chinapally

Party GSTIN 36 AADCM5906D2Z0

Inv. No. 020 Date : 28.07.22

D.C. No. 034, 035, 038 Date :

P. O. 88532 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16 →		1500	25	Nos	37500=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP R.R. DIST
IN WARD No: 97478 Date: 4/8 Sign:

Rupees in words Thirty Seven Thousand five hundred only

TOTAL		37500=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		37500=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES
Street No: 17, Tarnaka, Secunderabad.

Bill Not Received

Ch. Ramakrishna 6/9/23

Date :- 28.07.22

Bill No :- 020

SRI SAI VISHAL ENTERPRISES

Modi Housing pvt Ltd Cherapally

DATE	V.NO	DC.NO	4 X8X16	PO.NO	PO.DATE
25.05.22	0811	034	500 No	88532	
28.05.22	0811	035	500 N	"	
17.06.22	0811	038	500 N	"	
		Total	1500 No		

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SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Housing pvt Ltd
Chegunally

Party GSTIN 36AADCM5906D2Z0

Inv. No. 028 Date : 28-07-22
D.C. No. 054, 066 Date :
P. O. 88532 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16 →		750	25	Nos	18750=00
	6X8X16					
	6X8X12					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 97479 Date: 4/8 Sign:

Rupees in words eighteen Thousand - Seven Hundred fifty only -

TOTAL		18750=00
SGST @	%	-
CGST @	%	-
GRAND TOTAL		18750=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

For SRI SAI VISHAL ENTERPRISES

E. & O.E.

SRI SAI VISHAL ENTERPRISES
Street No: 17, Tarnaka, Secunderabad.

Bill Not Recived.
Ch. Ramakrishna. 6/9/23

Date: 28.07.22
Bill No: 028

SRI SAI VISHAL ENTERPRISES

Modi Housing pvt Ltd Chinpally

DATE	V.NO	DC.NO	4X8X16	PO.NO	PO.DATE
		057	500 NY	88532	
01-07-22	2216	066	250 N	4	
07-07-22	2216				
		TOTAL	750 NY		

TAX INVOICE ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s MODI Housing pvt Ltd chegnally

Party GSTIN 36 AADCM 5906 D2Z0

Inv. No. 029 Date : 29.07.22
D.C. No. 053, 079 Date :
P. O. 88532 Date :
Payment
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16 →		650	38	Nos	24700=00
	6X8X12					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92477 Date: 4/8 Sign:

Rupees in words Twenty Four Thousand Seven Hundred only

TOTAL	24700=00
SGST @ %	-
CGST @ %	-
GRAND TOTAL	24700=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

SRI SAI VISHAL ENTERPRISES
Street No: 17, Tarnaka, Secunderabad.

Bill Not Recived

Ch. Ramakrishna 6/9/22

DATE: 29.07.22

Bill NO: 029

SRI SAI VISHAL ENTERPRISES

Modi Housing pvt Ltd Chegunta

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
				88532	
01.07.22	2216	053	300 My	4	
23.07.22	0811	079	350 My		
		Total	650 My		