Prepared by:	K Mounika			
Report Date	13/10/2023			
Site	Nilgiri Estates			
List of requis	itions Where PO/	WO not prepared 3 working days after requisiti	on:	
Requisition	Requisition	Matarial Danas ariation	Descscription Purchase Officer - Remarks	Material
No	Date	Material Desescription		delivered?
Nil	Nil	Nil	Nil	
<u> </u>				
	itions Where PO/	WO is prepared and items have not received at	site	
Nil	Nil	Nil	Nil	

If material is not delivered -
is delay justified?