

Site Report Material Requirement.

Company:	MMRK-LLP	Date:	14-10-2023
Site:	GHT	Prepared by:	D Devi
Report From / To	07-10-2023 to 14-10-2023	Approved by:	A Suresh
Report Date	14-10-2023		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
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List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
142234	03-10-2022	1	8 Passenger Lift	Po no 92559 sup: Johnson Lifts
20230908008	08-09-2023	1	Nitco country Almond	Po no 20230908002 sup: SSSLP delivery on next week
20230908009	08-09-2023	1	Nitco country Rosso	Po no 20230908014 sup: SSSLP delivery on next week.
20230911031	11-09-2023	1	Nitco Bibilos	Po no 20230911028 sup: SSSLP delivery on next week.
20231012016	12-10-2023	1 to 4	UPVC Windows	Po no 20231012032 sup: Rainbow UPVC Windows & Doors delivery on next week.

No. of gate passes issued this week:

From No.

To No.

Delivery van site visit on:

07-10-2023 to 14-10-2023

Items not ordered but received:

Other corrections & remarks:

Details of steel & cement stock

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	0.00	0.00	0.00	
2.	10mm	.617	7.404	0.00	0.00	0.00	
3.	12mm	.89	10.68	0.00	0.00	0.00	
4.	16mm	1.58	18.96	0.00	0.00	0.00	
5.	20mm	2.47	29.64	0.00	0.00	0.00	
6.	25mm	3.86	46.32	0.00	0.00	0.00	
7.	32mm	6.32	75.84	0.00	0.00	0.00	
8.	Binding wire	-		0.00	0.00	0.00	
OPC stock		OPC last weeks stock		PPC/PSC stock	257	PPC/PSC last weeks stock	272
Details		Prepared by		Project Manager			
Sign		D Devi		A Suresh			
Date		14-10-2023		14-10-2023			

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

14 OCT 2023

A. SURESH
PROJECT MANAGER