

Construction Division - Material Requirement – Site Report

Company:	SILVER OAK VILLAS LLP	Date:	21-10-23
Site:	SOV-III	Prepared by:	K.Tulasi Rani
Report From / To	13-10-23 to 21-10-23 (Friday to Saturday)	Approved by:	K.Purshotham
Report Date	21-10-23		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20230901039	01-10-23	1-2	Furniture & Fixtures Smart TV & TV Unit	Waiting for MD sir approval
20231005036	05-10-23	1-4	CIF Cleaning material	Online purchase
20231019012	19-10-23	1	Furniture & Fixtures TV Unit	Waiting for MD sir approval

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20231006039	06-10-23	1-2	CP-Pillar cock & Short Body	Material not available at sslp stores.Need very urgent
20231006040	06-10-23	1-2	CP-Pillar cock & Short Body	Material not available at sslp stores.Need very urgent
20231011033	11-10-23	1	Tan Brown Granite	Material available delivered by Wednesday
20231011030	11-10-23	1	Bentonite Powder	Stock not available at Supplier.He will delivered the material by next week
20231018020	18-10-23	1-2	Furniture- Fixtures Rug & Curtains	Material Available Delivered by Tuesday
20231019019	19-10-23	1	Mirror with Frame	Supplier Will delivered the material by Wednesday

No. of gate passes issued this week: 1 From No. 8392 To No. 8932

Delivery van site visit on:

Items not ordered but received:

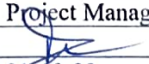
POs to be cancelled – material not required /incorrectly made:Please cancel PO.20230701022

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

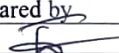
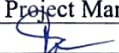
Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons
1.	8mm	.395	4.74	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00
8.	Binding wire	-	-	0.00	0.00	0.00
OPC stock		OPC last weeks stock	-	PPC/PSC stock	154	PPC/PSC last weeks stock 187
Details	Prepared by			Project Manager		
Sign						
Date	21-10-23			24-10-23		

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

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List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
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20231006042	06-10-23	1	UPS	Supplier Will delivered the material by Wednesday		
20231018019	18-10-23	1	Aluminium Armored Cable 2Core-4Sqmm	Supplier Will delivered the material by Next week		
20231018023	18-10-23	1	Sim Based Router & USB Drive	Material avialble delivered by Wednesday		
No. of gate passes issued this week:		From No.	To No.			
Delivery van site visit on:						
Items not ordered but received:						
POs to be cancelled – material not required /incorrectly made:						
Approved POs – part/full material received – MRN not uploaded:						
PO to be closed – part material received – further material not required/will be ordered by new requisition:						
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Details		Prepared by		Project Manager		
Sign						
Date		21-10-23		21-10-23		

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