Construction Division - Material Requirement – Site Report

Company:	GVRC	Date:	04-11-2023
Site:	Innopolis	Prepared by:	N.Sai Shivani.
Report From / To	28-10-2023 To 03-11-2023	Approved by:	Mr.Madhu
Report Date	04-11-2023.		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20230821033	21-08-2023	1 to 6	Windows-A1 framing structural glazing,DGU-6+12+6MM,SGU-6mm,Cement Boards,ACP miscellaneous.	Draft sent to MD for approval.
20230821034	21-09-2023	1 to 2	Windows-A1 Framing structural glazing,Miscellaneous ACP.	Draft sent to MD for approval.
20230821035	21-09-2023	1 to 3	Miscellaneous ACP,Glass door,Canopy works.	Draft sent to MD for approval.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20230830016	30-08-2023	1	Portable Toilet Cabin.	Expected delivery on 08-11-2023.
20230908045	08-08-2023	1	Laptop Bag	Expected delivery after 1 week.
20231013034	13-10-2023	1	Aluminium louvers.	Delivery after 1 week.
20231016036	16-10-2023	1	Aluminium Strips-25x3mm	Advice Payment.
20231018030	18-10-2023	1	Battery.	Advice Payment.
20231016069	16-10-2023	1	GI Nut bolt with washers 8x50mm.	Expected delivery on 07-11-2023.
20231021022	21-10-2023	1	DB TPN-3phase -4 way.	Expected delivery on 07-11-2023.

No. of gate passes issued this week:	3	From No.	8249	To No.	8250 and 8701
Delivery van site visit on:	28-10-2023 To 03-11-2023				

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:
20220630001-material not required.
20230107004-material not required.
20230111001-material not required.
20230303019-material not required.
20230314061-material not required.
20230318022-material not required.
20230318023-material not required.
20230324021-material not required.
20230327016-material not required.
20230401035-material not required.
20230401034-material not required.
20230404007-material not required.
20230405051-material not required.
20230413037-material not required.
20230417046-material not required.
20230417056-material not required.

20230418018-material not required.
20230429048-material not required.
20230429040-material not required.
20230429039-material not required.
20230429038-material not required.
20230429035-material not required.
20230505009-material not required.
20230509025-material not required.
20230515046-material not required.
20230516029-material not required.
20230517011-material not required.
20230519052-material not required.
20230522001-material not required.
20230529037-material not required.
20230529035-material not required.
20230530023-material not required.
20230607003-material not required.
20230612009-material not required.
20230620003-material not required.
20230628038-material not required.
20230628034-material not required.
20230726024-material not required.
20230728006-material not required.
20230802063.-material not required.
20230807008-material not required.
20230830053-material not required.
20220718003-material not required.
20230221009-material not required.
20230315032-material not required.
20230327016-material not required.
20230411018-material not required.
20230519052-material not required.
20230617008-material not required.
20230726024-material not required.
20230802063-material not required.
20230911020-material not required.
20231012029-incorrectly made.
20230912012-incorectly made.
20230523057-material not required.
20230221009-material not required.
20230308016-material not required.
20230221008-material not required.
20231230002-material not required.
20230307051-material not required.
20230307050-material not required.
20230307049-material not required.
20230308030-material not required.
20230920036-material not required.

Approved POs – part/full material received – MRN not uploaded:
20230515041-contanier-material received but dc not received.
20230509025-container -material received but dc not received.
20230417046-mccb,dbvtpn-material received but dc not received.
20230417056-cp wall hung wc rack-material received but dc not received.

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	
1.	8mm	.395	4.74	632	3000	3000	
2.	10mm	.617	7.404	405	3000	4000	
3.	12mm	.89	10.68	187	2000	3000	
4.	16mm	1.58	18.96	210	4000	4000	
5.	20mm	2.47	29.64	101	3000	3000	
6.	25mm	3.86	46.32	43	2000	2000	
7.	32mm	6.32	75.84	65	5000	5000	
8.	Binding wire	-		10	250	100	
OPC stock	-	OPC last weeks stock	-	PPC/PSC stock	240	PPC/PSC last weeks stock	344
Details		Prepared by		Project Manager			
Sign		N.Sai Shivani				T.Madhu	
Date		04-11-2023				04-11-2023	

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.