A/C

**Greenwood Estates**

5-4-187/3&4, II floor, MG Road,
Secunderabad – 500 003.
Phone: -91-40-66335551

Date :30-12-2019

To,
The DCTO -II.
Marredpally Circle,6th floor,
Pavani Prestige -Ameerpet,
Hyderabad -500016.

Dear Sir,

Sub : Extension of time to provide details.

Refe: Your notice for notice of production of Documents Bearing no. Tin. No.36389317452/VAT/310 dated on 25-11-2019.

We request you, to please grant time till 10th Jan 2020 for submitting the required information as our Manager Accounts is in Medical Leave for past two weeks.

Thank You

Yours sincerely,

Authorised Signatory

Endorsement

Time granted up to 6th Jan'2020.

31 DEC 2019

PALLI CIRCLE, PET DIVISION.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 516
Date 30/11/19
Sign

GOVERNMENT OF TELANGANA

COMMERCIAL TAXES DEPARTMENT

FORM VAT 304

## NOTIFICATION FOR SCRUTINY OF ACCOUNTS OF VAT

01. Office Address : O/o. Commercial Tax Officer
Marredpally Circle
Pavan Prestige, 6th Floor
6-3-668, Ameerpet.
CHERMAS.
Hyderabad - 500 016

Date : **25-11-2019**

02. TIN : 36389317452

| | |
|---|---|
| 03. Name : M/S GREEN WOOD ESTATES | |
| Address : 5/4/187/344, 2ND FLOOR M G ROADJ, MG ROAD, SECUNDERABAD, HYDERABAD, TELANGANA, 500003 | |

It is to notify that scrutiny of your books of account will be conducted on date 30-11-2019.

You should produce all your VAT records and business accounts on that date before the undersigned.

Dy Commerciatal Tax Officer
Marredpally Circle,
Begumpet, Division
Office Signature
Seal & Stamp.

Mob: 8008902324

GOVERNMENT OF TELANGANA
COMMERCIAL TAXES DEPARTMENT

FORM VAT 310

## NOTICE OF PRODUCTION OF DOCUMENTS AND RECORDS

Date: 25-11-2019

01.Tax office Address:
Deputy Commercial Tax Officer-II,
O/o the Commercial Tax Officer,
Maredpally Circle,6th floor,
Pavani Prestige,R.S. Brothers Buildings,
Ameerpet, Hyderabad.

TIN: 36389317452

Name : M/s. GREEN WOOD ESTATES
Address : 5/4/187/344, 2ND FLOOR M G ROADJ, MG ROAD,
SECUNDERABAD, HYDERABAD, TELANGANA, 500003

You are now required to produce the documents as listed in the ANNEXURE enclosed on over leaf at this office address as above on dated: 30-11-2019.

You are reminded that Section.58 of the TVAT Act,2005 defines this failure as on offence. If the date proscribed in this notice is not convenient, you should contact this office without delay.

You will be assessed for the tax due if you fail to respond to this notice.

Deputy Commercial Tax Officer-II,
Marredpally Circle, Hyderabad.

Mob: 8008902324

**ANNEXURE TO VAT 310**

**The dealers are requested to produce the following records for the period From 01.04.2013 to 30.06.2017**

1. Income Tax Annual Audit Reports, such as Balance Sheets comprising of Trading Account. Profit and Loss Account, Annexure etc., (or) Trial Balance if Annual Audit Report not completed

2. VAT purchase details month-wise and bill-wise for the Input Tax claimed by you in the following proforma (Hard and soft copies in M.S. Office Excel)

| Name of the Seller | TIN No. | Invoice No. | Invoice Date | Commodity | Net value (Excluding tax) | VAT Input Tax claimed |
|---|---|---|---|---|---|---|

3. CST purchase details month-wise and bill-wise (Hard & Soft copies in M.S.Office Excel)
4. Import purchase details month-wise and bill-wise (Hard & Soft copies in M.S.Office Excel)
5. CST Sale details month-wise and bill-wise showing Basic price, CST collection & Total.
6. Month wise and Year wise Abstract or Raw Material and Capital Goods Purchases separately in the following proforma

| | | | | Purchases from VAT Registered dealers within the Telangana / A.P | | | | |
|---|---|---|---|---|---|---|---|---|
| Month | Imports | CST purchases/Stock Transfer Receipts | Purchases from other than VAT dealers within the State | 5% Goods Net Value | 5% Input Tax | 14.5% Goods Net Value | 14.5% VAT Input Tax | Total Input Tax |

7. Month wise year wise Sales Abstract in the following proforma

| Month | Exports/Deemed exports | CST Sales | SEZ Sales | Consignment Sales/Stock Transfer | Exempted Sales | 5% Goods Net value | 5% VAT Output tax | 14.5% Goods Net Value | 14.5% VAT Output Tax | Total output Tax |
|---|---|---|---|---|---|---|---|---|---|---|

8. Copies of VAT 200/213 & CST VI returns and enclosures submitted to the concerned C.T.O. along with yearly Abstract.
9. 'C/F/EI/EII/H etc., and other statutory forms received, utilized and balance details as on date of VAT Audit, along with counter foiles /Third copies of the utilized forms.
10. Cash Books, Ledgers, purchase, Sale Registers, Purchase and Sale Invoices.
11. Purchase details from TOT/ un registered dealers in A.P./ Telangana Month-wise & bill-wise
12. Local Sale details month-wise, bill-wise showing Basic price, VAT collection & Total.
13. Export sales details month-wise, bill-wise along with copies of commercial invoices, ARE-I Bills of lading /Air Way Bills/LRs Bank Realization Statements.
14. Branch Receipts, Branch Transfers/Consignment sales month-wise and transaction-wise.
15. Way bills received, utilized and balance details as on date of VAT Audit, along with Way bill utilization Statements under VAT and CST Acts.
16. Professional Tax payment particulars
17. Bank account extracts.

Deputy Commercial Tax Officer-II,
Maredpally Circle, Hyderabad.